

RECORD OF PROCEEDINGS

TOWN OF KREMMLING SPECIAL TOWN BOARD MEETING February 5, 2025

The Board of Trustees for the Town of Kremmling met in the Boardroom located at 203 Park Avenue, Kremmling, Colorado 80459. With Mayor Wes Howell presiding, the meeting was called to order at 6:00 PM. Trustees present: Jim Miller, Dave Sammons, Wes Howell, Erik Woog, Leo Pesch, and Brady Mathis. Brad Perry was absent. Staff present: Town Clerk & Treasurer Teagan Serres, Public Works Director Dillon Willson, and Chief of Police Jesse Lisenby.

Conflicts of Interest:

None.

Agenda Items:

1. Discussion & Action Item. Expenditures Dated January 9, 2025 - February 5, 2025.

The Board of Trustees had no questions or concerns regarding the Expenditures.

TRUSTEE WOOG MOTION TO APPROVE the Expenditures dated January 9, 2025 - February 5, 2025. MAYOR PRO TEM SAMMONS SECONDS. Voice vote taken: 5 "aye" votes, 0 "nay" votes. MOTION PASSED.

2. Discussion & Action Item. Recordings of Proceedings from January 8, 2025 Special Meeting.

The Board of Trustees did not have any questions or concerns regarding the Recordings of Proceedings for the January 8, 2025, Special Meeting.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the Recordings of Proceedings from January 8, 2025. TRUSTEE MILLER SECONDS. Voice vote taken: 5 "aye" votes, 0 "nay" votes. MOTION PASSED.

3. Discussion & Action Item. Recordings of Proceedings from January 15, 2025 Regular Meeting.

The Board of Trustees did not have any questions or concerns regarding the Recordings of Proceedings for the January 15, 2025, Regular Meeting.

TRUSTEE WOOG MOTION TO APPROVE the Recordings of Proceedings from January 15, 2025. TRUSTEE PESCH SECONDS. Mayor Pro Tem Sammons and Trustee Mathis abstained from voting due to being absent from the meeting. Voice vote taken: 3 "aye" votes, 0 "nay" votes. MOTION PASSED.

4. Discussion & Action Item. Resolution No. 2025-02-01 A Resolution Accepting a Proposal and Awarding a Contract to Vector Disease Control International, LLC for a 2025 Aerial and Truck-Mounted Adulticide Application Mosquito Mitigation Contract.

5. Discussion & Action Item. Resolution No. 2025-02-02 A Resolution Accepting a Proposal and Awarding a Contract to Achlys, LLC for a 2025 Ground Control and Larvicide Mosquito Mitigation Contract.

Ms. Serres presented Resolution No. 2025-02-01 and Resolution No. 2025-02-02 together, as both are related to mosquito mitigation. She explained that over the past few years, the Town has adjusted its mosquito control contracts. The operations for 2025 will be based on those from 2024, with aerial and truck-mounted spraying conducted by Vector Disease Control, and ground larvicide applied by Achlys. The adopted 2025 budget allows for three aerial sprayings, two truck-mounted foggings, and weekly applications of ground larvicide. The Board of Trustees had no questions or concerns regarding the resolutions or the budget for mosquito mitigation.

TRUSTEE WOOG MOTION TO APPROVE Resolution No. 2025-02-01 as presented. TRUSTEE MATHIS SECONDS. Voice vote taken; 5 "aye" votes, 0 "nay" votes. MOTION PASSED.

TRUSTEE WOOG MOTION TO APPROVE Resolution No. 2025-02-02 as presented. MAYOR PRO TEM SAMMONS SECONDS. Voice vote taken; 5 “aye” votes, 0 “nay” votes. MOTION PASSED.

6. Discussion & Action Item. Resolution No. 2025-02-03 A Resolution Approving an Independent Contractor Agreement by and between the Town of Kremmling and Executech.

Ms. Serres presented Resolution No. 2025-02-03, explaining that Executech has been providing IT services to the Town since September 2022. She highlighted that Executech has proposed an updated contract for these services. The Board of Trustees had no questions or concerns regarding the resolution or the proposed contract.

TRUSTEE MILLER MOTION TO APPROVE Resolution No. 2025-02-03 as presented. MAYOR PRO TEM SAMMONS SECONDS. Voice vote taken; 5 “aye” votes, 0 “nay” votes. MOTION PASSED.

7. Discussion & Action Item. Resolution No. 2025-02-04 A Resolution Approving a Commercial Amendment to Kremmling Airport Hangar Ground Lease for Hangar 1 LLC.

8. Discussion & Action Item. Resolution No. 2025-02-05 A Resolution Approving a Commercial Amendment to Kremmling Airport Hangar Ground Lease for Grand River Aviation.

Ms. Serres presented Resolution Nos. 2025-02-04 and 2025-02-05, both related to amendments to hangar leases for commercial purposes. She explained that two hangar lessees had requested modifications to their leases to allow for short-term rentals to other aircraft owners, which would help them better utilize their spaces. The leases are valid for only one year, and they will also require approval from the Grand County Board of Commissioners. Ms. Serres noted that the additional commercial amendment fee would be paid to the County, not the Town. The Board of Trustees had no further questions or concerns regarding the resolutions or the hangar lease amendments.

TRUSTEE WOOG MOTION TO APPROVE Resolution No. 2025-02-04 and Resolution No. 2025-02-05 as presented. TRUSTEE PESCH SECONDS. Voice vote taken; 5 “aye” votes, 0 “nay” votes. MOTION PASSED.

9. Discussion & Action Item. Ordinance No. 722 An Ordinance Approving the Salaries and Wages for Employees and Positions of the Town of Kremmling for 2025.

Ms. Serres presented Ordinance No. 722, explaining that the Town of Kremmling's Board of Trustees adopted Ordinance No. 709 on July 19, 2023, which included several building codes. In 2022, Colorado's House Bill 22-1362 mandated that municipalities adopt minimum building energy codes when updating existing codes. Any municipality updating a building code between July 1, 2023, and June 30, 2026, must adopt the 2021 International Energy Conservation Code (IECC) and related codes. The recent alignment with Grand County's building codes has triggered this requirement. The Town Attorney prepared the ordinance to repeal the updated codes to delay the need for adopting stricter energy codes.

Mayor Howell reported that the adoption of the updated building codes was prompted by a request from the Kremmling Fire Protection District to enforce the 2015 International Fire Code (IFC). He asked the Board of Trustees to consider allowing the Fire Protection District to enforce any International Fire Code they deem appropriate and to include this provision in the Intergovernmental Agreement (IGA) that is currently being drafted and approved by both entities. The Board of Trustees discussed and deliberated that, if the Town Attorney agrees with and approves the Town Board's direction, the allowance for the Fire Protection District to enforce any IFC they see fit should be added to the IGA.

TRUSTEE WOOG MOTION TO APPROVE Ordinance No. 722 as presented. MAYOR PRO TEM SAMMONS SECONDS. Roll Call vote taken; Jim Miller “aye”, Dave Sammons “aye”, Erik Woog “aye”, Leo Pesch “aye”, and Brady Mathis “aye”. Brad Perry was absent. 5 “aye” votes, 0 “nay” votes. MOTION PASSED

10. Discussion, Direction, or Action Item. Organization Chart and Treasurer/Finance Director Job Duties.

Ms. Serres explained that the Board previously expressed concerns about the adopted organization chart and the Mayor and Trustees' statutory responsibilities regarding appointed employees. The Board of Trustees reviewed the existing organization chart and discussed the addition of two color-coded lines to represent direct reporting relationships and the human resources directory for better clarity of the organizational structure.

The Mayor and Trustees also discussed the job responsibilities of the Treasurer/Finance Director, considering the option to separate the Treasurer's duties from those of the Town Clerk, which was intended to be a temporary arrangement.

The Mayor and Board of Trustees directed the Town Clerk to prepare an updated organization chart that includes additional lines to clarify direct reporting and the human resources directory. They also decided to propose splitting the Town Clerk and Treasurer roles into two separate positions for consideration at the Regular Meeting on February 19, 2025.

11. Discussion, Direction, or Action Item. 2025 Fourth of July Fireworks Show.

Mayor Howell asked the Board of Trustees if they would like to make any changes to the 2025 Fourth of July Fireworks Show or proceed with the same plan as 2024. The Trustees discussed and deliberated that they would like to proceed with the Fourth of July fireworks show with the same plan from 2024 and no changes to the budget.

12. Discussion & Action Item. Schedule Special Meeting.

Mayor Howell reported that a Trustee has informed him they will be absent from the Regular meeting on February 19, 2025, where the first review of Town Manager applicants is scheduled. The Mayor expressed his desire for all Trustees to be present for this important review and requested the Board to schedule a special meeting specifically for an executive session to discuss the Town Manager resumes and applicants. After reviewing their calendars, the Mayor and Trustees scheduled the special meeting for February 17, 2025, at 6:00 PM, to be held at 203 Park Avenue.

Adjournment:

MAYOR PRO TEM SAMMONS MOTION TO ADJOURN. Voice vote taken; 5 "aye" votes, 0 "nay" votes. MEETING ADJOURNED at 6:49 PM.


Teagan Serres, Town Clerk


Wes Howell, Mayor