



Town of Kremmling

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Kremmling is located in beautiful Colorado mountain community with access to a variety of amenities. Our community boasts rustic appeal and is surrounded by wide-open public lands and breathtaking mountain views. Our community enjoys access to motorsports, fishing, hunting, hiking, camping, fishing, boating, and more. Kremmling is located within an hour of Silverthorne, Steamboat Springs, Breckenridge, and Winter Park. The ideal candidate is one who enjoys serving the community in a small-town mountain environment.

Job Title: Public Works Technician I/II/III (Water Plant Operator)
Keywords: Water Plant Operator / Parks & Recreation Coordinator
Reports To: Public Works Director
FSLA: Non-Exempt (Full Time)
Hourly Range: \$23.00 - \$28.85

Benefits

This is a full-time non-exempt position that is eligible for benefits. The Town of Kremmling offers an excellent benefits package that supports quality work-life balance including health insurance, dental, vision, MASA, retirement plan, paid holidays, and paid time off. Hiring range for the position is \$23 -\$28 depending on education, certifications, and qualifications.

Summary

The Town of Kremmling is seeking to fill a Full-Time Public Works Technician I/II/III position to assist with water plant operations and recreation programming. Employee works under well-established guidelines to develop sufficient knowledge to independently perform and assume responsibilities. Under the general supervision of the Chief Plant Operator, performs skilled work in the daily operation and maintenance of a water treatment plant on an assigned shift. Participates in the operation, maintenance and monitoring of a water or wastewater system to ensure adherence to standards and efficiency of operations. All staff are expected to adhere to the Town's mission, vision, and values.

- At the entry level, work involves closely supervised training and a limited range of duties.
- At the intermediate level, work is performed with an increased level of independence and working independently in the operation of the plant.
- At the advanced levels, work is performed with an increased level of independence and includes responsibility to make routine changes in the operation of the plant.

Cross functional responsibilities include minor building and maintenance repair, fleet repair and assisting the Public Works Director as needed with special projects or other duties at all of the Town's facilities. Public works employees work some nights, weekends, holidays and on-call duties are mandatory.

Essential Job Functions

- Operates, regulates and maintains water or wastewater plant facility, including supply, storage, treatment, metering, monitoring laboratory work, equipment operation, equipment maintenance, system maintenance and repair as applicable.

- Collects samples from various points in the system; performs laboratory tests; inspects and maintains equipment; lubricates operating equipment and makes necessary adjustments.
- Reads and records gauge and flow meter charts. Performs back washing of filters as necessary; prepares sludge beds; draws sludge, cleans clarifier weirs and troughs.
- May perform pipefitting such as threading, flanged, welded, sweated and mechanical connecting.
- Operates a variety of equipment including SCADA system, computers, analyzers and laboratory instruments.
- Performs inspections of various elements of system as required.
- Maintains plant records and may assist in compiling reports to regulatory agencies, as necessary.
- May assist in the performance of custodial and grounds maintenance duties as sweeping, mopping, and painting. Assists with plant tours for visitors.
- Assist the Public Works Director with projects related to streets and parks that could include street sweeping, street repair and patching.
- Assist the Parks and Recreation Coordinator with maintain lawns at parks and cemetery which involves mowing and trimming the lawn, fertilizing and laying sod or seeding, and occasionally replacing sprinklers, sprinkler lines and controls.
- Plants new landscaping and trimming trees where necessary.
- Provides minor repairs of all town buildings when required.
- Other duties as assigned.

Any combination of related education, experience, certifications, and licenses that will result in a candidate successfully performing the essential functions of the job. All applicants must be able to perform the essential job functions outlined above with or without reasonable accommodation.

Required qualifications

This position requires a High School diploma or GED equivalent.

Valid Colorado Drivers license required to operate equipment and drive fleet vehicles.

0-2 years of direct or related experience considered

Preferred qualifications

Candidate and has a Class D Water/Waste Water treatment license. valid Class “B” CDL license, and/or the ability to gain one within one year of hire. Experience in the maintenance of parks and streets maintenance and repair is desirable but not required. Experience in the operation of heavy equipment and small equipment used preferred.

- To qualify at the I Level, must have one year of experience in utility maintenance or plant operations. An equivalent combination of education and experience may be considered. (\$22-\$24)
- To qualify at the II Level, must have two years of experience in utility maintenance or plant operations. An equivalent combination of education and experience may be considered (\$23-\$26.50)
- To qualify at the III Level, must have three years of experience in utility maintenance or plant operations. An equivalent combination of education and experience may be considered (\$25-\$28.85)

To apply

Send the Town of Kremmling employment application, resume, and cover letter to P.O. Box 538, Kremmling, CO 80459, or by email to manager@townofkremmling.org. Application packets may also be hand-delivered to 200 Eagle Ave. Kremmling, CO 80459, Open until filled and will be closed at any time. To view the full job description and for other information please visit us at <https://townofkremmling.colorado.gov/i-want-to/apply-for-a-job>

Working Conditions

- Frequent contact with employees and the public
- Requires ability to perform multiple tasks at one time with frequent interruptions
- Work is performed with extended periods indoors and outdoors
- Exposed to some hazards that are associated with operating heavy equipment and machinery. There is exposure to injury or accident
- Frequent sitting, standing, lifting, walking, pulling, grabbing, kneeling,
- Operate standard office equipment requiring continuous or repetitive hand/arm movements
- Vision enough to interpret computer screens and documents to assist the public and complete work assignments; specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus
- Frequent physical effort that includes: stooping, kneeling, crouching, crawling; frequent standing or walking; frequently lifting and/or moving at times at least 100 pounds and occasionally lifting and/or moving more than 100 pounds; maintaining arms and hands in the same position for repetitive tasks and frequently working with light objects and light hand tools

Conditions of Employment

- Must pass criminal history check.
- Must pass motor vehicle records check.

The statements contained in this job description reflect general details as necessary to describe the principal function of this job, the level of knowledge and skill typically required, and the scope of responsibility. It should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences or provide relief, to equalize peak work periods or otherwise to balance the workload.

The Town of Kremmling is an Equal Opportunity Employer, and it is the equal opportunity employment policy of the Town to make all recruitment, hiring, and placement decisions, as well as other employment decisions on the basis of the qualifications of the individuals considered for the position to be filled, without regard to race, religion, color, age, sex, or national origin, sexual orientation, gender identity, gender expression, disability, military status, genetic information, or any other status protected by applicable state or local law.