

RECORD OF PROCEEDINGS

TOWN OF KREMMLING REGULAR TOWN BOARD MEETING July 19, 2023

The Board of Trustees, for the Town of Kremmling, met in the Boardroom located at 200 Eagle Avenue, Kremmling, Colorado 80459. With Mayor Grover Pryor presiding, the meeting was called to order at 6:00 PM. Trustees present: Trustee Bakke, Trustee Howell, Trustee Prewitt and Mayor Pro Tem Sammons and Trustee Miller. Trustees absent: Trustee Pesch. Staff present: Town Manager Ashley Macdonald, Interim Police Chief Jesse Lisenby, Public Works Director Dillon Willson, Town Clerk & Treasurer Teagan Serres, Accounts Payable Clerk Rebekah Sanguinetti and Utility Billing Clerk Caitlin Parks.

Conflicts of Interest: None.

Additions/Deletions to the Agenda:

Ms. Serres requested two additions to the agenda. First, an updated Expenditure Report was distributed to the Board of Trustees. Second, the Public Hearing for a New Fermented Malt Beverage and Wine Off-Premises License for Family Dollar Stores of Colorado has been requested to be postponed due to the applicants being unable to attend the July 19, 2023 Public Hearing. The Board of Trustees accepted the additions and modifications to the agenda.

Mayoral Announcements, Proclamations & Appointments

- Employee Recognition

Mayor Pryor announced this month the Mayor and Board of Trustees will begin recognizing employees for years of service to motivate staff and show the staff and community how the Town strives to continually improve the workplace culture and create a supportive work environment. The employees' hard work is on display every day and their dedication to the community is appreciated.

Mayor Pryor and the Board of Trustees recognized Caitlin Parks, Utility Billing Clerk that started in June of 2022 and is celebrating one year of service. Ms. Parks is the front lines of the organization and goes above and beyond to support all members of the organization. Her attention to detail elevates the organization to another level of success.

Mayor Pryor and the Board of Trustees recognized Teagan Serres, Town Clerk & Treasurer that started in July of 2022 and is celebrating 1 year of service. Ms. Serres has a tremendous work ethic and attitude. Her high quality of work is becoming the quality standard in this workplace.

Mayor Pryor and the Board of Trustees recognized Dillon Willson, Public Works Director that started in July of 2016 and is celebrating seven years of service. Mr. Willson is a young and

vibrant leader for the Town who is an outstanding role model for the community. He is the heart and big brother for everyone in the organization.

Citizen Comments:

Ken Wilkinson, *Eagle Avenue*, commented that he is returning the check he received to the Town of Kremmling for not rendering any services for the Fourth of July Fireworks Show.

Consent Agenda:

TRUSTEE HOWELL MOTION TO APPROVE the Consent Agenda. TRUSTEE MILLER SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

Staff Reports:

- **Public Works Report:** MAYOR PRYOR requested an update regarding the pavilion project. Mr. Willson confirmed construction is underway and reported Mountain Parks Electric donated a power pedestal and Brenner Materials donated concrete for the project. MAYOR PRYOR requested clarification regarding the water at the parks. Mr. Willson confirmed the reclaim water is still not operating correctly and the parks have been put on potable water until the reclaim water is restored.
- **Kremmling Police Department Report:** MAYOR PRO TEM SAMMONS requested an update regarding the newest Police Officers training. Chief Lisenby confirmed the Officer is still under training and will be on his own as soon as possible. TRUSTEE MILLER requested an update regarding the new police vehicle. Chief Lisenby confirmed the vehicle is at the outfitting vendor however, they are currently behind and the estimated time of arrival is unknown at this time.
- **Town Manager Report:** The Board had no questions for the Town Manager.
- **Town Engineer Report:** The Board had no questions for the Town Engineer.
- **Town Attorney Report:** The Board had no questions for the Town Attorney.

Presentations:

- Grand County Board of Commissioners Semi-Annual Update

District 3 Commissioner Randy George provided the Grand County Board of Commissioners 2023 Semi-Annual Update. Commissioner George reported the County Commissioners have many projects in line to improve roads in Grand County, mainly on the East end of the County. The County Commissioners have also held several Work Sessions to explore possible changes to the Open Lands, Rivers and Trails Committee (OLRTC). As a result of these Work Sessions there will be a ballot initiative for OLRTC to increase sales tax for trail maintenance, acquisition

of land and water rights, wildfire mitigation, and new trail construction. The County Commissioners are also exploring possible long term solutions to address assisting senior citizens and housing adversities.

Local Liquor Licensing Authority:

TRUSTEE HOWELL MOTION TO pause the Regular Meeting of the Board of Trustees and open the Local Liquor Licensing Authority. TRUSTEE MILLER SECONDS. Roll Call vote taken; 5 “aye” votes, 0 “nay” votes MOTION PASSED.

Consent Agenda:

TRUSTEE MILLER MOTION TO APPROVE the Consent Agenda. TRUSTEE HOWELL SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

Modification of Premises Application, *Los Amigos Inc.*:

Ms. Serres presented the Modification of Premises for Los Amigos Inc. and explained they would like to add a door from their indoor dining room to the outside patio and extend their licensed premises to the outdoor patio.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE Los Amigos Inc. Modification of Premises application. TRUSTEE PREWITT SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

Public Hearing - New Fermented Malt Beverage and Wine Off-Premises License, *Family Dollar Stores of Colorado*:

This item was modified during additions and deletions to the agenda.

MAYOR PRO TEM SAMMONS MOTION TO POSTPONE the Family Dollar Stores of Colorado Liquor License Public Hearing until the August 16, 2023 Regular Meeting. TRUSTEE HOWELL SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

Public Hearing - New Fermented Malt Beverage and Wine On-Premises License, *Prossima, LLC*:

MAYOR PRYOR opened the Public Hearing for the New Fermented Malt Beverage and Wine On-Premises License for Prossima, LLC at 6:41 PM.

Ms. Serres presented Prossima, LLC New Fermented Malt Beverage and Wine application. The application is complete and no departments reported any issues regarding the application. A summary report and the petitions were provided to the Local Liquor Licensing Authority and it was found the application meets the needs and desires of the neighborhood.

MAYOR PRYOR announced the boundaries and entered the application as contained in the Authority's packet into the record of the hearing. There were no objections to the boundaries of the neighborhood or the application on record.

There were no public comments.

MAYOR PRYOR closed the Public Hearing for the New Fermented Malt Beverage and Wine On-Premises License for Prossima, LLC at 6:44 PM.

TRUSTEE HOWELL MOTION TO APPROVE the Fermented Malt Beverage and Wine On-Premises application for Prossima, LLC at 106 North 6th Street. MAYOR PRO TEM SAMMONS SECONDS. Voice vote taken; all "aye" votes. MOTION PASSED.

MAYOR PRO TEM SAMMONS MOTION to close the Local Liquor Licensing Authority and reconvene the Regular Board of Trustees Meeting. TRUSTEE MILLER SECONDS. Voice vote taken; all "aye" votes. MOTION PASSED.

New Business:

- **Discussion Item-** Joint Work Session with Planning and Zoning and Sanitation District for August 2, 2023:

Ms. Macdonald proposed a Joint Work Session with the Planning and Zoning Commission and Sanitation District to discuss accessory dwelling units and the upcoming rate study. The Board accepted the proposed Joint Work Session on August 2, 2023.

- **Discussion and Action Item -** Public Hearing and Second Reading of Ordinance No. 709 An Ordinance Amending Title 15 of the Kremmling Municipal Code Regarding Building Regulations; Adopting by Reference the Grand County Building Code and Secondary Codes Amended and Adopted Therein:

MAYOR PRYOR opened the Public Hearing for Ordinance No. 709 at 6:48 PM.

Ms. Serres presented the Second Reading of Ordinance No 709 to adopt by reference the Grand County Building Codes. The First Reading of Ordinance No. 709 was at the June 21, 2023 Regular Meeting and the Public Hearing was set for July 19, 2023. The publishing requirements have been met in accordance with State law.

There were no public comments and the Board of Trustees had no questions regarding Ordinance No. 709.

Being there were no public comments, MAYOR PRYOR closed the Public Hearing for Ordinance No. 709 at 6:49 PM.

TRUSTEE HOWELL MOTION TO APPROVE ORDINANCE NO. 709 An Ordinance Amending Title 15 of the Kremmling Municipal Code Regarding Building Regulations; Adopting by Reference the Grand County Building Code and Secondary Codes Amended and Adopted Therein. TRUSTEE PREWITT SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

- **Discussion and Action Item** – Kremmling Area Chamber of Commerce - Movie Nights in the Park Sponsorship:

Ms. Serres presented the Kremmling Area Chamber of Commerce request for a sponsorship for Movie Nights in the Park. The sponsorship was presented and discussed at the July 5, 2023 Work Session.

TRUSTEE PREWITT MOTION TO APPROVE the Movie Nights in the Park Sponsorship in an amount not to exceed \$1,575. TRUSTEE HOWELL SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

Executive Session:

TRUSTEE HOWELL MOTION TO ENTER EXECUTIVE SESSION for a discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees – **Police Chief position**; and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e) – **Grand Cliffs Development Agreement**. TRUSTEE BAKKE SECONDS. Roll Call Vote was taken; Mayor Pro Tem Sammons, Trustee Prewitt, Trustee Howell, Trustee Bakke and Trustee Miller. 5 “aye” votes, 0 “nay” votes; MOTION PASSED.

The Executive Session concluded at 8:22 PM; and no decisions were made during the Executive Session. The recording will reside with Mayor Pryor for 90 days. Those present during the executive sessions were: Mayor Pryor, Mayor Pro Tem Sammons, Trustee Prewitt, Trustee Howell, Trustee Bakke, Trustee Miller, Interim Police Jesse Lisenby, Town Manager Ashley Macdonald, and Town Clerk & Treasurer Teagan Serres. Town Attorney Melinda Culley and Contracted Town Planner TJ Dlubac present virtually.

Report from Executive Sessions:

- DISCUSSION, DIRECTION OR ACTION. Grand Cliffs Development Agreement

Ms. Culley reported that the Board of Trustees discussed negotiations relative to fees for the Grand Cliffs Development Agreement which will come back for action at a later date.

- DISCUSSION, DIRECTION OR ACTION. Police Chief Position

TRUSTEE HOWELL MOTION TO APPOINT Jesse Lisenby as the Chief of Police. MAYOR PRO TEM SAMMONS SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

Board of Trustee Reports:

TRUSTEE BAKKE reported he is happy with the mosquito mitigation this year. TRUSTEE MILLER reported that Colorado Parks and Wildlife disclosed that the eagles are still in the nest on the cliffs and are expected to do well and thrive. TRUSTEE BAKKE requested and encouraged citizens to watch out for children and people operating off road vehicles in Town.

Adjournment:

TRUSTEE BAKKE MOTION TO ADJOURN. Voice vote taken; all “aye” votes. MEETING ADJOURNED at 8:26 PM.

Teagan Serres, Town Clerk

Grover Pryor, Mayor