

RECORD OF PROCEEDINGS

TOWN OF KREMMLING REGULAR TOWN BOARD MEETING September 20, 2023

The Board of Trustees, for the Town of Kremmling, met in the Boardroom located at 200 Eagle Avenue, Kremmling, Colorado 80459. With Mayor Pro Tem Dave Sammons presiding, the meeting was called to order at 6:00 PM. Trustees present: Trustee Miller, Trustee Bakke, Trustee Prewitt and Mayor Pro Tem Sammons. Mayor Pryor, Trustee Pesch and Trustee Howell absent. With four Board members present, quorum is established. Staff present: Town Manager Ashley Macdonald, Public Works Director Dillon Willson, Town Clerk & Treasurer Teagan Serres and Accounts Payable Clerk Rebekah Sanguinetti.

Conflicts of Interest:

Trustee Bakke informed the Board of Trustees of a conflict of interest regarding the Liquor Licensing Authority and will recuse himself and abstain from voting on this specific agenda item. Trustee Prewitt informed the Board of Trustees of a conflict of interest regarding the Expenditures dated August 17, 2023 to September 20, 2023 and will recuse himself and abstain from voting on this specific agenda item.

Additions/Deletions to the Agenda:

Trustee Bakke requested the addition of a discussion and staff report regarding the code violations at residences. Ms. Macdonald confirmed she will include a report during the Town Manager Staff Report.

Mayoral Announcements, Proclamations & Appointments: None.

Citizen Comments: None.

Consent Agenda:

TRUSTEE PREWITT recused himself and abstained from voting due to a conflict of interest on the Expenditures dated August 17, 2023 to September 20, 2023.

TRUSTEE MILLER MOTION TO APPROVE the Consent Agenda. MAYOR PRO TEM SAMMONS SECONDS. Voice vote taken; 3 “aye” votes, 0 “nay” votes. MOTION PASSED.

Staff Reports:

Public Works Report:

TRUSTEE BAKKE requested clarification regarding the preparations for snow plowing and removal. Mr. Willson confirmed machines have been repaired for the winter and staff is preparing to move vehicles that inhibit snow plowing and removal. TRUSTEE MILLER requested clarification regarding the snow removal priority of the Highway 40 Pedestrian Path. Mr. Willson confirmed the Pedestrian Path will be the next priority after the main roads are plowed.

Kremmling Police Department Report:

The Board had no questions for the Chief of Police.

Town Manager Report:

Ms. Macdonald responded to Trustee Bakkes request to address code violations. The Town recently hired a Code Enforcement Official and staff is working on the current list of violations and investigating multiple level violations.

Town Engineer Report:

The Board had no questions for the Town Engineer.

Local Liquor Licensing Authority:

TRUSTEE BAKKE recused himself and abstained from voting due to a conflict of interest on the Renewal of Kum & Go #909 Fermented Malt Beverage & Wine License.

TRUSTEE MILLER MOTION TO pause the Regular Meeting of the Board of Trustees and open the Local Liquor Licensing Authority. TRUSTEE PREWITT SECONDS. Voice vote taken; 3 “aye” votes, 0 “nay” votes. MOTION PASSED.

Renewal of Kum & Go #909 Fermented Malt Beverage & Wine License:

Ms. Serres presented the renewal application for Kum & Go #909 and no departments reported any issues regarding the liquor license, the applicant is current with sales tax and the applicant has legal possession of the premises through a lease agreement.

TRUSTEE PREWITT MOTION TO APPROVE the renewal of Kum & Go #909 Fermented Malt Beverage and Wine License. TRUSTEE MILLER SECONDS. Voice vote taken; 3 “aye” votes, 0 “nay” votes. MOTION PASSED.

TRUSTEE MILLER MOTION to close the Local Liquor Licensing Authority and reconvene the Regular Board of Trustees Meeting. TRUSTEE PREWITT SECONDS. Voice vote taken; 3 “aye” votes, 0 “nay” votes. MOTION PASSED.

New Business:

1. Discussion and Action Item- West Grand School District Update & Tuition Assistance Request:

Elizabeth Bauer, West Grand School District Superintendent, was present to provide the Board of Trustees with an update regarding the West Grand School District. Karla Suer West Grand Early Childcare Center Director, Rebecca Guthrie Board of Education Member and Shawn Lechman Board of Education Vice President were also present. Mrs. Bauer highlighted the upcoming Election in November, the increase in student enrollment and the implementation of an Improvement Plan for State ratings. Mrs. Bauer requested a donation of \$10,000 for tuition assistance for the Early Childcare Center.

Discussion included the following topics:

- If the West Grand School District has sought other funding resources. Mrs. Bauer confirmed multiple other funding sources have been approached.
- Clarification regarding the number of students in need of tuition assistance.
- Clarification regarding if the West Grand School District is needing a decision this evening versus waiting until the next Board of Trustees regular meeting due to three Board Members being absent.

TRUSTEE BAKKE MOTION TO TABLE the West Grand School District Tuition Assistance Request until the October 18, 2023 Regular Board of Trustees meeting. TRUSTEE MILLER SECONDS. Voice vote taken; 4 “aye” votes, 0 “nay” votes. MOTION PASSED.

2. Discussion and Action Item - Resolution No. 2023-09-04 A Resolution Accepting a Proposal and Awarding a Contract to Vector Disease Control International, LLC For a 2024 Aerial Adulticide Application Mosquito Mitigation Contract:

Ms. Macdonald presented Resolution No. 2023-09-04 and explained the Town received one proposal for aerial adulticide mosquito mitigation. The Town has historically contracted with Vector Disease Control International, LLC for mosquito aerial sprays.

TRUSTEE PREWITT MOTION TO ADOPT Resolution No. 2023-09-04 with an amount not to exceed \$52,000. TRUSTEE MILLER SECONDS. Voice vote taken; 4 “aye” votes, 0 “nay” votes. MOTION PASSED.

3. Discussion & Action Item - Resolution No. 2023-09-05 A Resolution Accepting a Proposal and Awarding a Contract to Achlys, LLC For a 2024 Ground Control and Larvicide Mosquito Mitigation Contract:

Ms. Macdonald presented Resolution No. 2023-09-05 and explained the Town received two proposals for ground control and larvicide mosquito mitigation. Achlys, LLC 2024 larvicide proposal is \$37,500 compared to Vector Disease Control International, LLC 2024 larvicide proposal of \$49,800.

TRUSTEE PREWITT MOTION TO ADOPT Resolution No. 2023-09-05 as presented.
TRUSTEE BAKKE SECONDS. Voice vote taken; 4 “aye” votes, 0 “nay” votes. MOTION PASSED.

4. Discussion & Action Item - Resolution No. 2023-09-06 A Resolution Authorizing The Town Manager to Sign a Letter Requesting to Retain Current Transportation Planning Region Boundaries In Colorado Department Of Transportation Region 3:

Ms. Macdonald presented Resolution No. 2023-09-06 and explained a Transportation Planning Region (TPR) study was mandated by House Bill 23-1101. A result of this study may potentially affect the TPR boundaries. The Town of Kremmling, along with the rest of Region 3 municipalities wish to have no additions or deletions to the current Region 3 boundaries.

TRUSTEE PREWITT MOTION TO ADOPT Resolution No. 2023-09-06 as presented.
TRUSTEE BAKKE SECONDS. Voice vote taken; 4 “aye” votes, 0 “nay” votes. MOTION PASSED.

5. Discussion & Action Item - Resolution No. 2023-09-07 A Resolution Approving a Snow Storage Agreement with Saint Peters Catholic Church:

Mr. Willson presented Resolution No. 2023-09-07 and explained the Church requested an agreement with the Town for 2023/2024 snow storage to memorialize expectations.

TRUSTEE BAKKE MOTION TO ADOPT Resolution No. 2023-09-07 as presented. TRUSTEE PREWITT SECONDS. Voice vote taken; 4 “aye” votes, 0 “nay” votes. MOTION PASSED.

6. Discussion & Action Item - Kremmling Sanitation District Rebate:

Ms. Macdonald explained the 2021 audit showed the Town of Kremmling overpaid the Kremmling Sanitation District for sanitation services and the Sanitation District wishes to settle the repayment to the Town for a slightly lesser amount than what the auditor showed. In 2020, the Sanitation District was overpaid by the Town for the months of May (\$40,845.37) and July (\$40,636.20) for sewer reimbursements. To fix this, Sanitation will need repay the total amount of \$81,481.57 to the Town. The Sanitation District has reviewed their accounting records and desires to the Board of Trustees to approve a repayment of a lesser amount. The Sanitation District desires to issue a refund of \$80,851.61 to the Town of Kremmling.

TRUSTEE BAKKE MOTION TO APPROVE the Sanitation District rebate in the amount of \$80,851.61 with the condition that the full amount be paid within six months. TRUSTEE PREWITT SECONDS. Voice vote taken; 4 “aye” votes, 0 “nay” votes. MOTION PASSED.

7. Discussion & Action Item - IT Capital Project Amendment Request:

Ms. Macdonald reported staff is awaiting more information regarding the IT Capital Project Amendment and asked the Board of Trustees to table the IT Capital Project Amendment request until the October 18, 2023 regular meeting.

TRUSTEE MILLER MOTION TO TABLE the IT Capital Project Amendment Request until the October 18, 2023 regular meeting. TRUSTEE PREWITT SECONDS. Voice vote taken; 4 “aye” votes, 0 “nay” votes. MOTION PASSED.

Board of Trustees Reports:

TRUSTEE BAKKE requested clarification regarding weeds in Town right of ways and who is responsible for mowing. TRUSTEE MILLER requested clarification regarding previous Capital Projects that were never accomplished and future plans to accomplish overdue projects.

Adjournment:

TRUSTEE MILLER MOTION TO ADJOURN. Voice vote taken; 4 “aye” votes, 0 “nay” votes. MEETING ADJOURNED at 7:06 PM.

Teagan Serres, Town Clerk

Grover Pryor, Mayor