

# RECORD OF PROCEEDINGS

## KREMMLING SANITATION DISTRICT

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REGULAR BOARD MEETING  
JANUARY 9, 2023

The Board of Directors for the Kremmling Sanitation District met in the boardroom located at 200 Eagle Avenue. The meeting was called to order by President Noble Underbrink at 6:02 p.m. Directors present: Noble Underbrink, Eric Bradley, Alan Hassler, and Stuart Heller. Directors absent: Dave Sammons (excused absence). Staff present: District Manager Rich Rosene and Superintendent Scott Weber. Audience present: None.

**APPROVAL OF MINUTES:** HASSLER MOVED TO APPROVE THE REGULAR MEETING MINUTES OF DECEMBER 12, 2022 AS PRESENTED. HELLER SECONDED. MOTION CARRIED.

**APPROVAL OF EXPENDITURES:** HASSLER MOVED TO APPROVE THE EXPENDITURES PRESENTED FOR THE PERIOD OF DECEMBER 13, 2022 THROUGH JANUARY 9, 2023 IN THE AMOUNT OF \$43,936.60. BRADLEY SECONDED. MOTION CARRIED.

HASSLER MOVED TO APPROVE THE AGREEMENT WITH THE COUNTY CLERK AND RECORDER AND THE \$100.00 FEE FOR RECORDS RETRIEVAL. HELLER SECONDED. MOTION CARRIED.

**PUBLIC COMMENT:** None.

**ENGINEER'S REPORT:** Weber said that he sent the school district irrigation quantities and maps to Nick Marcotte of Element Engineering for his review. He also sent Marcotte and Mike Mann of Wastewater Compliance Systems (bio-dome manufacturer) information on the ice buildup in Ponds B and C. Weber said that Marcotte has started to do the annual biosolids report. Thom Yoder, our Operator in Responsible Charge (ORC), told Weber he could also do that report. Weber will talk to both of them about the report and the cost. Underbrink said he would prefer that Yoder do the report as he is our ORC.

**OPERATOR'S REPORT:** Weber said that the December lab results are completed and look pretty good. The ammonia is at 0.9 mg/L and he thinks we might also be under the January limit. Weber talked to Mike Mann again about the ice in the bio-dome ponds and Mann recommended trying aeration with some floating diffusers in the bio-dome areas to keep some areas free of ice so the bio-dome air can escape. Weber said that he is seeing some oil leaks on the blowers due to the hard work they are doing against the back pressure due to ice. He is waiting on parts to repair them. He has added air from the manifolds in ponds B and C with garden hoses.

Weber said that the locate claim was filed with Underground Damage Prevention Safety Commission for the locate violation by Duff Nicola behind West End Liquors. Nicola told Weber that he would like to settle with us before the hearing with the commission. Cord Simon is coming through town tomorrow and could camera the line to see if there was any disturbance or damage to our sewer main. Weber said that if we settle, Nicola should be responsible for the overtime of our employees and the camera work by Simon. Weber said he thought that Xcel Energy sends a bill to violators, but doesn't file a complaint with the safety commission. The board agreed that the line should be inspected with the camera. The final decision on settling the claim with Nicola will be tabled to next month's meeting.

**MANAGER'S REPORT:** Rosene gave an update on discussions with the town on the shared employees and using them to take over some of the manager's work. He will talk further with the town manager about using the town clerk as the district clerk and when she will start attending meetings. There was more discussion on how to cover the various tasks and duties of the manager. Rosene felt that the town employees should be able to do this, but it will take some time. Weber said he is concerned about the HR duties as our employee handbook differs from the town's. Rosene will send out the annual calendar of district events he has developed and the budget spreadsheet.

**BUSINESS ITEMS:** Rosene explained the three resolutions for tonight's meeting. The first one is needed to designate the official posting location for board meeting agendas; the second is to designate the official newspaper; and the third is to set the 2023 board election in May.

The town hall will be the official location for posting and the agendas will also be on the website. An annual public notice with information on the meeting location, time, and standard agenda will be posted at the post office.

