



Final Development Plan APPLICATION CHECKLIST

Town of Kremmling

The following checklist is based on the submittal requirements for a Final Development Plan of a Planned Unit Development (PUD) Overlay pursuant to Section 17.03.080.F.2 of the Town of Kremmling Municipal Code. All necessary application materials shall be submitted and accepted as complete before any land use request is able to be processed as set forth in the Kremmling Municipal Code.

This checklist shall be filled out and submitted with a completed Land Use Application form and all required submittal items before the application can be deemed to be complete.

Project Name: _____ **Submittal Date:** _____

Applicant Name: _____

Applicant Phone: _____

Applicant E-Mail: _____

Applicant - check box in first column if document is included in application submittal.		Office Use Only		
		YES	NO	N/A
<input type="checkbox"/>	<p>1. The following information shall be provided on the form provided by the Town:</p> <ul style="list-style-type: none"> a. Name, address, telephone number of the applicant and all property owners. b. Street address and/or legal description of the lot. <p>Comments:</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<p>2. Site Map: A map of the existing site at a scale of not less than 1" = 100' showing the following information:</p> <ul style="list-style-type: none"> a. Scale and north arrow designed as true north b. Site boundaries and dimensions c. Topography with contours at no greater than five (5) foot intervals d. Vegetation, location and type e. Soil quality, for construction purposes f. One hundred (100) year flood plain and high water areas g. Existing structures and their current uses h. Existing roads and other improvements i. Location of public utilities and utility easements j. Other information deemed necessary by the Planning and Zoning Commission. <p>Comments:</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<p>3. Site Plan: A map of the site showing the major details of the proposed PUD prepared at a scale of not less than 1" = 100'. The plan shall contain sufficient detail to evaluate the land planning, building design, and other features of the planned unit development proposed. The site plan shall contain, insofar as applicable, the following minimum information:</p> <ul style="list-style-type: none"> a. Scale and north arrow b. Proposed name of the development c. Identity of a subdivision master development plan of which the site may be a part d. Topography with finished contours at no greater than five (5) foot intervals e. The location and size of all existing and proposed buildings, structures and improvements f. Natural and proposed vegetation and landscaping, streets, walkways and easements to be reserved for public use g. Proposed open spaces and an indication as to use and ultimate ownership, if applicable h. Proposed drainage system 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>



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	<ul style="list-style-type: none"> i. Proposed utility distribution j. Proposed traffic circulation with anticipated average daily traffic volumes, and access to the existing street system k. Perspective sketches showing general architectural concepts of all new or remodeled buildings l. Maximum height of all buildings, dimensions and square footage of all lots or parcels proposed within project m. Preliminary limit of disturbance/vegetation protection and temporary erosion control plan showing the maximum limits of disturbance for all construction activity including utilities and public improvements n. A general landscape plan at the time of initial submission to be followed by a detailed landscaping plan, once the site plan has been approved, showing the spacing, sizes and specific types of landscaping material o. Lighting plan p. Dimensions for all lines, angles and curves used to describe streets and other public rights-of-way. <p>Comments:</p>			
<input type="checkbox"/>	<p>4. Written Statement: The written statement to be submitted with the PUD application must contain the following information (two copies required):</p> <ul style="list-style-type: none"> a. Present and future ownership and tenancy and a legal description of the land included in the PUD application, including identification of all mortgages, easements, covenants or restrictions on land use, liens, and judgments which may affect the site. b. Development schedule indicating the approximate date when construction of the development or phases of the development are intended to begin and be completed, including the timing of public improvements. c. Copies of any special agreements, conveyances, restrictions, or covenants, which will govern the use, maintenance, and continued protection of the development and any of its common areas. d. Mailing list of the owners of abutting properties and properties located within one hundred (100) feet of the boundary of the proposed development. e. Objectives to be achieved by the development, including building descriptions, variations in building setbacks, parking, height or other requirements that are being sought; sketches of elevations, or other information as may be required to described objectives. f. A phasing plan which addresses the proposed timing of public improvements and construction. <p>Comments:</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMPLETENESS DETERMINATION *(Office Use Only):*

Reviewed by:		Date:	
Determination:	<input type="checkbox"/> Complete <input type="checkbox"/> Complete, with conditions <input type="checkbox"/> Not complete, resubmittal required		
Determination Comments:			