



**RECRUITING FOR  
TOWN MANAGER**



## ABOUT KREMMLING

The Town of Kremmling truly embodies authentic western charm as much of the economy is supported and home to working ranches and historic landmarks. With a population of approximately 1,600 people, wildlife vastly outnumbers the human population. Excitement and adventure both overflow in Kremmling, with outdoor recreation opportunities around every corner surrounded by the BLM and access to Wolford Reservoir just ten minutes away.

The region is also known for some of the best hunting and fishing in Colorado with the upper Colorado River or the Gore Canyon as an inspiring backdrop.

Ski resorts surround Kremmling in every direction within an hour's drive.

Winter Park, Steamboat Springs, Breckenridge, and Keystone are just the few resorts that are found near Kremmling.

Whatever your adventure style is, fast pace or relaxing, Kremmling is a great place to live, work, rest, and recreate!

# STRATEGIC PLAN

The Strategic Plan identifies the highest priorities and goals for the Board of Trustees, which include a focus on long range capital planning, collaborating with local partners to improve quality youth and adult recreation opportunities, and commitment to seeking opportunities for attainable housing and building pride in the community through effective code enforcement action.



## MISSION

Be our best, and do our best for the community of Kremmling

## VALUES

PRIDE COMMITMENT COLLABORATION  
APPROACHABLE

## VISION

Kremmling is a conservative hometown rich tradition that strives to maintain an authentic western charm and sense of community through managed and strategic growth.



# THE ORGANIZATION

The Town of Kremmling averages 12 full-time year-round employees and about 3 seasonal employees during the summer.

The Town of Kremmling Departments Include:

- Administration/Town Hall
- Police Department
- Public Works

The Town's Leadership and Human Resources work together to create a workplace where employees are engaged and valued. We do this by providing our employees with competitive leave vacation policies and a comprehensive health package. We also strive to recognize the achievements of our employees; listen to their concerns; and treat them with respect.

# THE POSITION

The Town of Kremmling, Colorado is a rural ranching and ag community located in the heart of Grand County, Colorado. The Town of Kremmling serves a population of approximately 1,700 full time residents. Kremmling resides between Silverthorne and Steamboat Springs at the intersection of Highway 40 & Highway 9. The Town is surrounded by ski areas and provides easy access to numerous outdoor activities like hunting, fishing, hiking, rafting, snowmobiling, and more!

The Town of Kremmling is a statutory community that operates under seven elected officials called a Board of Trustees. The Board of Trustees includes the Mayor as well as six Trustees. The Board of Trustees is primarily responsible for the creation of policies, goals, and objectives. The Town Manager manages the day-to-day operations of the organization as well as translates the Board of Trustee vision and goals into budgetary priorities and operational objectives. The Town Manager is expected to be active and involved in local and regional associations and partnerships.



# IDEAL CANDIDATE

The Board of Trustees (BOT) is seeking a Town Manager who can lead the community with compassion, respect and with a strong understanding and desire to implement practices that will beautify and strengthen economic development for the community.

The ideal candidate will:

- Engage with community members, actively participate in local events, and enjoy recreational activities in the Rocky Mountains.

Demonstrate exceptional leadership, management skills, and interpersonal skills

- Effectively lead the team to deliver the BOT's strategic priorities, goals and measurable outcomes and keep the community and BOT apprised of progress
- Facilitate decisions with a collaborative approach, recommendations, and innovation
- Focus on solutions by leading the BOT, community, and team to deliver results
- Exhibit a proactive team and organizational culture
- Be accessible, transparent, sincere, and grounded in personal and professional ethics of the highest community standards

## COMPENSATION

The Town of Kremmling offers a competitive compensation package beginning with a base annual salary range between \$90,000 to \$138,950, a generous health insurance package, paid time off, matching 457 contributions to retirement, and relocation assistance will be negotiable for the final candidate.

## EXPERIENCE & QUALIFICATIONS

Individuals who possess a blend of relevant experience and educational background are strongly urged to submit their applications. Having managerial or director-level experience alongside project management expertise will greatly enhance the prospects of the next Town Manager's success. Experience in human resource management, grant writing and management, excellent communication abilities, an understanding of the unique dynamics of smaller rural communities, and basic computer skills are also highly