



Notice of Kremmling Board of Trustees Regular Meeting

Kremmling Area Chamber of Commerce, 203 Park Ave, Kremmling, CO 80459

Wednesday, July 16, 2025, 6:00 PM

Citizens making comments during Public Comments or Public Hearings should state their names for the record, be topic-specific, and limit their comments to no longer than five minutes. The Board does not take action on public comments; instead, comments are taken under advisement. If a Council response is appropriate, the individual may receive a formal response at a later date.

Agenda

Call to Order

Roll Call

Pledge of Allegiance

Conflicts of Interest

Additions/ Deletions to the Agenda

Correspondence

- Resolution No. 2025-07-01PZ A Resolution Granting Approval of a Special Review Use Permit for David & Christina Sammons at 810 South 10th Street

Mayoral Announcements, Proclamations, and Appointments

Citizen comments. (Comments are limited to three minutes.)

Individuals wishing to participate during public comment are requested to sign up on the form provided in the Town Board Chambers. When you are recognized, step to the podium, state your name and address, then speak to the Town Board. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting. The Town Board will not respond to any questions or comments made by the public during this section of the meeting, though it will take all input under advisement. If requesting a response from the Town, please leave your contact information with the Town Clerk. The Town Manager or other appropriate staff member will reach out after the meeting to address specific questions or concerns when appropriate.

Consent Agenda

- Expenditures Dated June 19, 2025 - July 16, 2025
- Recording of Proceedings from June 18, 2025, Regular Meeting

Staff Reports

- Public Works & Town Engineer
- Kremmling Police Department
- Town Clerk & Treasurer
- Town Planner
- Town Manager
- Action Register

Local Liquor Licensing Authority

Consent Agenda

1. Annual Renewal of Los Amigos Hotel & Restaurant Liquor License at 109 South 6th Street
2. Annual Renewal of Kremmling House of Pizza Fermented Malt Beverage & Wine On Premises License at 104 North 6th Street

Adjournment of Local Liquor Licensing Authority

New Business

1. **Discussion & Action Item.** Ordinance No. 726 An Ordinance Amending Title 10 of the Kremmling Municipal Code to Prohibit the Use of Engine Brakes Within Town Limits and to Require Mufflers on Commercial Vehicles.
2. **Discussion & Action Item.** Request for Extension of Time to File Audit for Year End December 31, 2024.
3. **Executive session** for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees - **Public Works Employee Retention and Staffing Model and Salary Updates and Town Manager 90 Day Performance Evaluation**
4. **Report From Executive Session.**
 - a. **Discussion, Direction, or Action Item.** Public Works Employee Retention and Staffing Model and Salary Updates
 - b. **Discussion, Direction, or Action Item.** Town Manager 90 Day Performance Evaluation
5. **Discussion & Action Item.** Resolution No. 2025-07-01 A Resolution Amending the Salaries, Wages, and Organization Chart for Employees and Positions of the Town of Kremmling for 2025.
6. **Discussion Item.** Use by Special Review Compliance Report.

Board of Trustees Reports & Future Agenda Items for Consideration

Adjourn

Future Meetings:

- Board of Trustees Work Session: August 6, 2025 - 6:00 PM @ 203 Park Avenue, Chamber of Commerce
- Regular Board of Trustees Meeting: August 20, 2025 - 6 PM @ 203 Park Avenue, Chamber of Commerce

**TOWN OF KREMMLING PLANNING AND ZONING COMMISSION
RESOLUTION NO. 2025-07-01PZ**

**A RESOLUTION GRANTING APPROVAL OF A SPECIAL REVIEW USE PERMIT
FOR DAVID AND CHRISTINA SAMMONS AT 810 SOUTH 10TH STREET**

LOCATED AT FIC ADDITION TO KREMMLING Lot: 14 - 16 Block: 47 REVISED PLAT

WHEREAS, David and Christina Sammons, (the "Applicant") requested a Special Review Use Permit to allow a storage structure larger than three hundred square feet (300 sq. ft.) in the Multiple Family Residential (R2) Zoning District located at 810 South 10th Street and legally described as FIC ADDITION TO KREMMLING Lot: 14 - 16 Block: 47 REVISED PLAT, Town of Kremmling, State of Colorado (the "Property"); and

WHEREAS, the Property is owned by the Applicant, David and Christina Sammons, by Warranty Deed recorded at Reception No. 96000630, Book 9600 Page 1276, as of January 23, 1996; and

WHEREAS, the Property is zoned R2 (Multiple Family Residential), and storage structures larger than three hundred square feet (300 sq. ft.) in the Multiple Family Residential Zoning District are a use by special review; and

WHEREAS, notice of a Public Hearing was sent to adjacent property owners on May 30, 2025; posted on the subject property May 30, 2025; and published in the Sky-Hi Newspaper on May 21, 2025; and

WHEREAS, the Planning and Zoning Commission conducted a Public Hearing on said application on June 11, 2025, at 6:00 p.m.; and

WHEREAS, the Planning and Zoning Commission has considered the criteria for special review set forth in the Kremmling Municipal Code and has determined that the proposed use:

- a. Is in conformance with the Town's Comprehensive Plan
- b. Is compatible with the character within the immediate vicinity of the lot and surrounding land uses
- c. The location, size, design, and operating characteristics of the proposed use will have no significant adverse effect on visual characteristics, pedestrian and vehicular circulation, parking trash, service delivery, noise, vibrations, and odor on surrounding properties
- d. There are adequate public facilities to serve the proposed use including, but not limited to, roads, potable water, sewer, solid waste, parks, police and fire protection, emergency medical services, hospital and medical services, drainage systems and schools; and

WHEREAS, the Planning and Zoning Commission has determined that the proposed Special Review Use should be approved subject to the terms and conditions hereinafter set forth in the attached Exhibit "A."

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING AND ZONING COMMISSION FOR THE TOWN OF KREMMLING, COLORADO that a Special Review Use Permit shall be and is hereby granted to David and Christina Sammons to allow a storage structure larger than three hundred square feet (300 sq. ft.) in the Multiple Family Residential Zoning District located at 810 South 10th Street under the terms and conditions set forth in the attached Exhibit "A".

Upon motion duly made, seconded, and carried, the forgoing Resolution was adopted this 9th day of July 2025.

TOWN OF KREMMLING

By: Paul Johnson
Paul Johnson, Chair

ATTEST:

Teagan Serres
Teagan Serres, Town Clerk

EXHIBIT "A"
RESOLUTION NO. 2025-07-01PZ

A. PERMITTEE:

Name: David & Christina Sammons
Address: PO Box 442
Kremmling, CO 80459
Phone #: 970-531-9559
Email: dcsammons@reagan.com

B. USES PERMITTED:

A storage structure larger than three hundred square feet (300 sq. ft.).

C. LOCATION OF PERMITTED USE:

FIC Addition To Kremmling Lot: 14 - 16 Block: 47 Revised Plat, commonly known as 810 S 10th Street, Kremmling, CO 80459.

Parcel ID: 1441-172-24-006

D. BEGINNING DATE OF PERMIT: June 11, 2025
ENDING DATE OF PERMIT: Permanent with conditions

E. CONDITIONS OF PERMIT:

1. Uses Permitted: This Special Use Permit ("Permit") is limited to allow a storage structure larger than three hundred square feet (300 sq. ft.) on the property.
2. Dimensional and Setback Requirements: The minimum lot area shall be six thousand (6,000) square feet. The minimum front setback shall be fifteen (15) feet. The minimum side setback shall be seven and one-half (7.5) feet for residences and five (5) feet for accessory structures. The minimum rear setback shall be ten (10) feet for the principal structure and five (5) feet for the accessory structure. The minimum lot width shall not exceed thirty (30) feet per unit and fifty (50) feet minimum.
3. Recording with Grand County Clerk and Recorder Required: The Use by Special Review Permit shall be recorded with the Grand County Clerk and Recorder after issuance.
4. Right to Suspend Permit: If at any time the structure ceases to exist or the use changes, the Town shall have the right to suspend the permit. The Town shall have the right to suspend the Special Use Permit at any time upon investigation of complaints or noncompliance with the conditions of the Special Use Permit.

5. Alteration of Terms and Conditions: The terms and conditions of this Permit cannot be altered without proper notice and review by the Town of Kremmling Planning & Zoning Commission in a public hearing.
6. Violation of Terms and Conditions: In the event of violation of any of the restrictions or conditions on the use of the Permit, or in the event of failure to fulfill any of the conditions required by this Permit, the Planning & Zoning Commission may, upon not less than ten (10) days notice in writing to Permittee, hold a public hearing to consider the revocation of this Permit or to take such other action as the & Zoning Commission for the Town of Kremmling, in its sole discretion, deems appropriate. Notice to Permittee shall be complete upon mailing at the following address.

David & Christina Sammons
PO Box 442
Kremmling, CO 80459

7. Termination: No termination of this Permit shall be made without good cause shown and any modification of the Permit shall be made only upon resolution of the Planning & Zoning Commission and any oral representations or agreements shall be null and void and of no legal effect.
8. Limitation of Liability: The Town of Kremmling by the issuance of this Permit, assumes no responsibility for the operation of the site, and the Permittee hereby covenants and agrees to hold the Town of Kremmling harmless for any injury or damage which may occur of whatever type or nature, as the result of the operation contemplated by this Permit. The permittee warrants that appropriate liability and hazard insurance to compensate any individuals who may be injured or damaged in any manner by the conduct of this use will be obtained. Permittee further warrants and agrees to compensate the Town of Kremmling for any expense incurred in the defense of any lawsuit or other type of action which may be brought against said Town as a result of said Permittee's operation of this use.
9. Binding Contract: This Permit shall become a binding contract between the parties hereto upon the execution hereof as provided for below. Said contract shall be binding upon and inure to the benefit of the successors, heirs, assigns, and personal representatives of the parties.

F. APPLICABLE SECTIONS OF THE KREMMLING MUNICIPAL CODE:

- 17.03.020 - Building permits.
- 17.03.070 - Application and approval of Use by Special Review.
- 17.04.010 - Zoning District standards established.

G. DATE AND TIME OF APPROVAL:

Wednesday, June 11, 2025, at 6:00 pm.

TOWN OF KREMMLING

BY: 
Paul Johnson, Chair

ATTEST: _____
Jen MacPherson, Planning Director

DATE: _____

PERMITTEE:

BY: _____

DATE: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
--------	-------------	----------------	-------------	--------------	-----------------------	-------------	-----------	--------

General**00-002-2130**

1370 NWCCOG	23-3401	AUG 2025 CHP	06/18/2025	22,282.15	.00
Total 00-002-2130:				22,282.15	.00

00-100-3555

1302 KREMMLING SANITATION DIST	06302025	SEWER TAP FEES REIMBURSE	06/30/2025	53,320.83	.00
Total 00-100-3555:				53,320.83	.00
Total :				75,602.98	.00

Judicial Expenses**00-110-5500**

1074 CARLSON & CARLSON	20253	MUNICIPAL COURT JUDGE	07/01/2025	2,100.00	.00
Total 00-110-5500:				2,100.00	.00
Total Judicial Expenses:				2,100.00	.00

Mayor and Legislative**00-120-6400**

1297 KREMMLING CHAMBER OF CO	1856	DONATION - 3RD INSTALLMENT	07/07/2025	18,750.00	.00
Total 00-120-6400:				18,750.00	.00
Total Mayor and Legislative:				18,750.00	.00

Town Manager**00-122-6245**

1071 CARD SERVICES	5/31/2025	VERIZON	05/31/2025	8.96	.00
Total 00-122-6245:				8.96	.00
Total Town Manager:				8.96	.00

Administrative**00-125-5500**

1289 KELLY P.C.	JULY 2, 2025	ATTORNEY FEES	07/02/2025	832.50	.00
Total 00-125-5500:				832.50	.00

00-125-5550

1076 CASELLE INC	INV-08610	MAINTENANCE AND SUPPORT	07/01/2025	1,138.00	.00
1703 COBERLY WEB CREATIONS	16	WEBSITE EDITS 3/25 - 6/25	07/06/2025	140.00	.00
1689 EXECUTECH	DEN-222543	ON SITE SUPPORT & MAINT	07/01/2025	831.67	.00
1640 XPRESS BILL PAY	INV-XPR02459	ONLINE TRANSACTIONS	05/31/2025	188.95	.00
1640 XPRESS BILL PAY	INV-XPR02555	BILL PAY TRANS & SUPP MAINT	06/30/2025	106.38	.00
Total 00-125-5550:				2,405.00	.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
00-125-6030								
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	CONVENIENCE FEE	06/19/2025	2.00	.00		
Total 00-125-6030:					2.00	.00		
00-125-6050								
1071	CARD SERVICES	5/31/2025	EMPLOYERS COUNCIL	05/31/2025	360.00	.00		
1071	CARD SERVICES	5/31/2025	MICROSOFT	05/31/2025	110.00	.00		
1071	CARD SERVICES	5/31/2025	ADOBE	05/31/2025	19.99	.00		
1071	CARD SERVICES	5/31/2025	ADOBE	05/31/2025	199.71	.00		
1071	CARD SERVICES	5/31/2025	LUCID SOFTWARE	05/31/2025	11.00	.00		
1071	CARD SERVICES	5/31/2025	MICROSOFT	05/31/2025	9.99	.00		
1071	CARD SERVICES	5/31/2025	CO MUNICIPAL CLERKS ASSOC	05/31/2025	185.70	.00		
Total 00-125-6050:					896.39	.00		
00-125-6200								
1071	CARD SERVICES	5/31/2025	NAME PLATES	05/31/2025	206.23	.00		
1071	CARD SERVICES	5/31/2025	TOWN HALL FRONT DESK CAN	05/31/2025	23.01	.00		
1071	CARD SERVICES	5/31/2025	TOILET PAPER & ENGINEER SC	05/31/2025	54.69	.00		
1417	QUILL LLC	44531615	BINDERS, HANGING FOLDERS,	06/13/2025	74.61	.00		
1417	QUILL LLC	44590073	PLEDGE MULTI SURFACE CLEA	06/19/2025	42.74	.00		
1417	QUILL LLC	44719190	PAPER & STAPLER	06/30/2025	95.04	.00		
Total 00-125-6200:					496.32	.00		
00-125-6240								
1071	CARD SERVICES	5/31/2025	HAND SOAP	05/31/2025	25.98	.00		
1417	QUILL LLC	44602840	PAPER TOWELS & PLEDGE	06/19/2025	44.64	.00		
Total 00-125-6240:					70.62	.00		
00-125-6245								
1071	CARD SERVICES	5/31/2025	CENTURYLINK	05/31/2025	4.33	.00		
1071	CARD SERVICES	5/31/2025	8 X 8 PHONES	05/31/2025	153.94	.00		
Total 00-125-6245:					158.27	.00		
00-125-6285								
1228	GRAND COUNTY TREASURER	PARCEL 14411	208 EAGLE FEES	07/01/2025	986.64	.00		
Total 00-125-6285:					986.64	.00		
00-125-6300								
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	208 EAGLE AVE	06/19/2025	41.16	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	208 EAGLE AVE STORE	06/19/2025	42.29	.00		
1568	XCEL ENERGY	7/1/2025	200 EAGLE AVE SPLIT WITH SA	07/01/2025	41.55	.00		
Total 00-125-6300:					125.00	.00		
00-125-6310								
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	OLD FIRE HALL	06/19/2025	45.82	.00		
1568	XCEL ENERGY	7/1/2025	301 CENTRAL AVE	07/01/2025	93.79	.00		
Total 00-125-6310:					139.61	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
00-125-6560								
1746	ASHLEY ACRES LIGHTS & PYR	2025-006 2	2025 FIREWORKS 2ND INSTALL	04/19/2025	17,500.00	17,500.00	07/09/2025	
					17,500.00	17,500.00		
					23,612.35	17,500.00		
Planning & Zoning								
00-130-5560								
1071	CARD SERVICES	5/31/2025	GRAND CLIFFS PUB AMENDME	05/31/2025	72.23	.00		
1071	CARD SERVICES	5/31/2025	GRAND CLIFFS CERT MAILING	05/31/2025	55.80	.00		
					128.03	.00		
					89.64	.00		
					217.67	.00		
00-130-5615								
1071	CARD SERVICES	5/31/2025	110 W CENTRAL / MENHENNET	05/31/2025	28.26	.00		
1071	CARD SERVICES	5/31/2025	110 W CENTRAL CERT MAILING	05/31/2025	61.38	.00		
					89.64	.00		
					217.67	.00		
Police								
00-140-5550								
1071	CARD SERVICES	5/31/2025	RETURN OF EVIDENCE ITEMS	05/31/2025	60.22	.00		
1689	EXECUTECH	DEN-222543	ON SITE SUPPORT & MAINT	07/01/2025	831.66	.00		
					891.88	.00		
					76.98	.00		
					160.25	.00		
00-140-6050								
1071	CARD SERVICES	5/31/2025	ACCESS TO RECORD MGMT	05/31/2025	76.98	.00		
					76.98	.00		
					160.25	.00		
00-140-6100								
1686	PEAK PERFORMANCE IMAGIN	72226	METER BILLING FOR MACHINE	06/30/2025	160.25	.00		
					160.25	.00		
					1,288.73	.00		
00-140-6110								
1071	CARD SERVICES	5/31/2025	MEALS DURING COMBATIVES T	05/31/2025	264.18	.00		
1071	CARD SERVICES	5/31/2025	FUEL FOR TRAINING TRAVEL	05/31/2025	41.83	.00		
1071	CARD SERVICES	5/31/2025	LODGING FORM COMBATIVES	05/31/2025	845.00	.00		
1071	CARD SERVICES	5/31/2025	MEALS FOR DIGITAL DRAGNET	05/31/2025	122.26	.00		
1071	CARD SERVICES	5/31/2025	DRAGNET TRAINING ADD'L ME	05/31/2025	15.46	.00		
					1,288.73	.00		
					15.10	.00		
00-140-6115								
1071	CARD SERVICES	5/31/2025	MAIL CONSENT PKTS FOR PUB	05/31/2025	9.75	.00		
1626	KARLA HASSSLER	JUNE 9, 2025	POSTAGE REIMBURSEMENT	06/09/2025	5.35	.00		
					15.10	.00		
00-140-6140								
1071	CARD SERVICES	5/31/2025	TIRE ROTATION	05/31/2025	40.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net	Amount Paid	Date Paid	Voided
					Invoice Amount			
Total 00-150-6140:					13.98	.00		
00-150-6240								
1062	BUCKEYE WELDING SUPPLY C	0005108461	OXYDEN CYLINDER RENTAL	06/25/2025	8.35	.00		
1306	K-TOWN NAPA	073170	CORDLESS IMPACT & RATCHET	06/26/2025	244.99	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	3/4" CLEVIS	06/25/2025	17.99	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	COPPER LINE REPAIR KIT	06/25/2025	69.44	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	KEY	06/25/2025	5.79	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	RUBBING ALCOHOL	06/25/2025	4.69	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	MARKING PAINT	06/25/2025	33.57	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	GRINDER DISK	06/25/2025	21.99	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	NEW GARDEN HOSE	06/25/2025	99.99	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	2 LED FLASHLIGHTS	06/25/2025	30.98	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	DUST PAN	06/25/2025	6.19	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	BOLT CUTTERS & TAPE MEASU	06/25/2025	92.98	.00		
Total 00-150-6240:					636.95	.00		
00-150-6245								
1071	CARD SERVICES	5/31/2025	CENTURYLINK	05/31/2025	4.34	.00		
1086	CENTURY LINK	JUN. 19, 2025	970-724-3528 SPLIT	06/19/2025	39.91	.00		
Total 00-150-6245:					44.25	.00		
00-150-6310								
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	PARK AVE & 5TH ST	06/19/2025	43.62	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	PARK AVE & 1ST ST N	06/19/2025	45.43	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	4TH ST BTWN PARK & CENTRA	06/19/2025	44.39	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	3RD ST BTWN PARK & EAGLE A	06/19/2025	45.56	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	1318 PARK AVE POLICE STATIO	06/19/2025	100.70	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	PARK AVE & 1ST ST S	06/19/2025	57.60	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	SL ONLY	06/19/2025	1,385.64	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	1421 PARK AVE	06/19/2025	42.20	.00		
Total 00-150-6310:					1,765.14	.00		
00-150-6315								
1568	XCEL ENERGY	7/1/2025	1318 PARK AVE	07/01/2025	55.35	.00		
Total 00-150-6315:					55.35	.00		
00-150-6320								
1221	GRAND COUNTY ACCOUNTING	INV05432	STREETS FUEL & SURCHARGE	07/01/2025	601.73	.00		
Total 00-150-6320:					601.73	.00		
00-150-6500								
1071	CARD SERVICES	5/31/2025	CDL PHYSICAL	05/31/2025	13.34	.00		
1071	CARD SERVICES	5/31/2025	HARD HATS	05/31/2025	199.60	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	LEATHER GLOVES	06/25/2025	28.99	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	5 PADLOCKS	06/25/2025	134.95	.00		
Total 00-150-6500:					376.88	.00		
Total Highways & Streets:					17,058.26	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Cemetery								
00-155-6135								
1367	NORTHWEST RANCH SUPPLY	6/25/2025	HOSE BIB REPAIR	06/25/2025	13.62	.00		
	Total 00-155-6135:				13.62	.00		
00-155-6240								
1367	NORTHWEST RANCH SUPPLY	6/25/2025	2-4-D 2.5 GALLONS	06/25/2025	110.20	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	1/2" COUPLINGS	06/25/2025	6.58	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	POP UP SPRINKLERS	06/25/2025	199.92	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	SPRINKLER LINE REPAIR	06/25/2025	48.83	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	ROTO SPRINKLERS	06/25/2025	24.65	.00		
	Total 00-155-6240:				390.18	.00		
00-155-6300								
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	1400 EAGLE AVE	06/19/2025	39.47	.00		
	Total 00-155-6300:				39.47	.00		
	Total Cemetery:				443.27	.00		
Parks								
00-158-6070								
1300	KREMMLING MERCANTILE	02-570700	TOILET PAPER	06/23/2025	25.98	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	RUBBER GLOVES	06/25/2025	14.99	.00		
	Total 00-158-6070:				40.97	.00		
00-158-6135								
1367	NORTHWEST RANCH SUPPLY	6/25/2025	4" X 4" PIPE REPAIR	06/25/2025	23.94	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	REPAIR PIPE CLAMP	06/25/2025	28.90	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	MOWER OIL	06/25/2025	9.87	.00		
	Total 00-158-6135:				62.71	.00		
00-158-6240								
1367	NORTHWEST RANCH SUPPLY	6/25/2025	GRASS SEED	06/25/2025	57.12	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	SPRINKLERS	06/25/2025	40.97	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	PVC NIPPLE	06/25/2025	11.90	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	SEED SPREADER	06/25/2025	99.99	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	1" POLY PIPE	06/25/2025	59.99	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	IRONITE & SEED	06/25/2025	107.96	.00		
1562	WEST GRAND GREENHOUSE	6/6/25	HANGING BASKETS & FLOWER	06/06/2025	714.00	.00		
	Total 00-158-6240:				1,091.93	.00		
00-158-6300								
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	203 PARK AVE	06/19/2025	48.59	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	DOC CERIANI	06/19/2025	39.47	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	GRAND AVE & 5TH ST	06/19/2025	74.45	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	303 S 8TH ST	06/19/2025	165.41	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	2305 CENTRAL AVE	06/19/2025	329.03	.00		
	Total 00-158-6300:				656.95	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
	Total Parks:				1,852.56	.00		
Airport								
00-160-6300								
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	450 AIRPORT RD	06/19/2025	196.74	.00		
	Total 00-160-6300:				196.74	.00		
	Total Airport:				196.74	.00		
	Total General:				144,372.85	17,500.00		
Water								
Water Admin								
02-625-5550								
1689	EXECUTECH	DEN-222543	ON SITE SUPPORT & MAINT	07/01/2025	831.67	.00		
	Total 02-625-5550:				831.67	.00		
02-625-6110								
1071	CARD SERVICES	5/31/2025	WTP MOBILIZATION MEETING	05/31/2025	96.17	.00		
	Total 02-625-6110:				96.17	.00		
02-625-6320								
1221	GRAND COUNTY ACCOUNTING	INV05432	WATER FUEL & SURCHARGE	07/01/2025	601.23	.00		
	Total 02-625-6320:				601.23	.00		
02-625-7800								
1774	USA BANK NA	DBS24CX232_	DFWRF LEVERAGED LOAN 8/1/	07/01/2025	68,752.00	.00		
	Total 02-625-7800:				68,752.00	.00		
02-625-7810								
1774	USA BANK NA	DBS24CX232_	DFWRF LEVERAGED LOAN 8/1/	07/01/2025	176,638.57	.00		
	Total 02-625-7810:				176,638.57	.00		
	Total Water Admin:				246,919.64	.00		
Water Plant								
02-630-5550								
1171	BOWMAN CONSULTING GROU	496477	CMAR BIDDING & DESIGN	05/31/2025	2,201.94	.00		
1171	BOWMAN CONSULTING GROU	501535	NEW WTP CONSTRUCTION MG	06/30/2025	720.00	.00		
1171	BOWMAN CONSULTING GROU	501577	NEW WTP CONSTRUCTION MG	06/30/2025	23,915.00	.00		
1622	STILLWATER TECH LLC	1176	WATER PLANT ORC SERVICES	06/30/2025	5,665.00	.00		
	Total 02-630-5550:				32,501.94	.00		
02-630-6126								
1367	NORTHWEST RANCH SUPPLY	6/25/2025	POLYMER RETURN LINE REPAI	06/25/2025	39.95	.00		
1367	NORTHWEST RANCH SUPPLY	6/25/2025	POLYMER RETURN LINE REPAI	06/25/2025	139.46	.00		
	Total 02-630-6126:				179.41	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
02-630-6245								
1071	CARD SERVICES	5/31/2025	8 X 8 PHONES	05/31/2025	76.93	.00		
1071	CARD SERVICES	5/31/2025	VERIZON	05/31/2025	13.44	.00		
1086	CENTURY LINK	JUN. 19, 2025	970-724-3862 545B	06/19/2025	204.14	.00		
1086	CENTURY LINK	JUN. 19, 2025	970-724-3249 366B SPLIT W SA	06/19/2025	228.47	.00		
Total 02-630-6245:					522.98	.00		
02-630-6300								
1071	CARD SERVICES	5/31/2025	VISIONARY	05/31/2025	121.38	.00		
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	WTR FILTRA PLANT	06/19/2025	2,325.92	.00		
Total 02-630-6300:					2,447.30	.00		
02-630-6410								
1361	NALCO COMPANY LLC	6603445860	1142 LBS OF 8157 POLYMER	06/13/2025	2,745.94	.00		
1361	NALCO COMPANY LLC	6603451911	571 LBS OF 8157 POLYMER	06/17/2025	1,372.97	.00		
1361	NALCO COMPANY LLC	6603476370	8,086 LBS OF 8157 POLYMER	06/30/2025	18,169.24	.00		
1159	PVS DX, INC	DE73001068-2	CHLORINE CYL - BOTTLE RENT	12/31/2024	90.00	.00		
Total 02-630-6410:					22,378.15	.00		
02-630-7000								
1171	BOWMAN CONSULTING GROU	30 2/2/25	WTP PROJECT 90% COORDINA	02/02/2025	23,345.00	.00		
1750	HENSEL PHELPS	06/30/2025	JUNE WTP CONSTRUCTION	06/30/2025	406,336.42	.00		
Total 02-630-7000:					429,681.42	.00		
Total Water Plant:					487,711.20	.00		
Water Distribution								
02-640-5550								
1618	UTILITY NOTIFICATION CENTE	225060833	811 DIG SERVICES	06/30/2025	4.65	.00		
Total 02-640-5550:					4.65	.00		
02-640-6300								
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	WATER TANK	06/19/2025	41.68	.00		
Total 02-640-6300:					41.68	.00		
Total Water Distribution:					46.33	.00		
Water Supply								
02-660-6300								
1357	MOUNTAIN PARKS ELECTRIC	6/19/2025	WATER PUMP STATION #2	06/19/2025	194.41	.00		
Total 02-660-6300:					194.41	.00		
Total Water Supply:					194.41	.00		
Total Water:					734,871.58	.00		
Solid Waste								
Solid Waste Expenditures								
15-800-6115								
1644	FREEDOM MAILING SERVICES,	50681	POSTCARD UTILITY BILLS - SP	06/20/2025	249.52	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net	Amount Paid	Date Paid	Voided
Invoice Amount								

Total 15-800-6115:	249.52	.00
<hr/>	<hr/>	<hr/>
Total Solid Waste Expenditures:	249.52	.00
<hr/>	<hr/>	<hr/>
Total Solid Waste:	249.52	.00
<hr/>	<hr/>	<hr/>

Recreation

Adult Programs

21-340-6240

1071	CARD SERVICES	5/31/2025	YOUTH AND ADULT LEAGUE E	05/31/2025	978.26	.00
1367	NORTHWEST RANCH SUPPLY	6/25/2025	MARKING PAINT	06/25/2025	23.58	.00

Total 21-340-6240:	1,001.84	.00
Total Adult Programs:	1,001.84	.00
Total Recreation:	1,001.84	.00
Grand Totals:	880,495.79	17,500.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

RECORD OF PROCEEDINGS

TOWN OF KREMMLING REGULAR TOWN BOARD MEETING June 18, 2025

The Board of Trustees for the Town of Kremmling met in the Boardroom located at 203 Park Avenue, Kremmling, Colorado 80459. With Mayor Wes Howell presiding, the meeting was called to order at 6:00 PM. Trustees present: Erik Woog, Dave Sammons, Brad Perry, Brady Mathis, Leo Pesch, and Wes Howell. Trustee Jim Miller absent. Staff present: Town Manager Jen MacPherson, Town Clerk & Treasurer Teagan Serres, Chief of Police Jesse Lisenby, Public Works Director Dillon Willson, and Town Planner Alan Hassler.

Conflicts of Interest: None.

Additions/Deletions to the Agenda: None.

Correspondence:

- Memorandum of Town Manager Approval Re: KTown North Minor Subdivision
- Resolution No. 2025-05-01PZ A Resolution Granting Approval of a Special Review Use Permit for Nick Potochnick at 416 South 3rd Street
- Resolution No. 2025-06-01PZ A Resolution Granting Approval of a Special Review Use Permit for Timothy X. Menhennett & Tami K. Menhennett at 110 West Central Avenue
- McElroy Airfield Update

The Mayor and Board of Trustees did not have any questions or concerns regarding the correspondence items.

Mayoral Announcements, Proclamations, and Appointments: None.

Citizen comments. (Comments are limited to five minutes.):

Chad Etler, *4th Street*, expressed his concerns about the recent ordinance regarding Recreational Vehicles (RVs). He noted the provisions that do not allow RVs to be parked in the right-of-way and requested that the Board consider making amendments to clarify the distinction between living in an RV on the right-of-way and merely parking or storing an RV there.

Consent Agenda

- Expenditures Dated May 22, 2025 - June 18, 2025
- Recording of Proceedings from May 21, 2025, Regular Meeting
- Recording of Proceedings from June 4, 2025, Special Meeting

TRUSTEE WOOG MOTION TO APPROVE the Consent Agenda as presented. TRUSTEE SAMMONS SECONDS. Voice vote taken: 5 "aye" votes, 0 "nay" votes. MOTION PASSED.

Staff Reports:

- Public Works & Town Engineer

Public Works Director Dillon Willson reported that the Public Works Department has been preparing for Kremmling Days. The rental street sweeper finally arrived after a delay caused by damage from the previous renter, which required repairs. The Public Works Crew is currently mowing the ditches and right-of-way in town and will begin more extensive road maintenance after Kremmling Days. TRUSTEE WOOG requested clarification regarding any recent increases in chlorine or bromine levels. He mentioned that a citizen had inquired about this. Mr. Willson stated that there have been no changes or operational issues. If a citizen is concerned about their water quality, staff are available to conduct an at-home test for them. TRUSTEE MATHIS inquired whether a site had been selected for the bulk water station and requested an update on the project. Mr. Willson reported that staff will be working on selecting the site next week, which is the final step before preparing for installation.

- Kremmling Police Department

Chief of Police Jesse Lisenby reported that the Police Department has been busy with summer events and ongoing investigations. Officer Hicks attended SWAT training, and enforcement efforts have begun regarding recreational vehicles (RVs) that are being used as residences or parked in the town's right-of-way. TRUSTEE WOOG requested clarification on how the right-of-way is determined. Chief Lisenby stated that staff will use stop signs and power lines as markers when a survey is not available. He noted that the focus will first be on RVs being used

as residences and will report back with feedback and enforcement numbers. Chief Lisenby also noted that the cross-deputization of all officers in Grand County has been delayed because other municipalities are not yet prepared to collaborate with the Grand County Sheriff's Office. As a result, the Sheriff plans to proceed with cross-deputization for Kremmling first. Chief Lisenby expressed his belief in the benefits this would bring to the community and indicated that he would seek board approval once the agreement is ready. Additionally, the JAG Grant for tasers, amounting to \$20,000, was awarded. He mentioned that he may request the town to contribute \$10,000 to cover the total cost of the tasers needed for the department. Chief Lisenby reported that the Sheriff's Office is short-staffed for Kremmling Days, so all four Kremmling Officers will be on duty that day to provide coverage.

- **Town Clerk & Treasurer**

Town Clerk and Treasurer Teagan Serres provided an update on various activities. These included preparations for the upcoming Board of Trustees and Planning and Zoning Commission meetings, assistance to the Town Planner, facilitation of cremains burials, and participation in discussions regarding the RV ordinance and facilitating the permit development. Additionally, she reviewed Special Event Liquor Licenses and re-onboarded the Finance Officer. She also assisted with the annual CIRSA insurance audit and submitted the renewal for the 2026 property, casualty, liability, and workers' compensation insurance. Additionally, she dedicated significant time to the 2024 audit for both the Town and the Sanitation District. She noted a substantial increase in sales tax revenue for the month of April. She reported she will attend the Clerk's Institute July 14-18, 2025, with a goal of achieving the Certified Municipal Clerk (CMC) designation by the end of this year or early in 2026. TRUSTEE SAMMONS requested an update on the engine brake ordinance and the associated signage. Chief Lisenby reported that an ordinance was prepared for discussion at this evening's meeting. However, he requested more time to present new information he obtained while working with the State Patrol on training. He suggested discussing this new information at a Work Session in July.

- **Town Planner**

Town Planner Alan Hassler reported that there have been two to three land use inquiries each week. Recent approvals from the Planning Commission and Board of Trustees include two Use by Special Reviews, a Planned Unit Development (PUD), and a minor subdivision approval by the Town Manager. The staff is still working on the zoning map update. Mr. Hassler also provided updates on current projects, applications, and code enforcement initiatives. Additionally, the Planner and Town Manager have been collaborating on the delegation of duties between their positions.

- **Town Manager**

Town Manager Jen MacPherson reported that she has been working on a detailed budget for 2025 and is preparing for the development of the 2026 budget. She hopes to create a spreadsheet of actual budget figures that will be accessible to the Board. Additionally, she mentioned that she has been focusing on the airport and has been heavily involved in the Water Treatment Plant, as well as organizing the necessary funding applications for reimbursements.

- **Action Register**

Staff reported on achievements from action items from previous Board meetings and updated on items still in progress. The Board of Trustees requested to add the engine brake ordinance and signage to the action register.

Local Liquor Licensing Authority

TRUSTEE SAMMONS MOTION to pause the Regular Meeting of the Board of Trustees and convene as the Local Liquor Licensing Authority at 6:47 PM. TRUSTEE MATHIS SECONDS. Roll call vote was taken; Trustee Sammons "aye", Trustee Woog "aye", Trustee Pesch "aye", Trustee Perry "aye", and Trustee Mathis "aye". 5 "aye" votes, 0 "nay" votes. MOTION PASSED.

1. **Public Hearing:** Special Event Permit Application for the Rocky Mountain Farriers Association at 2303 Central Avenue.
2. **Public Hearing:** Special Event Permit Application for the West Grand Recreation Foundation at 200 Park Avenue.

MAYOR HOWELL opened the Public Hearing for the Special Event Permit Applications for the Rocky Mountain Farriers Association and the West Grand Recreation Foundation at 6:48 PM.

Ms. Serres reported that the Rocky Mountain Farriers Association and the West Grand Recreation Foundation have applied for Special Event Permit Liquor Licenses for various dates in 2025. The Rocky Mountain Farriers Association seeks a license for July 17-19 at the Red Mountain Sports Complex, while the West Grand Recreation Foundation is requesting a license for July 5, 2025, at the Town Square. Both applicants are in good standing with the Colorado Secretary of State and comply with the state's annual limits on Special Event Liquor Licenses. They have obtained permission from property owners, paid necessary fees, and plan to implement measures to control liquor service during their events. Notices have been posted for the required 10 days prior to the application consideration.

MAYOR HOWELL asked for public comments, and there were none. MAYOR HOWELL closed the Public Hearing at 6:56 PM.

The Board of Trustees did not have any questions or concerns regarding the Special Event Permit applications.

TRUSTEE SAMMONS MOTION TO APPROVE the Rocky Mountain Farriers Association Special Event Permit at 2303 Central Avenue. TRUSTEE PERRY SECONDS. Voice vote taken: 5 “aye” votes, 0 “nay” votes. MOTION PASSED.

TRUSTEE WOOG MOTION TO APPROVE the West Grand Recreation Foundation Special Event Permit at 203 Park Avenue. TRUSTEE PERRY SECONDS. Voice vote taken: 5 “aye” votes, 0 “nay” votes. MOTION PASSED.

Adjournment of Local Liquor Licensing Authority

TRUSTEE SAMMONS MOTION to adjourn the Local Liquor Licensing Authority and reconvene the Regular Meeting of the Board of Trustees at 6:59 PM. TRUSTEE SAMMONS SECONDS. Roll call vote was taken; Trustee Sammons “aye”, Trustee Woog “aye”, Trustee Pesch “aye”, Trustee Perry “aye”, and Trustee Mathis “aye”. 5 “aye” votes, 0 “nay” votes. MOTION PASSED.

New Business

1. Discussion & Action Item. Resolution No. 2025-06-03 A Resolution Establishing Expedited Review Policies for Future Affordable Housing Projects.

Mr. Hessler presented Resolution No. 2025-06-03, concerning expedited review policies for future affordable housing projects. The Town is eligible for an additional \$50,000 of Department of Local Affairs funds for adopting this resolution, which fast-tracks affordable housing projects and aligns with the Town's existing 90-day review period. These funds could be used potentially to update the Municipal Code and Comprehensive Plan, work that was initially intended to be funded by the remaining \$9,500 from the Local Planning Capacity Grant.

TRUSTEE PERRY MOTION TO APPROVE Resolution No. 2025-06-03 as presented. TRUSTEE PESCH SECONDS. Voice vote taken: 5 “aye” votes, 0 “nay” votes. MOTION PASSED.

2. Discussion & Action Item. Kremmling Area Chamber of Commerce 2025 Community Event Permits Fee Waiver Request.

Ms. Serres presented the Kremmling Area Chamber of Commerce's request for a 2025 Community Event Permits Fee Waiver. The Chamber is requesting a fee waiver for all their 2025 events, which, if approved, would waive \$1,000 in permit fees. Ordinance No. 724, approved on April 16, 2025, allows non-profit organizations to request such waivers if determined to be in the public interest and providing a community benefit.

TRUSTEE PERRY MOTION TO APPROVE the Kremmling Area Chamber of Commerce fee waiver request in the amount of \$1,000. TRUSTEE PESCH SECONDS. Voice vote taken: 5 “aye” votes, 0 “nay” votes. MOTION PASSED.

Board of Trustees Reports & Future Agenda Items for Consideration:

TRUSTEE WOOG reported that there was a Headwaters Trails Alliance (HTA) meeting today, during which discussions were held regarding trails region-wide. They will be coming to Kremmling to work on local trails on Thursday, and they are still seeking volunteers to assist.

Adjournment:

TRUSTEE WOOG MOTION TO ADJOURN. Voice vote taken; all “aye” votes. The meeting was adjourned at 7:06 PM.

Teagan Serres, Town Clerk

Wes Howell, Mayor

July 2025 - Public Works Staff Report

Parks & Recreation

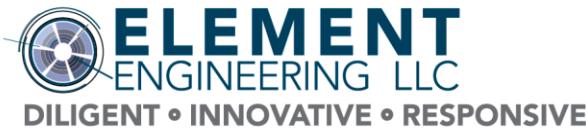
- Work on the Parks Master Plan is well underway. In addition to collecting survey data, we are compiling an inventory of existing park assets, assessing current conditions, and identifying opportunities for upgrades.
- Youth baseball season has come to an end, and now youth soccer registration is open.
- The sprinkler infrastructure at Town Square has had a series of malfunctions or failures. Staff has replaced 2 malfunctioning zone valves, and fixed one broken main feeder line.

Streets and Roads

- To prepare for the fireworks display on the Cliffs, staff used the grader to improve access to Site 2, making it easier and safer for the vendor to reach and set up at the location.
- Staff completed sweeping operations efficiently, allowing the street sweeper to be returned a full week early and saving the Town roughly \$4,000. Over the two-week period, the sweeper put on a little over 300 miles throughout the community.

Water

- Water production for the month of June was 16.1 MGD.
- During the safety evaluation of the new water plant site, it was noted that the current chlorine alarm does not have an external horn or flasher. This is important for the safety of the crews working around the gas chlorine room to be properly notified. Staff ran all necessary wires and is waiting for Timberline electric to complete the tie-in to SCADA.
- Staff began excavation on the broken discharge pipe at the Colorado River Pump Station. Finding the leak was rather difficult as the pipe is wrapped in a clear protective wrap and the water was traveling up the wrap and leaking in several spots that were not broken. The actual cause of the leak was a 6 inch by 4 inch hole on the bottom of the 12 inch ductile iron pipe. Staff has sent a parts list to get pricing on the repair.
- Staff received a call on Sunday July 6th about a broken service line. Staff was able to respond quickly and shut off the curb stop. The homeowner was able to repair the line and water service was restored the next day.



MONTHLY ENGINEER'S REPORT

DATE OF MEETING: JULY 10, 2025

CLIENT: TOWN OF KREMMLING

SUBJECT: MONTHLY ENGINEER'S REPORT- NEW ITEMS IN BOLD

WATER TREATMENT PLANT IMPROVEMENTS:

Site staging area and office trailers are complete and set up.

Potholing and installation continued for the reroute of the bypass water line.

Retaining wall permit was obtained and excavation by HP is complete. The shoring contractor, Coggins, is currently working onsite.

The first shoring inspection before shotcrete was conducted on July 10, 2025.

Element and HP continue to work through RFI's and Submittals for the project.

Pay Application 1 was approved in the amount of: 299,012.16\$

Pay Application 2 is currently under review.

Element Engineering BTD: 23,915\$

Clearing and Grubbing is 90% complete at the staging area and around WTP building.

Office trailers are currently being set up. Temporary power should be supplied within the next week.

Potholing the raw water line reroute began to bypass water on the existing plant.

HP has nearly removed all the berm that was outside the existing WTP building and spread most of it around the lagoons.

Building and Retaining Wall Permits are in review and should be obtained shortly.

Surveyors have set up primary control onsite for HP to use.

The access gates and jobsite sign have both been installed. Speed limit signs are planned to be installed on the county road to the jobsite.

Bore test holes were performed at the water tank site last week. These test results should be back within a few weeks.

The ToK and Element Engineering have been working with CDPHE to ensure all proper documentation is being obtained as we progress into Construction.



Town of Kremmling

Police Department Staff Report

July 2025

Department

- Calls for service have increased significantly, while officer-initiated activity remains steady over previous months. The same period last year had 112 total officer response events; there were 177 for this year's July reporting.
- KPD assisted with the preparations and execution of the Kremmling Days parade and subsequent events.
- The weeklong trial that most of KPD's staff was subpoenaed to was canceled due to the defendant accepting a plea deal with the DA's Office the week prior to the trial. This alleviated any staffing shortages that were anticipated because of the trial.
- Chief Lisenby spoke with Sheriff Schroetlin about the IGA for deputizing KPD officers. The IGA was then forwarded to Town Attorney Culley for review.
- Chief Lisenby sent Town Attorney Culley the 2024 KPD Policy Manual to review key components. A presentation of this material to the Board is forthcoming.

Personnel

- Nothing substantial to report other than officers have been busy on their shifts.

Code Enforcement

- Chief Lisenby worked with other Town staff during the discussions about a possible engine brake ordinance. Plans have been made to have CSP Port of Entry personnel set up a check station in Kremmling to enforce CMV statutes as well as provide training to KPD officers.
- KPD has started enforcing the new RV ordinance. Enforcement activities have been limited to education of the new ordinance at this time. Five RV's have been identified as being resided in. Chief Lisenby located 20 RV's parked/stored long-term in the ROW.

Projects

- KPD was awarded 51% of the \$20,000 requested from the JAG Committee for the purchase of four Taser 10 devices and support services. This will allow KPD to fund the purchase of two Taser 10 devices from AXON (the manufacturer). At the reduced number of units being purchased, there will be an expected balance due since some of the total cost went towards training services and other "overhead" costs. Another alternative is for KPD to come to the Board in the future to see if the remaining approximately \$10,000 can be appropriated (either in this fiscal year or next fiscal year) to fund the other two units. The JAG funds must be expended by June 2026.
- KPD worked with KowTown Gravel personnel to plan the gravel race held in Kremmling. Two KPD officers worked contract labor to provide traffic assistance for the race. Chief Lisenby also assisted with the race event (not for contract pay). The incident associated with this event occurred out of town.



Town of Kremmling

Police Department Staff Report

July 2025

Police Staff Report

The following tables depict the activities of the Kremmling Police Department for the month of June 2025:

Patrol Response	Number
Total Officer Response	177
Reports Written	23
Calls For Service	122
Officer Initiated	55

Violent Crimes	Number
Criminal Homicide	0
Rape	0
Robbery	0
Aggravated Assault	1

Property Crime	Number
Burglary	0
Theft	0
Motor Vehicle Theft	0
Arson	0

Enforcement (In Town and HVE)	Number
Traffic Stops	47
Total Citations	24
Total Summons	1
Total Arrests	6

Arrests	Number
Officer on View	4
Warrant Service	2

Summons	Number
Not Traffic Related	1
Traffic Violations	0

Public Services	Number
Open Records Request	4
VIN Inspections	4
Special Events	2

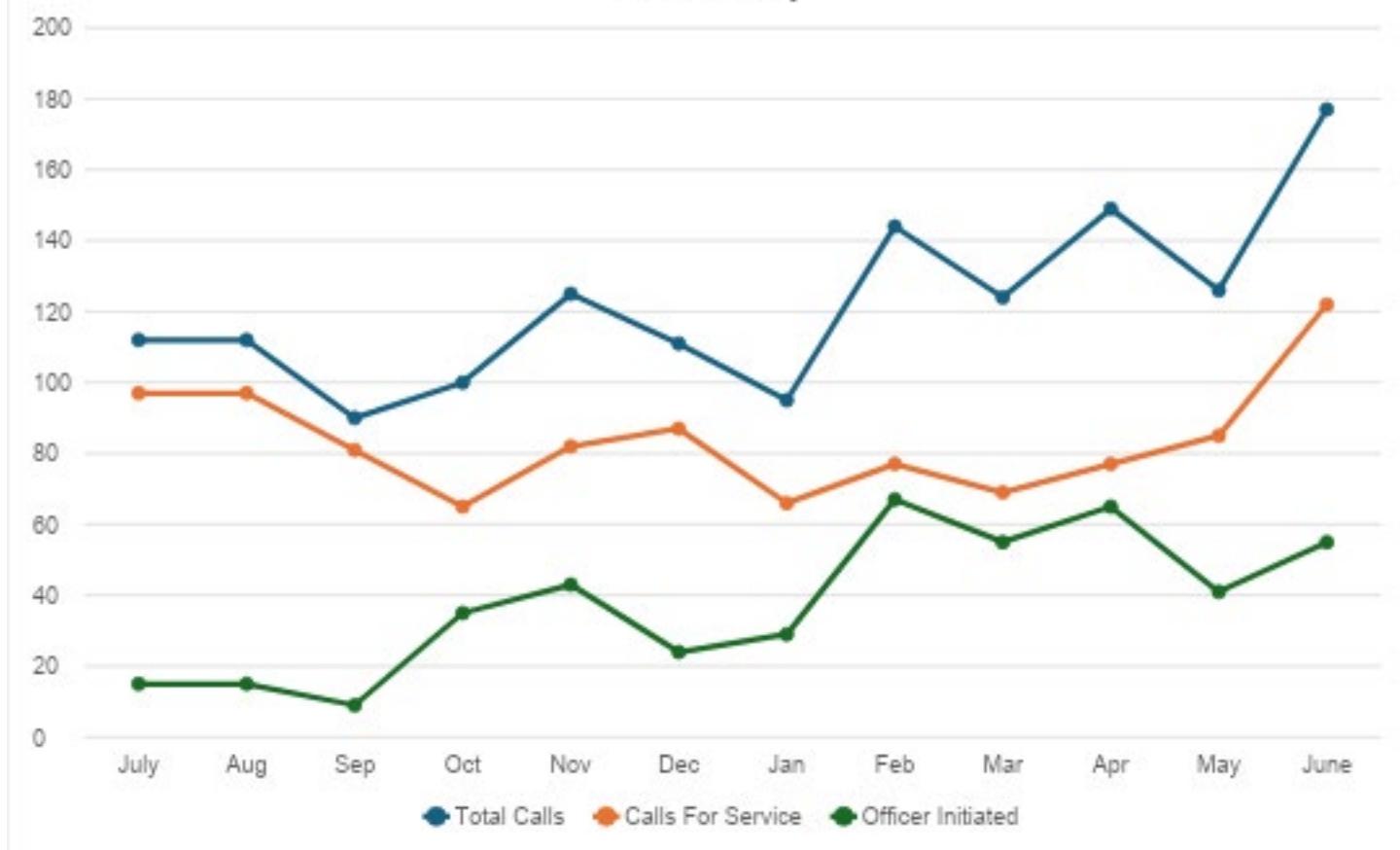


Town of Kremmling

Police Department Staff Report

July 2025

KPD Activity



June 2025 - Town Clerk & Treasurer Staff Report

Town Clerk

- Prepared various agendas, minutes, ordinances, resolutions, and memos for the Board of Trustees meetings and the Planning and Zoning Commission.
- Assisting with facilitating social media outreach for Town events, mosquito mitigation, and recreation sign-ups.
- Assisted the Town Planner with record searches and various projects.
- Participated in several meetings with the Mayor, Town Manager, Town Planner, Public Works Director, and Chief of Police to discuss upcoming items, deadlines, Code Enforcement, and agendas.
- Facilitated one full burial at the cemetery.
- Between June 13, 2025, and July 10, 2025, I provided Notary Public services 2 times and responded to two Colorado Open Records Act (CORA) requests during the same period.
- Attended meetings to review previous Use by Special Review approvals and determine if any require action to ensure compliance. A staff report regarding this is on the July 16th agenda.
- Provided two reviews for annual liquor license renewals.
- Processed 102 business licenses to date, including several for the Chamber's Music & Markets in the Square and Kremmling Days events.
- Administrative staff assisted the Town Manager in preparing and circulating the 90-day evaluation.
- I will attend my third year at the Clerk's Institute during the week of July 14-18, 2025. My third-year classes include managing and organizing electronic files, enhancing effectiveness, working with elected officials, teamwork and collaboration, diversity and inclusiveness, policy crafting, election processes, fair campaign finance practices, social media, de-escalation techniques, and change management. I aim to apply for and receive my Certified Municipal Clerk (CMC) designation by the end of the year or early 2026.
- Creating an out-of-office plan for most of July to ensure that all responsibilities are covered and there are no interruptions in services while I attend Clerk School from July 14 to 18. Additionally, I will be out of the office from July 21 to 31. This plan includes managing payroll processes, loan payments, grant reports, workers' compensation reporting, liquor licenses, cemetery processes, invoices, and other essential tasks.

Treasurer

- A total of \$13,474 in tax liens were filed with the Grand County Treasurer on November 15, 2024. To date, \$4,338 has been received.
- A large amount of staff time has been dedicated to the 2024 Audit for both the Town and the Sanitation District. The field work day was June 17th. Both audits are well underway, with the auditors working on the final report.
- We have held various meetings with the Town Manager, relevant staff, contractors, and lenders to ensure that funding and reporting for the Water Plant are comprehensive and well-understood by staff. Reporting and reimbursements have been underway and are going well.
- Collaborating with the Town Manager and Planner to pursue the additional \$50,000 in LPC funds, aiming to complete the updates to the Municipal Code and Comprehensive Plan.
- Gearing up for 2026 Budget Development with the Town Manager and other Department Heads. Reviewing 2024 actuals and 2025 actual amounts to date.
- Preparing to present the quarterly Finance Director/Treasurer's Report to the Board of Trustees at the August meeting.
- The May Sales Tax received was \$146,306.90 and continues to trend upward compared to prior years.

Collected	Received	2021	2022	2023	2024	2025
January	March	\$99,918.54	\$118,493.62	\$127,230.29	\$135,307.90	\$142,445.37
February	April	\$95,486.90	\$117,856.40	\$129,929.96	\$112,343.93	\$109,113.95
March	May	\$108,230.17	\$118,415.95	\$128,831.84	\$122,208.73	\$127,790.55
April	June	\$114,038.04	\$114,067.80	\$118,752.67	\$111,202.44	\$162,390.51
May	July	\$114,391.16	\$120,242.01	\$130,579.17	\$123,958.43	\$146,306.90
June	August	\$152,750.49	\$146,509.10	\$156,059.93	\$160,662.25	
July	September	\$139,011.55	\$161,165.84	\$170,817.48	\$156,785.85	
August	October	\$160,700.38	\$163,566.43	\$154,060.57	\$164,648.89	
September	November	\$154,417.22	\$168,817.41	\$166,181.58	\$166,651.67	
October	December	\$146,625.31	\$152,115.78	\$150,753.00	\$153,092.77	
November	January	\$148,085.59	\$141,550.48	\$138,329.03	\$130,626.15	
December	February	\$133,112.13	\$133,650.87	\$142,997.34	\$135,956.94	
Total		\$1,566,767.48	\$1,656,451.69	\$1,714,522.86	\$1,673,445.95	\$688,047.28

Town Manager Update

Finance

- Completed rebuild of 2025 budget, incorporated capital improvement and human resources plans and shared with team
- Obtained access to Colorado State Revenue site & completed necessary training
- Worked with Finance Officer to complete several outstanding housekeeping items
- Team successfully navigated 2024 audit, one item required material time to address
- Next month's objectives include Q2 financial update for board, analysis of 2024/5 sales tax information, preparation for 2026 budgeting

Code Enforcement

- Met with several citizens re: code complaints, objections to RV ordinance, etc.
- Submitted draft abatement letter to counsel and engaging probate attorney regarding a particularly problematic property
- Engaged with citizens and supported staff with jake brake ordinance

Planning

- Supported Planner with re-engagement of developer re: large project east of town
- Met with other individuals completing development work in town
- Working with Clerk and Planner on LPC grant and outlining path forward

Special Events

- Successfully hosted 4th of July Fireworks and Kremmling Days alongside Chamber
- Team effectively supported the KowTown Gravel race and organizers
- Coordinating with Chamber re: 2026 events ahead of budget season

Public Works / WTP

- Secured reimbursements from DOLA and SRF for May, met reporting requirements
- Attended safety orientation, weekly meetings, and completed site visits
- Assisted Public Works Director with developing retention and succession plan

Miscellaneous

- Toured airport hangars with Public Works Director & FBO, engaged in search for tenants
- Met with Office of Emergency Management
- Met with School District and County re: child care initiatives
- Participated in feedback session with COT re: Bustang
- Participated in NWPTR's July Meeting
- Attended KFPD Board meeting

CDOT Update

Summary

- ToK is receiving complaints re: potholes that are becoming dangerous on 40 to the west
- CDOT is aware of the issues and will be out to fix them in the next couple of weeks
- Shoulder improvements on 40, a passing lane east of Rabbit Ears, and CO 9 bridge improvements are all planned

CDOT 10-Year Plan & Funding Outlook

- CDOT is working within a fiscal constraint of **\$225 million per year statewide**, starting FY 2027.
- **Region 3**, which includes Kremmling, is allocated **\$132 million** for FY 2027–2030 (Years 1–4) and **\$198 million** for FY 2031–2036 (Years 5–10).

Northwest Transportation Planning Region (TPR) (Kremmling's Region)

- Receives 20% of Region 3's flexible RPP¹ funds of \$13.8M over the 10-year period
- ~\$16.4M expected in prioritized projects in early years.

Projects of Interest to Kremmling

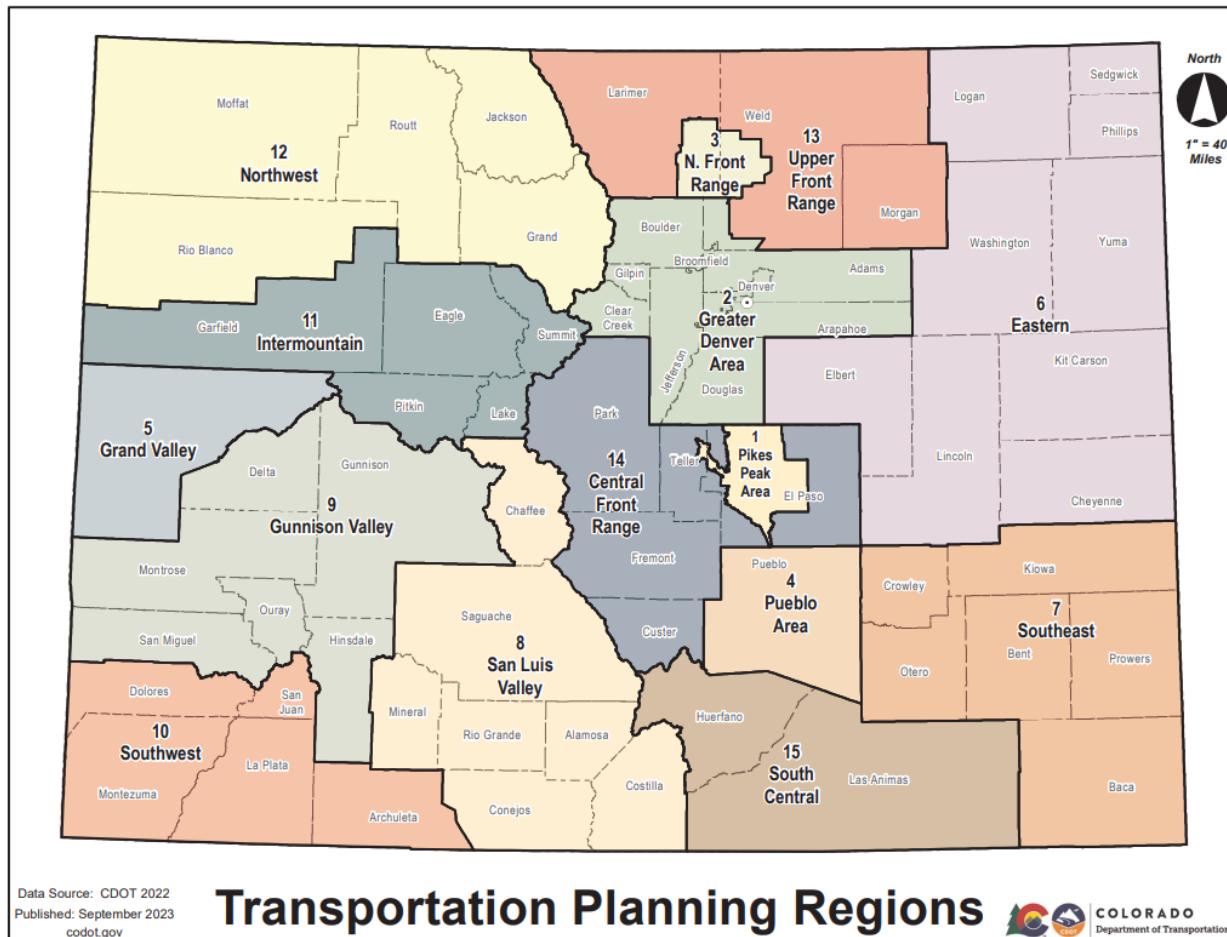
Project	Status / Description	Funding Notes
CO 40 Shoulder Improvements (W of Kremmling)	\$0.5M RPP programmed for design; construction not guaranteed due to fiscal constraints	Project may fall outside 10-Year Plan funding
CO 9 Railroad Bridge (S of Kremmling)	Bridge is structurally deficient; 30% design funded via Bridge & Tunnel Enterprise	Being advanced as a state priority
US 40 Red Dirt Hill	Project progressing well; targeted completion this year	Included in FY27–30 funding pool
Fraser to Winter Park Safety Project	Listed as a 10-Year Plan priority	\$6.8M allocated for US 40 passing lanes (FY27–30)

¹ A Regionally Prioritized Project (RPP) is a flexible allocation of funds given to each region to (1) prioritize and fund local or regional transportation needs, (2) cover projects not included in statewide Strategic Plans (SPs), and (3) often serve as seed money for planning, design, or partial construction. The RPP funds are allocated by TPR members working with CDOT's regional staff

Berthoud Pass Operational Improvements

CDOT study underway; aims to improve traffic flow and safety

Results expected early 2026



Region 3 is comprised of the Northwest (including Kremmling), Intermountain, Grand Valley and Gunnison Valley regions from the diagram above.

CDOT Region / Capital	% of Planning Control Total	FY 2027–2030 (4-Year Plan)	FY 2031–2036 (Out Years)
Region 1	34.23%	\$300 million	\$450 million
Region 2	18.97%	\$166 million	\$249 million

Region 3	15.07%	\$132 million	\$198 million
Region 4	23.87%	\$209 million	\$314 million
Region 5	7.86%	\$69 million	\$103 million
Bustang Capital (Statewide)	—	\$24 million	\$36 million

TPR	TPR Equality Split	RPP Over 2026–35	First 4 of 10-Year Plan	Last 6 of 10-Year Plan
Total	—	\$68,965,950	\$82,000,000	\$198,019,800
(portion to I-70 VP)	—	—	\$50,000,000	—
Gunnison Valley	20%	\$13,793,190	\$16,400,000	\$39,603,960
MPO	20%	\$13,793,190	\$16,400,000	\$39,603,960
Intermountain	40%	\$27,586,380	\$32,800,000	\$79,207,920
Northwest	20%	\$13,793,190	\$16,400,000	\$39,603,960

TPR/MPO	Project FY 27–30	SP Funding 2027–30
GV	SH 135 Gunnison (Safety)	\$2,000,000
GV	SH 92 Hotchkiss (Safety)	\$14,400,000

IM	I-70 Garfield Interchange Impv (Safety)	\$7,000,000
IM	I-70 Glenwood Canyon (Worst First)	\$11,000,000
IM	SH 9 Safety Shale Bluffs (Worst First) MM120-122	\$8,500,000
IM	SH 139 (Worst First)	\$2,500,000
IM	US 24 Safety Efforts (Worst First)	\$3,400,000
REG-3	I-70 Vail (Early Award)	\$50,000,000
MPO	I-70B 6th to 9th (Safety)	\$16,400,000
NW	US 40 Red Dirt Hill (Safety)	\$10,000,000
NW	US 40 Passing Lanes (Safety)	\$6,400,000
	TOTAL	\$132,000,000

Action Items from Board meetings

- (4/16) Ensure zoning map is updated, then adopt by ordinance
Planner has sent the changes to the GIS mapper. Awaiting updated maps.
- (5/7) Gabby / fair (1st week of August)
Have been notified that the Board would like the 2026 donation request in advance, and working on scheduling a presentation during budget development.
- (5/21) Gabby to pursue 2nd grant cycle for GOCO
Has been working on the concept paper and drafting a Parks & Recreation Master Plan.
- (5/21) ~~Document amendments to CFP policies~~
- (5/21) Muddy Creek cabins (holding pattern)
Staff is conducting research on this.
- (6/4) ~~Grand Cliffs PUD amendment (circulate & record w/ county)~~
- (6/4) ~~Email executed Element Engineering proposal~~
- (6/4) ~~RV ordinance - complete permit~~
- (6/4) ~~Circulate updated fee schedule w/ RV permit~~
- (6/4) Move abatement process for an unsafe property forward
Engagement with counsel re: abatement & probate processes underway
- (6/4) DOLA Prop 123 - pursue additional \$50K
DOLA has accepted the Resolution regarding the fast-track requirements and sent instructions on how to apply for the \$50K. Staff is in the process of building a plan and a budget for consideration.
- (6/18) Engine Brake Ordinance and Signage - Work Session with State Patrol
Ordinance is on the 7/16/2025 agenda. KPD is scheduling training with the State Patrol, and staff is prepared to apply for signage placement with CDOT.
- (6/18) ~~Add report re: CDOT and Northwest Transportation Region to staff report~~
- (6/18) West Grand Recreation Foundation - they need to change their address or get an agreement in place to use the Red Mtn. Sports Complex address
Staff met with the Rec Foundation and notified them. They are deciding whether to change their address or request an agreement with the Town to use the address.
- (6/18) Report back how RV enforcement is going
Enforcement underway.
- (7/2 WS) Present Jake Brake ordinance for CMVs (must be muffled and no use) at next meeting
On the 7/16/2025 agenda for consideration.
- (7/2 WS) ~~Confirm with Cliffview & Silver Spruce re: Bustang stop~~
- (6/18) ~~Submit LPC Reso to DOLA~~



Town of Kremmling

200 Eagle Ave. | P.O. Box 538
Kremmling, CO 80459-0538
Office 970.724.3249
<https://townofkremmling.colorado.gov/>

TO: Honorable Mayor and Board of Trustees/Local Liquor Licensing Authority

FROM: Teagan Serres, Town Clerk & Treasurer

RE: Local Liquor Licensing Authority - July 16, 2025 Regular Meeting

Date: July 8, 2025

EXECUTIVE SUMMARY:

There are two Liquor License Applications on the July 16, 2025, agenda: Annual Renewal of Los Amigos Hotel & Restaurant Liquor License and Annual Renewal of Kremmling House of Pizza Fermented Malt Beverage & Wine On-Premises License.

SUMMARY:

Consent Agenda:

1. Annual Renewal of Los Amigos Hotel & Restaurant Liquor License at 109 South 6th Street
2. Annual Renewal of Kremmling House of Pizza Fermented Malt Beverage & Wine On Premises License at 104 North 6th Street

Los Amigos and Kremmling House of Pizza (formerly Last Chance Pizza) have both submitted their annual renewal for their on-premises liquor licenses. A review of the applications found that the establishments are in good standing with the Colorado Secretary of State, the establishments are current with sales tax, and the Kremmling Police Department reported no issues directly related to the establishments' liquor licenses. The establishments have legal possession of the premises, and no issues or concerns were noted during a visual inspection of the premises.

STAFF CONSIDERATIONS:

Staff has identified the following options for Trustee consideration:

1. Approve the Consent Agenda as presented.
2. Postpone to hold a public hearing on both or one of the Renewal Applications after the hearing is posted on the licensed premise for at least 10 days and notice has been provided to the applicant for at least 10 days prior to the hearing.



Town of Kremmling

200 Eagle Ave. | P.O. Box 538
Kremmling, CO 80459-0538
Office 970.724.3249
<https://townofkremmling.colorado.gov/>

3. Deny the application for good cause. Good Cause for the purpose of denying a license renewal means:
 - a. The licensee or applicant has violated, does not meet, or has failed to comply with any of the terms, conditions, or provisions of article 3 or any rules promulgated pursuant to article 3;
 - b. The licensee or applicant has failed to comply with any special terms or conditions that were placed on its license in prior disciplinary proceedings or arose in the context of potential disciplinary proceedings;
 - c. Evidence that the licensed premises have been operated in a manner that adversely affects the public health, welfare, or safety of the immediate neighborhood in which the establishment is located, which evidence must include a continuing pattern of fights, violent activity, or disorderly conduct.

FINANCIAL IMPACTS:

All application and license fees have been paid in full by the applicants for a total amount of \$278.75 to the Town. Minimal property posting expenses incurred.

ATTACHMENTS:

1. Annual Renewal of Los Amigos Hotel & Restaurant Liquor License at 109 South 6th Street
2. Annual Renewal of Kremmling House of Pizza Fermented Malt Beverage & Wine On Premises License at 104 North 6th Street



Kremmling Board of Trustees Regular Meeting

Agenda Item Cover Letter

Agenda Item:

Discussion & Action Item. Ordinance No. 726 An Ordinance Amending Title 10 of the Kremmling Municipal Code to Prohibit the Use of Engine Brakes Within Town Limits and to Require Mufflers on Commercial Vehicles.

Department:

Chief of Police Jesse Lisenby, Town Manager Jen MacPherson, Town Clerk & Treasurer Teagan Serres

Executive Summary:

Citizens of Kremmling have expressed concerns about the noise generated by truckers. A petition was circulated and signed by a significant number of residents, demanding that Kremmling install signage at the town's edge indicating that the use of engine compression brakes (commonly known as Jake brakes) is prohibited, and that enforcement of this law will take place. There have been several discussions with staff and the Board regarding the best course of action for enforcement. During the Work Session on July 2, 2025, the Board of Trustees directed staff to draft an ordinance that prohibits the use of engine brakes in town, along with additional language requiring that commercial vehicles be equipped with mufflers.

Summary:

The State of Colorado has a statute requiring trucks that are equipped with engine brakes to also have engine brake mufflers, as stated in Colorado Revised Statute 42-4-225. Failing to comply can result in a fine of \$500. The Town of Kremmling has adopted the Model Traffic Code, which incorporates this statute. Additionally, the State of Colorado has enacted new legislation under HB25-1039, which will fully take effect in 2027. This law mandates that all trucks be equipped with an inspectable muffler and increases the fine for non-compliance with muffler requirements from \$500 to \$1,000.

To address noise concerns, this ordinance amends Title 10 of the Kremmling Municipal Code to prohibit the use of engine brakes within town limits and to require mufflers on commercial vehicles. The Town has identified that the use of engine brakes causes excessive noise, disrupts residents' peace, and is unnecessary for safety on town roads. The ordinance aims to promptly reduce noise from commercial vehicles, given the delayed effective date of the new state law (HB25-1039) on the same issue.

Commented [1]: @manager@townofkremmling.org @Kpdchief@townofkremmling.org Here is the cover letter for the engine brake ordinance. Please review and feel free to make any changes or additions you see fit.

Commented [2]: Looks good to me



Kremmling Board of Trustees Regular Meeting

Agenda Item Cover Letter

Key provisions of the ordinance include:

1. It is unlawful to operate a motor vehicle with an engine brake engaged, except in emergency situations.
2. Commercial vehicles subject to registration must have a visibly inspectable muffler.
3. If a muffler is not visually inspectable, documentation (such as evidence of compliance with manufacturing noise standards, vehicle identification number, or purchase and installation details) is required.
4. The ordinance applies only to commercial vehicles with internal combustion engines, excluding farm vehicles.
5. The Municipal Court has the authority to waive fines if documentation proving a muffler was in place prior to the citation is provided. Additionally, fines can be reduced by 50% if proof of installation is submitted within 30 days of the citation.
6. The staff proposed minimum penalty assessment is written in the ordinance as \$300, if that is acceptable to the Board.

Financial Impacts:

If approved, there will be a publishing fee of approximately \$25 - \$30.

If approved as written, each citation will carry a minimum fine of \$300. However, the Court may waive this fine if the individual provides proof that a muffler was installed at the time of the citation. Additionally, there is an option for a 50% reduction in the fine if a muffler is installed within 30 days of the offense.

Staff Recommendation:

1. Motion to approve Ordinance No. 726, An Ordinance Amending Title 10 of the Kremmling Municipal Code to Prohibit the Use of Engine Brakes Within Town Limits and to Require Mufflers on Commercial Vehicles as presented (or with amendments).
2. Motion to table Ordinance No. 726, An Ordinance Amending Title 10 of the Kremmling Municipal Code to Prohibit the Use of Engine Brakes Within Town Limits and to Require Mufflers on Commercial Vehicles until the _____ meeting.
3. Deny approval.

Attachments:

Draft Ordinance No. 726, An Ordinance Amending Title 10 of the Kremmling Municipal Code to Prohibit the Use of Engine Brakes Within Town Limits and to Require Mufflers on Commercial Vehicles



Kremmling Board of Trustees Regular Meeting

Agenda Item Cover Letter

Agenda Item:

Discussion & Action Item. Ordinance No. 726 An Ordinance Amending Title 10 of the Kremmling Municipal Code to Prohibit the Use of Engine Brakes Within Town Limits and to Require Mufflers on Commercial Vehicles.

Department:

Chief of Police Jesse Lisenby, Town Manager Jen MacPherson, Town Clerk & Treasurer Teagan Serres

Executive Summary:

Citizens of Kremmling have expressed concerns about the noise generated by truckers. A petition was circulated and signed by a significant number of residents, demanding that Kremmling install signage at the town's edge indicating that the use of engine compression brakes (commonly known as Jake brakes) is prohibited, and that enforcement of this law will take place. There have been several discussions with staff and the Board regarding the best course of action for enforcement. During the Work Session on July 2, 2025, the Board of Trustees directed staff to draft an ordinance that prohibits the use of engine brakes in town, along with additional language requiring that commercial vehicles be equipped with mufflers.

Summary:

The State of Colorado has a statute requiring trucks that are equipped with engine brakes to also have engine brake mufflers, as stated in Colorado Revised Statute 42-4-225. Failing to comply can result in a fine of \$500. The Town of Kremmling has adopted the Model Traffic Code, which incorporates this statute. Additionally, the State of Colorado has enacted new legislation under HB25-1039, which will fully take effect in 2027. This law mandates that all trucks be equipped with an inspectable muffler and increases the fine for non-compliance with muffler requirements from \$500 to \$1,000.

To address noise concerns, this ordinance amends Title 10 of the Kremmling Municipal Code to prohibit the use of engine brakes within town limits and to require mufflers on commercial vehicles. The Town has identified that the use of engine brakes causes excessive noise, disrupts residents' peace, and is unnecessary for safety on town roads. The ordinance aims to promptly reduce noise from commercial vehicles, given the delayed effective date of the new state law (HB25-1039) on the same issue.



Kremmling Board of Trustees Regular Meeting

Agenda Item Cover Letter

Key provisions of the ordinance include:

1. It is unlawful to operate a motor vehicle with an engine brake engaged, except in emergency situations.
2. Commercial vehicles subject to registration must have a visibly inspectable muffler.
3. If a muffler is not visually inspectable, documentation (such as evidence of compliance with manufacturing noise standards, vehicle identification number, or purchase and installation details) is required.
4. The ordinance applies only to commercial vehicles with internal combustion engines, excluding farm vehicles.
5. The Municipal Court has the authority to waive fines if documentation proving a muffler was in place prior to the citation is provided. Additionally, fines can be reduced by 50% if proof of installation is submitted within 30 days of the citation.
6. The staff proposed minimum penalty assessment is written in the ordinance as \$300, if that is acceptable to the Board.

Financial Impacts:

If approved, there will be a publishing fee of approximately \$25 - \$30.

If approved as written, each citation will carry a minimum fine of \$300. However, the Court may waive this fine if the individual provides proof that a muffler was installed at the time of the citation. Additionally, there is an option for a 50% reduction in the fine if a muffler is installed within 30 days of the offense.

Staff Recommendation:

1. Motion to approve Ordinance No. 726, An Ordinance Amending Title 10 of the Kremmling Municipal Code to Prohibit the Use of Engine Brakes Within Town Limits and to Require Mufflers on Commercial Vehicles as presented (or with amendments).
2. Motion to table Ordinance No. 726, An Ordinance Amending Title 10 of the Kremmling Municipal Code to Prohibit the Use of Engine Brakes Within Town Limits and to Require Mufflers on Commercial Vehicles until the _____ meeting.
3. Deny approval.

Attachments:

Draft Ordinance No. 726, An Ordinance Amending Title 10 of the Kremmling Municipal Code to Prohibit the Use of Engine Brakes Within Town Limits and to Require Mufflers on Commercial Vehicles

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE 10 OF THE KREMMLING MUNICIPAL CODE
TO PROHIBIT THE USE OF ENGINE BRAKES WITHIN TOWN LIMITS AND TO
REQUIRE MUFFLERS ON COMMERCIAL VEHICLES**

WHEREAS, the Board of Trustees finds that use of engine brakes, also known as engine compression brakes and dynamic braking devices, results in excessive, loud, unusual or explosive noise, which disrupts the peace and enjoyment of residents of the Town; and

WHEREAS, the Board of Trustees further finds the public rights-of-way traveled by trucks within Town do not require the use of engine brakes for safety purposes, and therefore use of engine brakes should be prohibited within the Town; and

WHEREAS, the State Legislature recently adopted HB 25-1039, which requires all commercial vehicles to have mufflers, which can be visually inspected, but HB 25-1039 does not become effective until July 1, 2027; and

WHEREAS, given the delayed effective date of HB 25-1039, the Board of Trustees finds that it is appropriate to take prompt action to reduce excessive noise from commercial vehicles by adopting a local ordinance that requires commercial vehicles to have mufflers.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF
THE TOWN OF KREMMLING MUNICIPAL CODE, COLORADO:**

Section 1. Title 10 of the Kremmling Municipal Code is hereby amended by the addition of a new Chapter 10.28 to read as follows:

10.28 – Engine Brakes and Mufflers

10.28.010 Definitions.

The following definitions shall apply in the interpretation and enforcement of this chapter:

“Commercial vehicle” has the meaning set forth in C.R.S. § 42-4-235(1)(a).

“Emergency situation” means a situation in which there is imminent danger of collision with property, person, or animals.

“Engine brake” means a device used primarily on large trucks that, when employed, reduces engine speed and causes the vehicle to slow without use of the vehicle’s braking system. The term “engine brake” also includes an “engine compression brake” or “dynamic braking device.”

10.28.020 Engine brakes prohibited.

It is unlawful for any person to operate a motor vehicle in the Town with an engine brake engaged. It shall be an affirmative defense to an alleged violation of this section if the engine brake was engaged in an emergency situation.

10.28.030 Commercial vehicle muffler required.

A. It is unlawful for any person to operate a commercial vehicle, subject to registration, without a muffler. The muffler must be located on the commercial vehicle in a manner that allows the muffler to be visually inspected to ensure it is present, intact, and functioning properly unless the following documentation is within the vehicle and available for inspection by a peace officer:

1. Evidence that the commercial vehicle has had a muffler installed that, when installed, complied with the manufacturing noise standards for the model year of that vehicle as adopted by the federal Environmental Protection Agency;

2. The vehicle identification number of the commercial vehicle on which the muffler was installed; and

3. Documentation that contains the following information about the muffler: (a) the date of purchase; (b) the make and model; and (c) the name of the business that sold and installed the muffler.

B. This section applies only to commercial vehicles that have an internal combustion engine. This section does not apply to farm vehicles.

C. The Municipal Court shall not impose a fine for a violation of this Section if the commercial vehicle owner or operator provides the documentation described in Section 10.28.030.A.1 through A.3 demonstrating that a muffler was in place prior to the citation. The Municipal Court shall reduce the fine by fifty percent (50%) if the commercial vehicle owner or operator provides proof that an appropriate muffler was installed within thirty (30) days after the citation was issued.

10.28.040 Penalty assessment.

The Municipal Court is authorized to promulgate a fine schedule for violations of this chapter which may be charged by penalty assessment procedure but no fine in such fine schedule shall be less than three hundred dollars (\$300) per violation.

10.28.050 Violation – Penalty

Any person who violates any provision of any section of this chapter commits an offense. Any person convicted of violation of any section of this chapter shall be punished as provided in Kremmling Municipal Code Section 1.16.010.

Section 2. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Board hereby declares that it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. The repeal or modification of any provision of any prior ordinance by this ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Section 4. All other ordinances or portions thereof inconsistent or conflicting with this ordinance, or any portion hereof, are hereby repealed to the extent of such inconsistency or conflict.

**INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED BY
TITLE AND POSTED ON THE TOWN'S WEBSITE THIS 16th DAY OF JULY, 2025.**

ATTEST:

TOWN OF KREMMLING

Teagan Serres, Town Clerk

By: _____
Wes Howell, Mayor



Kremmling Board Of Trustees Regular Meeting

Agenda Item Cover Letter

Agenda Item:

Discussion & Action Item. Request for Extension of Time to File Audit for Year End December 31, 2024.

Department:

Town Manager Jen MacPherson & Town Clerk & Treasurer, Teagan Serres

Executive Summary:

Additional time is needed to complete the annual financial audit for the Town of Kremmling.

Summary:

The Town of Kremmling has historically utilized the services of McMahan and Associates, LCC (Auditor) to carry out the annual financial audit for the Town of Kremmling. Moreover, the Town takes charge of coordinating and conducting a majority of the necessary work to complete the Sanitation District audit each year.

The audit for both the Town and the Sanitation District commenced during the week of June 9th, with the site visit taking place on June 17th. The annual audit must be submitted to the State by July 31st. The auditors have requested that we submit an extension request in case we are unable to finalize the audit by the July 31st deadline.

The Sanitation District will need to submit a separate request for an extension, while most other shared services are expected to remain unchanged.

Financial Impacts:

There are no financial impacts for this item

Staff Recommendation:

1. Motion to authorize the Mayor to execute a Request for Extension of Time to File Audit for Year End December 31, 2024
2. Motion to table the request for audit extension until the _____ meeting.
3. Motion to deny approval.

Attachments:

Audit Extension Request



OFFICE OF THE STATE AUDITOR • LOCAL GOVERNMENT AUDIT DIVISION
KERRI L. HUNTER, CPA, CFE • STATE AUDITOR

Request for Extension of Time to File Audit for Year End 12/31/2024

Requests should be submitted via internet porta under the government's name:
<https://apps.leg.co.gov/osa/lg>

Government Name:	<u>Town of Kremmling</u>
Name of Contact:	<u>Teagan Serres</u>
Address:	<u>200 Eagle Avenue</u>
City/Zip Code	<u>Kremmling, CO 80459</u>
Phone Number:	<u>970-724-3249</u>
E-mail	<u>townclerk@townofkremmling.org</u>

Extension requests shall be submitted in accordance with the deadlines established in Section 29-1-606 (1) through (4), C.R.S. which is no later than 7 months after the local government's year end, (or 6 months for school district and 8 Months for housing authorities) The State Auditor may authorize an extension of such time for not more than 60 days as prescribed by Section 29-1-606(4), C.R.S.

I understand that if the audit is not submitted within the approved extension of time, the government named in the extension request will be considered in default without further notice, and the State Auditor shall take further action as prescribed by Section 29-1-606(5)(b), C.R.S.

MUST be signed by a member of the governing board.

Signature

Printed Name:	<u>Wes Howell</u>
Title:	<u>Mayor</u>
Date:	<u>7/16/2025</u>



Kremmling Board of Trustees Regular Meeting

Agenda Item Cover Letter

Agenda Item:

Discussion & Action Item. Resolution No. 2025-07-01 A Resolution Amending the Salaries, Wages, and Organization Chart for Employees and Positions of the Town of Kremmling for 2025.

Department:

Town Manager Jen MacPherson, Public Works Director Dillon Willson & Town Clerk & Treasurer, Teagan Serres

Executive Summary:

The addition of the Planner position and updates to the Public Works Department positions and wage ranges have been proposed.

Summary:

This resolution, if approved, will add a Planner position with an hourly wage range of \$30 to \$45. It will also increase the salary range for the Public Works Director to between \$78,956 and \$118,798. Additionally, a Public Works Superintendent position will be added with an hourly wage range of \$30.41 to \$37.76. The organizational chart has been updated to reflect the new positions.

Financial Impacts:

If approved, the Town Manager and Department Heads will be authorized to increase the salaries and wages of the positions listed within the specified ranges and in accordance with the 2025 Budget.

Staff Recommendation:

1. Motion to approve Resolution No. 2025-07-01 as presented (or with amendments).
2. Motion to table Resolution No. 2025-07-01 until the _____ meeting.
3. Motion to deny approval.

Attachments:

Draft Resolution No. 2025-07-01

Draft Organization Chart

TOWN OF KREMMLING
RESOLUTION NO. 2025-07-01

A RESOLUTION AMENDING THE SALARIES, WAGES, AND ORGANIZATION CHART FOR EMPLOYEES AND POSITIONS OF THE TOWN OF KREMMLING FOR 2025.

WHEREAS, on November 20, 2025, the Board of Trustees approved the salaries and wages and organization chart for Town of Kremmling employees, by adoption of Ordinance No. 721; and

WHEREAS, the Board of Trustees desires to create new positions with the anticipation of future growth of the Town and of the organization and to follow flexibility in future hiring decisions; and

WHEREAS, the Board also desires to broaden career progression within the Public Works Department career paths; and

WHEREAS, the Board also desires to create the position of Public Works Superintendent and add the position to the Town's salaries/wages and organization chart; and

WHEREAS, the Board also desires to create the position of Planner and add the position to the Town's salaries/wages and organization chart; and

WHEREAS, the Board also desires to increase the pay ranges for the Public Works Director to reflect elevated leadership and responsibilities and ensure continued departmental stability; and

WHEREAS, the Board desires to adopt the updated 2025 salaries, wages and organization chart to reflect current job duties and wage ranges.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Kremmling, Colorado, that the following sums shall be appropriated for salaries and wages, excluding benefits, overtime pay, holiday pay, and weekend call duty for eligible employees for the following employees for the following positions for FY 2025.

Position	Salary/Hourly Wage
Town Manager	\$118,798 - \$138,950
Town Clerk & Treasurer	\$58,656 - \$72,129
Finance Officer	\$25.99 - \$29.70 hr
Utility Billing Clerk	\$20.80 - \$25.99 hr
Planner	\$30.00 - \$45.00 hr
Public Works Director	\$78,956 - \$118,798
Public Works Superintendent	\$30.41 - \$37.76 hr
Water Plant Operator	\$22.83 - \$26.00 hr
Public Works Technician III	\$22.88 - \$29.12 hr
Public Works Technician II	\$23.92 - \$28.11 hr
Public Works Technician I	\$22.88 - \$25.46 hr
Public Works Seasonal	\$14.56 - \$29.12 hr
Public Works Seasonal	\$14.56 - \$29.12 hr
Public Works Seasonal	\$14.56 - \$29.12 hr
Recreation & Cemetery Coordinator	\$22.50 - \$30.00 hr
Recreation Aide	\$14.56 - \$18.72 hr
Police Chief	\$88,400 - \$98,800
Patrol Officer	\$36.40 - \$41.37 hr
Patrol Officer	\$36.40 - \$41.37 hr
Patrol Officer	\$36.40 - \$41.37 hr
Evidence/Records Technician	\$22.88 - \$27.39 hr
Town Attorney	\$225 hr
Municipal Judge	\$700 per month
Cleaning	\$14.99 - \$16.97 hr

INTRODUCED, READ, PASSED, AND ADOPTED, THIS 16TH DAY OF JULY, 2025.

TOWN OF KREMMLING

Wes Howell, Mayor

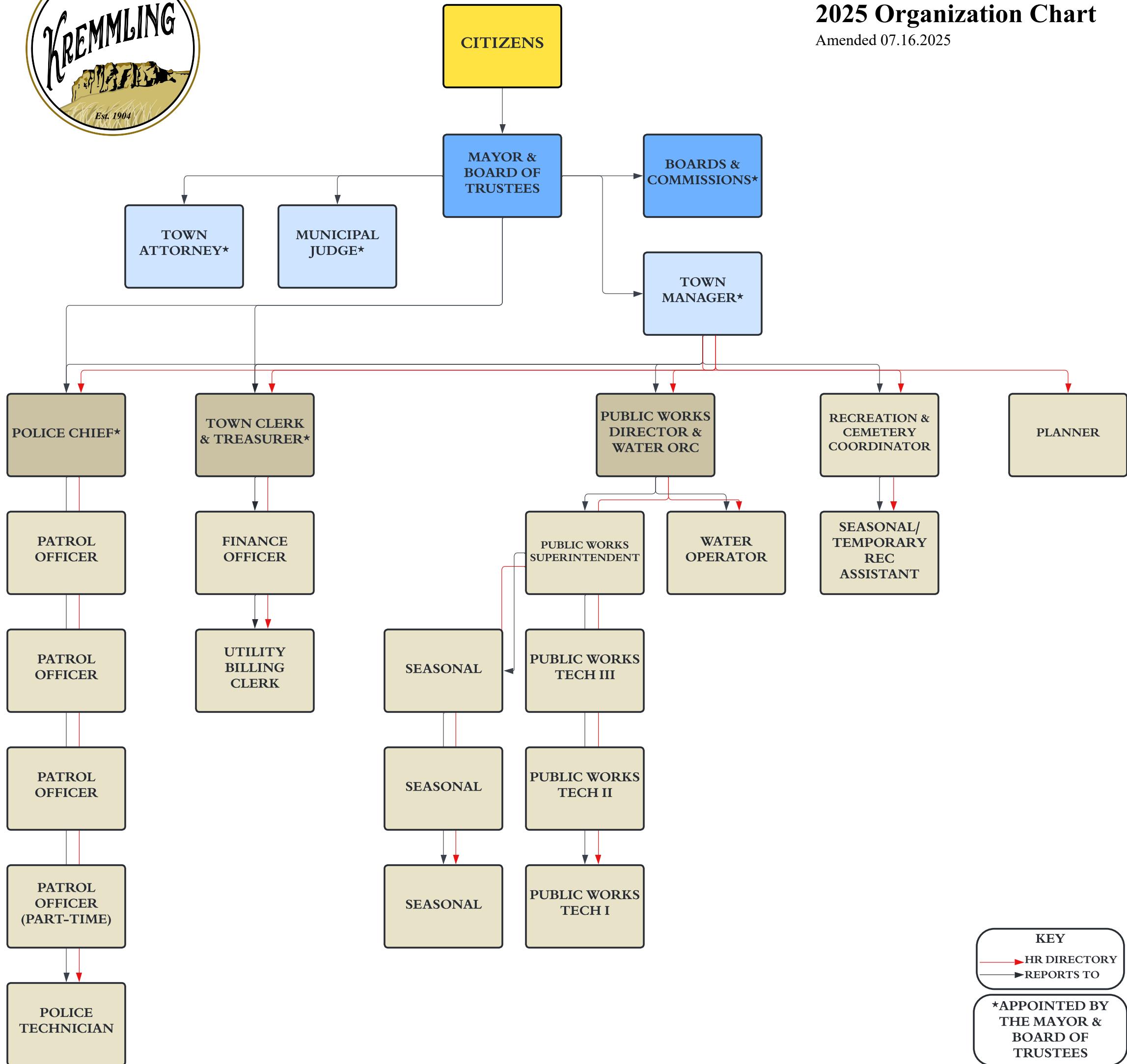
ATTEST:

Teagan Serres, Town Clerk



Town of Kremmling 2025 Organization Chart

Amended 07.16.2025





Kremmling Board of Trustees Regular Meeting

Agenda Item Cover Letter

Agenda Item:

Discussion Item. Use by Special Review Compliance Report.

Department:

Town Manager Jen MacPherson, Town Planner Alan Hassler, Town Clerk & Treasurer, Teagan Serres & Chief of Police Jesse Lisenby

Executive Summary:

Staff from all departments conducted a review of Use by Special Review approvals over the past ten years. The compliance report was presented to the Planning Commission during the meeting on July 9, 2025. The Commissioners recommended that the Board of Trustees send reminder notices to three specific properties.

Summary:

In the past ten years, there have been twenty-two approvals for Use by Special Review. The Planning Commission recommended that reminder notices be sent to three specific properties, reminding them of the conditions of their permits and encouraging voluntary compliance.

1. Highway 9 (2019) - Badlands Storage: Berm running East to West on Highway 9 is still required.
2. Highway 40 - East & West Towing (2019): Remind them that a condition of the permit was that no vehicles shall be parked outside of the fence and in the right-of-way for more than twenty-four hours.
3. County Road 397 Tract D - Muddy Creek Partners (2019): This parcel was approved for open storage with the condition that a fence be constructed within one year. Since then, the property has been sold and may no longer be utilized for open storage.
Recommendation to send an informative letter to the new owner to notify them of the use by special review and its conditions. The letter should provide them with the option to comply with the conditions or, if they are not interested in using the property for open storage, to inform them that the Town will revoke the permit.

Staff Recommendation:

No action necessary, can give direction to staff if needed.

Attachments:

Use by Special Review Compliance Report

Town of Kremmling-Use Special Review

Applicant Name:	Diane Carpenter (Badlands, Inc)
Project Address:	Hwy 9 and Tyler Ave, Kremmling, CO 80459
Property Owner (If Different):	Sheila Diane Carpenter (Full Name)
Date of Application:	7/2/2019
Date of Hearing:	8/14/2019
Date of Approval:	8/14/2019
Project Description:	Current Use for Open Storage. All industrial qualified. 30+ years history use with zoning req. confirmed.
Approval Conditions:	Amended Use Open Storage- Must meet 120 ft. setback from Highway to Lot A. Add impound lot on portion of Lot A. Add 2 ft. berm past the 120 ft setback from the highway above the remainder of Lot A within one (1) year.
If Not Completed - Work Remaining:	There is a berm on the east side of this property parallel to 9th St. No berm exists running east to west. This appears to satisfy the USR requirement.
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	Michael Osario and Leslie Sostones (East & West Towing)
Project Address:	1344 Park Ave., Kremmling, CO 80459
Property Owner (If Different):	
Date of Application:	9/2/2020 (2 Application Forms)
Date of Hearing:	10/29/2020
Date of Approval:	10/29/2020
Project Description:	1st Application - Use the Property as a Towing/Service Station - will eventually build a building for the business. 2nd Application - Impound Lot will be fenced in by 8' wood fence - Will be kept clean.
Approval Conditions:	Review Structure Plans and Drainage Plans (Per Building Permit Application - Zoning Approval for Metal Building 80x40 with Parking received Zoning Approval 6/4/2021)
If Not Completed - Work Remaining:	Property is being used as a towing and impound lot with a metal building constructed in the lot as well. There is a tall (maybe 8') fence on the east side. The highway frontage and west side appears to have a 6' fence.
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	Michael D. Osario and Rafael Dominguez (East & West Towing)
Project Address:	
Property Owner (If Different):	Rafael Dominguez
Date of Application:	Undated
Date of Hearing:	8/14/2019
Date of Approval:	8/14/2019
Project Description:	Impound Lot in which to impound motor vehicles temporarily stored. (2 Vehicles on Average - Max 10)
Approval Conditions:	Vehicles may not be parked outside the fence for longer than 24 hours with the fence well maintained properly as well as grass around the property. <i>Manager Notes: Fence Maintained Well, No vehicles to be parked exterior of fence. Address sheds on property.</i>
If Not Completed - Work Remaining:	Appears in compliance
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	Mark Mathis (Muddy Creek Partners, LLC)
Project Address:	1809 (1801) GCR 397, Kremmling, CO 80459
Property Owner (If Different):	
Date of Application:	7/8/2019
Date of Hearing:	8/14/2019
Date of Approval:	8/14/2019
Project Description:	Outdoor storage
Approval Conditions:	Outdoor storage on CR 397 as presented (120 ft from Highway) while inside a fence at least 6' within a time from of one year
If Not Completed - Work Remaining:	Property is not fenced
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	Roy Enter (Kremmling Mini Storage)
Project Address:	1655 Hwy 40/1605 (1655?) Park Ave., Kremmling, CO 80459
Property Owner (If Different):	AKSOLOGY, LLC
Date of Application:	7/14/2018
Date of Hearing:	8/22/2018
Date of Approval:	8/22/2018
Project Description:	One additional build added to west side of the property - oriented on the long axis running North to South. Style and color to match existing buildings.
Approval Conditions:	Access point through adjacent property (Baumgartner Property) should not be expanded. First Building approved 06.06.2017 with delineation of access with plastic posts, a berm or toe ditch for drainage on north side back of property and addition building to come through Town Manager for approval.
If Not Completed - Work Remaining:	Property access is being used off of HWY 40. Unknown how this came to be. There is no access from the north.
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	LBJ Storage Properties, LLC, et al.
Project Address:	2210 Central Ave., Kremmling, CO 80459 (Red Mountain Storage)
Property Owner (If Different):	
Date of Application:	6/3/2019
Date of Hearing:	8/14/2019 - Continued to 09/24/2019
Date of Approval:	9/24/2019
Project Description:	(Open) storage of approximately 10-15 vehicles. Diagram shows 120' away from highway. (2 Folders)
Approval Conditions:	Approved 9/24/2019 with contingency the 6-foot-high fence be built within one year from today along the side of County Road 22 and Highway 40 as long as fence permit turned in. On June 3, 2020 - Red Mountain allowed until September, 2021 to complete fence. May 2023 - The town agreed fencing would not be required until Building G is built. A new building permit will be required for Unit G. ENSURE FENCE / ETC IS BUILT WHEN THIS HAPPENS.
If Not Completed - Work Remaining:	<i>No fence has been built.</i>
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	Shane and Patricia Aschan
Project Address:	Gore City Addition, Lots 8-10, Block 10, Kremmling, CO 80459
Property Owner (If Different):	Foamers, Inc.
Date of Application:	9/4/2020
Date of Hearing:	10/29/2020
Date of Approval:	
Project Description:	Commercial Building Used for Foam Insulation Business
Approval Conditions:	Resolution 2023-06-01 PZE (done retroactively)
If Not Completed - Work Remaining:	Verbal first then letter if necessary. Complete final grading & remove dirt piles.
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	Ryan and Jennyfer Jones
Project Address:	105 E Kinsey Ave., Kremmling, CO 80459
Property Owner (If Different):	Ryan Jones and Jennyfer McGeehan
Date of Application:	4/21/2020
Date of Hearing:	6/3/2020
Date of Approval:	6/3/2020
Project Description:	Add 1500 Sq. Ft. Garage (with water for personal sink, electricity gas - no sewer)
Approval Conditions:	None
If Not Completed - Work Remaining:	N/A
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	Shane and Kim Bodemann
Project Address:	115 W Central Ave., Kremmling, CO 80459
Property Owner (If Different):	
Date of Application:	7/21/2020
Date of Hearing:	10/29/2020
Date of Approval:	10/29/2020
Project Description:	Minor Re-Subdivision to split property into two parcels and replace existing trailer home with a new modular home on newly created parcel (117 W Central See Minor Subdivision Application of same date)
Approval Conditions:	None - Manager Notes Approval of Both Minor Subdivision and Single Family Dwelling
If Not Completed - Work Remaining:	N/A
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	Kremmling Memorial Hospital (Ray MacKendrick)
Project Address:	214 S 4th St., Kremmling, CO 80459
Property Owner (If Different):	
Date of Application:	4/14/2020
Date of Hearing:	5/7/2020
Date of Approval:	5/7/2020
Project Description:	Addition for Hospital in R2 Zone (Replace old Admin bldg/Add larger structure on footprint)
Approval Conditions:	
None	
If Not Completed - Work Remaining:	
N/A	
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	Dorsey Development/Kremmling Colorado DG, LLC
Project Address:	Lots 1-10 Block 11, Gore City Addition (1002 Park Avenue, Kremmling, CO 80459)
Property Owner (If Different):	Kremmling Colorado DG, LLC
Date of Application:	Building Permit Application 3/16/2020 and 5/14/2020
Date of Hearing:	5/7/2020 Sign-Off
Date of Approval:	5/7/2020 (NO MINUTES IN FILE)
Project Description:	Dollar General Store Highway 40 between 10th and 11th
Approval Conditions:	Allowed by right under Central Business Zoning
If Not Completed - Work Remaining:	N/A
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	Noble Underbrink
Project Address:	115 S. 6th Street
Property Owner (If Different):	
Date of Application:	Fence Permit
Date of Hearing:	1/29/2020
Date of Approval:	?
Project Description:	Add five-foot decorative fence in front of house (in Town Right-of Way)
Approval Conditions:	The Use by Special Review process was not completed. Instead, an encroachment agreement was approved.
If Not Completed - Work Remaining:	
	N/A
Date of Project Review:	7/10/25 TMS

Town of Kremmling-Use Special Review

Applicant Name:	Michael Naab
Project Address:	207 N 1st St., Kremmling, CO 80459
Property Owner (If Different):	Michael J and David F Naab
Date of Application:	5/21/2020
Date of Hearing:	6/3/2020
Date of Approval:	6/3/2020
Project Description:	New Single Family House under Single-Family R-1 requirements. Remove and Replace Existing.
Approval Conditions:	None (other than R-1 requirements)
If Not Completed - Work Remaining:	N/A
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	Dillon Willson
Project Address:	1907 Park Ave., Kremmling, CO 80459
Property Owner (If Different):	
Date of Application:	6/26/2019
Date of Hearing:	Subdivision Hrg. 07/23/2018, USR Hearing 07/31/2019
Date of Approval:	7/21/2019
Project Description:	Build single-family dwelling in Central Business District
Approval Conditions:	Approved Single Family Residence. Manager to move forward with possible solution to deed the remaining portion of the alley to eventually dedicate it to become street or court for Town. Subdivision was approved 07/23/2018 with Right of way width of 22 feet from a point south of power Pole on east end.
If Not Completed - Work Remaining:	Appears in compliance
Date of Project Review:	4/7/25 by JTL

Town of Kremmling-Use Special Review

Applicant Name:	Bryan & Jamie Johnston
Project Address:	1633 Eagle Ave
Property Owner (If Different):	same
Date of Application:	12/23/2022
Date of Hearing:	4/3/2023
Date of Approval:	4/3/2023
Project Description:	Construction of building larger than 300 square feet for use of storage/garage.
Approval Conditions:	1. Construction of garage no larger than 1,200 square feet. 2. Meet front setback of 10 feet, side setback of 12 feet, rear setback of 10 feet. 3. Shall obtain excavation permit from the Town prior to approval of building permit.
If Not Completed - Work Remaining:	Completed.
Date of Project Review:	6/23/2025 TMS

Town of Kremmling-Use Special Review

Applicant Name:	Mountain Parks Electric c/o Nate Towne
Project Address:	2100 Kinsey Ave
Property Owner (If Different):	Mountain Parks Electric Inc.
Date of Application:	4/12/2023
Date of Hearing:	6/29/2023
Date of Approval:	6/29/2023
Project Description:	Construction of a 40x50 (200 square feet) pole barn for storage.
Approval Conditions:	Meet CB setbacks.
If Not Completed - Work Remaining:	
Date of Project Review:	6/23/2025 TMS

Town of Kremmling-Use Special Review

Applicant Name:	Fortius Capital Partners c/o Patrick Scanlan
Project Address:	315 River Lane
Property Owner (If Different):	Jeffery & Sara Miller at time of application - Now Fortius Capital Partners
Date of Application:	8/1/2023
Date of Hearing:	11/8/2023
Date of Approval:	11/8/2023
Project Description:	Addition of 21 additional cabin sites with related parking and drive aisles.
Approval Conditions:	<p>1. Meet CB setbacks. 2. the new cabins/park homes shall be a permanent fixture to the property and shall not be sold separately. 3. There shall be an on-site property manager for business operations. 4. Traffic study was waived.</p>
If Not Completed - Work Remaining:	
Date of Project Review:	

Town of Kremmling-Use Special Review

Applicant Name:	Robert Perry and Kim Douglass
Project Address:	716 Central Ave
Property Owner (If Different):	same
Date of Application:	6/19/2024
Date of Hearing:	7/24/2024
Date of Approval:	7/24/2024
Project Description:	Allow a private dirt bike track on a vacant CB lot.
Approval Conditions:	1. Meet CB setbacks. 2. USR Resolution shall be recorded with County Clerk & Recorder. 3. shall not be used for commercial purposes. 4. hours of operation from 9 AM to 7 PM. 5. Shall be terminated at time of ownership transfer. 6. Shall only allow motorcycles with a maximum of 125 cc's.
If Not Completed - Work Remaining:	Seems to be in compliance.
Date of Project Review:	6/23/2025 TMS

Town of Kremmling-Use Special Review

Applicant Name:	John Bendrat
Project Address:	415 Central Ave
Property Owner (If Different):	Luis Dominguez
Date of Application:	8/16/2024
Date of Hearing:	10/23/2024
Date of Approval:	10/23/2024
Project Description:	Allow the construction of a single family residence in the CB zoning district.
Approval Conditions:	1. Shall meet R1 setbacks. 2. USR Resolution shall be recorded with county Clerk & Recorder. 3. 6 total parking spaces required. 4. any prior approval of the existing commercial structure shall not be impacted.
If Not Completed - Work Remaining:	Under construction, seems to be in compliance
Date of Project Review:	6/23/2025 TMS

Town of Kremmling-Use Special Review

Applicant Name:	Nick Potochnick
Project Address:	416 S 3rd Street
Property Owner (If Different):	Tri State Generation and Transmission Association at time of application - Nick Potochnick is now owner
Date of Application:	1/13/2025
Date of Hearing:	3/18/2025
Date of Approval:	3/18/2025
Project Description:	To allow a fence taller than 6 feet and fence material of barbed wire. (Variance for setbacks approved by BOA and rezoning application approved by PC and BOT.)
Approval Conditions:	1. Meet Industrial setbacks except for the BOA approval of 3' 4" setback on north property line. 2. recorded with county clerk & recorder. 3. any prior approval of the existing commercial structure will not be impacted by this approval.
If Not Completed - Work Remaining:	Use and placement was already existing. Is now in compliance.
Date of Project Review:	6/23/2025 TMS

Town of Kremmling-Use Special Review

Applicant Name:	Tim Menhennett
Project Address:	110 W Central Ave
Property Owner (If Different):	Tim and Tami Menhennett
Date of Application:	4/16/2025
Date of Hearing:	5/29/2025
Date of Approval:	5/29/2025
Project Description:	Construction of storage building larger than 300 square feet (continued use of Northwest)
Approval Conditions:	1. Meet CB setback requirements. 2. shall be recorded with county clerk and recorder. 3. if at any time the structure ceases to exist or becomes used for other properties the permit shall be suspended. 4. Town shall have the right to suspend if they find any non compliance of the conditions of the permit.
If Not Completed - Work Remaining:	Construction not yet started.
Date of Project Review:	6/23/2025 TMS

Town of Kremmling-Use Special Review

Applicant Name:	Chris Sammons
Project Address:	810 S 10th Street
Property Owner (If Different):	Dave and Chris Sammons
Date of Application:	4/25/2025
Date of Hearing:	6/11/2025
Date of Approval:	6/11/2025
Project Description:	Relocating a storage structure larger than 300 square feet.
Approval Conditions:	1. Recorded with grand county clerk and recorder. 2. If at any time the structure ceases to exist or use changes, the Town shall have the right to suspend the permit. 3. The Town shall have the right to suspend the Special Use Permit at any time upon investigation of complaints or noncompliance with the conditions of the Special Use Permit.
If Not Completed - Work Remaining:	Relocation not yet started.
Date of Project Review:	6/23/2025 TMS