

Town of Kremmling Open Records Request Information.

Fee for open records request – First hour is free. \$30.00 per hour after first hour. \$.25 per paper copy.

Disciplinary Files & Timeframes Disciplinary Files

Pursuant to C.R.S. §12-10-217(6) (Real Estate Broker); §12-10-713(4)(Mortgage Loan Originator); and §12-10-604(2) (Real Estate Appraiser); , Stipulations and Final Agency Orders are public records subject to sections 24-72-203 and 24-72-204, C.R.S., Commission and Board Investigative files are closed to public inspection.

Timeframes

Pursuant to §24-72-203(3), C.R.S., all requests will be responded to within a "reasonable time frame." A reasonable time frame shall be presumed to be three working days or less. Such a period may be extended seven additional working days if extenuating circumstances exist. However, such a period of extension shall not exceed seven working days.

- You will be notified in writing by the Custodian, within the three-day period, if extenuating circumstances exist.
- Should the Custodian have questions regarding your request, you will be contacted for clarification.

Open Records Process

- All requests must be received in writing by the Custodian of Records (Custodian). You can email your request to: DORA_DRE_RecordRequests@state.co.us. Requests can not be made over the phone.
- Requests must be specific in nature, as general or broad topics may result in a large number of documents returned at a high cost to you.
- Ensure that your request is asking for documents and not information and/or explanation of documents.
- Include your name, contact information and deadline of when you need a reply to your request.
- Indicate if you would like electronic copies of documents or if you prefer hard copies.

SUBJECT: Colorado Open Records Act Maximum Hourly Research and Retrieval Fee.

Summary Pursuant to Section 24-72-205 (6) (b), C.R.S., the maximum hourly fee for the research and retrieval of public documents in response to a Colorado Open Records Act request will increase from \$30.00 to \$33.58 as of July 1, 2019.

Methodology The \$3.58 increase resulted from inflating \$30 by the percentage change in the Denver-Aurora Lakewood consumer price index for all items and all urban consumers, published by the U.S. Bureau of Labor Statistics, between the first half of calendar year 2014 and the first half of calendar year 2019. Because the U.S. Bureau of Labor Statistics has not yet released the index for the first half of 2019, the index used for the first half of 2019 represents the average of indices published for January, March, and May 2019.