

RECORD OF PROCEEDINGS

TOWN OF KREMMLING REGULAR TOWN BOARD MEETING August 17, 2022

The Board of Trustees, for the Town of Kremmling, met in the Boardroom located at 200 Eagle Avenue, Kremmling, Colorado 80459. With Mayor Grover Pryor presiding, the meeting was called to order at 6:00 PM. Trustees present: Trustee Miller, Trustee Pesch, Trustee Bakke, Trustee Howell, Trustee Prewitt and Mayor Pro Tem Sammons. Staff present: Town Manager Ashley Macdonald, Police Chief Hiram Rivera, Interim Public Works Director Dillon Willson and Deputy Town Clerk Teagan Serres.

Conflicts of Interest: None.

Additions/ Deletions to the Agenda: Staff requested the Code Enforcement Process and Update Presentation to be tabled and rescheduled.

Consent Agenda:

Expenditures date July 21, 2022-August 17, 2022 pulled for discussion as New Business Item 1.

Recordings of Proceedings for May 18, 2022. Pulled for discussion as New Business Item 2.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the Consent Agenda excluding expenditures dated July 21, 2022-August 17, 2022, and Recordings of Proceedings for May 18, 2022. TRUSTEE HOWELL SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

Citizen Comments: None.

Mayoral Announcements, Proclamations, and Appointments: Open Lands, Rivers, and Trails Advisory Committee (OLRTAC)-Kremmling Appointment: The candidates had previous engagements and were unable to attend the Board of Trustees Regular Meeting.

MAYOR PRO TEM SAMMONS MOTION TO TABLE the appointment for the Kremmling representative to the Open Lands, Rivers, and Trails Committee to fill Jeff Millers seat that expires in 2023. TRUSTEE BAKKE SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

Presentations:

Grand County Tourism Board – Sustainability Project Update

Gaylene Ore – Public Relations, DiAnne Butler – Grand County Economic Development Director & Nancy DuLac – Grand County Tourism Board Member

Ms. Ore, Ms. Butler and Ms. DuLac provided an update regarding the Grand County Tourism Boards Sustainability Project. They explained how the need has surfaced for a Sustainable Tourism Strategic Plan to support responsible growth, positively impact quality of life and respect our county's natural environment. What they are presenting is not the solution, it is to open the conversation and is the beginning phase of a Countywide plan. The Tourism Board is seeking input, support, participation and shared ownership from stakeholders and communities for when the plan is complete. They are expecting to have the plan completed by November and would like to schedule another meeting to share the results and mission statement.

Discussion included the following topics:

- More specific targeting for tourists for different seasons.
- Quality over quantity tourists and more overnight stays.
- Positive impacts of tourism.
- Maintaining individual uniqueness within communities throughout the County.
- County wide survey to local businesses and residents regarding their opinion on tourism.
- The difference between second homeowners and tourists.
- How to make Kremmling more than just a pit-stop.
- Lodging situation in Kremmling.

- How Kremmling is promoted within and outside the County.
- Tourists from the Kremmling Airport at McElroy Field.

Code Enforcement Process and Update, *Carlos Villegas, Code Enforcement*

The Code Enforcement Process and Update presentation was TABLED.

Liquor Licensing Authority:

Closed the Town of Kremmling Regular Board of Trustees Meeting and opened the Liquor Licensing Authority at 6:32 PM

1. Los Amigos, Hotel and Restaurant Liquor License Renewal: Los Amigos submitted their annual renewal for their Hotel and Restaurant Liquor License. A review of the application found the establishment is in good standing with the Colorado Secretary of State, the establishment is current with sales tax, and the Kremmling Police Department reported no issues directly related to the establishment's Liquor License. The establishment has possession of the premise through ownership and there were no issues or concerns during a visual inspection of the premise. Staff recommends approval.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the renewal of Los Amigos Inc. Liquor License. TRUSTEE PESCH SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

2. Mount Dragon, Beer and Wine License Renewal: Mount Dragon submitted their annual renewal for their Beer and Wine License. A review of the application found the establishment is in good standing with the Colorado Secretary of State, the establishment is current with sales tax and the Kremmling Police Department reported no issues directly related to the establishment's Liquor License. The establishment has possession of the premise through ownership and there were no issues or concerns during a visual inspection of the premise. Staff recommends approval.

TRUSTEE HOWELL MOTION TO APPROVE the renewal of Mount Dragons Liquor License. TRUSTEE PESCH SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

3. Kremmling Area Chamber of Commerce, Special Event Liquor License: The Kremmling Area Chamber of Commerce applied for a Special Event Permit to serve malt, vinous and spirituous liquor on August 27, 2022, at CSU extension Dance Hall 210 11th Street in Kremmling, CO. The Kremmling Area Chamber of Commerce has submitted all documentation for the permit including the application, premise map and permission for use of the premise and the special event questionnaire. Alcohol service will take place on August 27, 2022, from 6 PM to 11 PM. To date, there have been no protests to the Application for a Special Events Permit. Staff recommends approval.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the Special Event Liquor License for the Kremmling Area Chamber of Commerce. TRUSTEE HOWELL SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

Adjourn as the Liquor Licensing Authority and reconvened as Town of Kremmling Regular Board of Trustees Meeting at 6:35 PM.

Staff Reports:

The Board of Trustees did not have any questions regarding the Staff Reports.

New Business:

1. **Discussion and Action – Expenditures date July 21, 2022-August 17, 2022:** This item was pulled from the Consent Agenda for clarification. Discussion included the following topics:
 - Clarification on the mini excavator rental for solid waste.
 - Clarification on the bill from Super 8.
 - Account names for separate meters are available now.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the expenditures dated July 21, 2022-August 17, 2022, in the amount of \$167,915.87. TRUSTEE HOWELL SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

2. **Discussion and Action – Recordings of Proceedings for May 18, 2022:** This item was pulled from the Consent Agenda for one correction.

TRUSTEE HOWELL MOTION TO APPROVE the change of the correct motion for the Recordings of Proceedings for May 18, 2022. TRUSTEE PESCH SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

3. **Discussion and Action - Introduction Reading of Ordinance NO. 707 AN ORDINANCE REPEALING AND REENACTING CHAPTER 13.12 OF THE KREMMLING MUNICIPAL CODE CONCERNING BACKFLOW PREVENTION AND CROSS-CONNECTION CONTROL:** *Town Manager, Ashley Macdonald*

Ms. Macdonald presented Ordinance NO. 707 and explained that this Ordinance will bring our Code up to date for the State of Colorado's compliance requirements. Staff is recommending that the Board of Trustees schedule the public hearing with adoption at the next Regular Board Meeting in September. This will allow staff to have the Ordinance published twice in the local newspaper and notification posted on the "Public Notices" webpage.

TRUSTEE HOWELL MOTION to schedule a public hearing on September 21st for the adoption of proposed Ordinance 707 AN ORDINANCE REPEALING AND REENACTING CHAPTER 13.12 OF THE KREMMLING MUNICIPAL CODE CONCERNING BACKFLOW PREVENTION AND CROSS-CONNECTION CONTROL. TRUSTEE PESCH SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

4. **Discussion and Action – Request for Organizational Staffing Assessment of Kremmling Police Department, KRW Associates:** *Town Manager, Ashley Macdonald*

Ms. Macdonald is requesting for an Organizational Staffing Assessment of Kremmling Police Department that was not budgeted for 2022. The intent of the analysis is to provide long range staffing and financial feasibility planning for our Police Services. The analysis will provide an outside perspective and data to assist Staff and the Board with budget development, staffing models and long-range planning that fits the demand for services in our community. This was not a planned expense for 2022 and requires Board approval. The cost for the study is \$11,500. The "Pedestrian Crosswalk Signal Project" was pulled and has left approximately \$20,000 of Capital Outlay funds available that can be used or reallocated for this request.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the LOA for KRW Associates for the Organizational Staffing Assessment of Kremmling Police Department in an amount to not exceed \$11,500. TRUSTEE HOWELL SECONDS. Voice vote taken; all "aye votes. MOTION APPROVED.

Executive Session:

TRUSTEE MILLER MOTION TO ENTER EXECUTIVE SESSION pursuant to C.R.S. 24-6-402(4)(e) and 24-6-402(4)(g) for determining positions and developing strategy relative to matters that may be subject to negotiation, and for consideration of documents protected by the mandatory nondisclosure provisions of the Colorado Open Records Act, in relation to discussion of **Town Manager employment agreement**. TRUSTEE PESCH SECONDS. Roll Call Vote was taken; Mayor Pro Tem Sammons, Trustee Prewitt, Trustee Howell, Trustee Bakke, Trustee Pesch and Trustee Miller. 6 "aye" votes, 0 "nay" votes; MOTION PASSED.

TRUSTEE MILLER MOTION TO ENTER EXECUTIVE SESSION for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to employees - **Police Chief**. TRUSTEE PESCH SECONDS. Roll Call Vote was taken; Mayor Pro Tem Sammons, Trustee Prewitt, Trustee Howell, Trustee Bakke, Trustee Pesch and Trustee Miller. 6 "aye" votes, 0 "nay" votes; MOTION PASSED.

The Executive Sessions concluded at 8:24 PM; and no decisions were made. The recording will reside with Mayor Pryor for 90 days. Motion was made by Mayor Pro Tem Sammons to come out of Executive Sessions and resume the Regular Meeting at 8:24 PM. Roll Call Vote was taken; Mayor Pro Tem Sammons, Trustee Prewitt, Trustee Howell, Trustee Bakke, Trustee Pesch and Trustee Miller. 6 “aye” votes, 0 “nay” votes; MOTION APPROVED.

5. **Discussion and Action** – Town Manager Contract Amendment: Town Manager, Ashley Macdonald

TRUSTEE HOWELL MOTION TO TABLE the Town Manager Contract Amendment until the September 21st Town of Kremmling Board of Trustees Regular Meeting. TRUSTEE PESCH SECONDS. Voice vote taken; all “aye” votes. MOTION APPROVED.

Board of Trustee Reports:

The Board of Trustees reported on the following topics:

- MAYOR PRO TEM SAMMONS reported that a private entity surveyor was doing business on Town property. He also started a discussion regarding the contract with Vector Disease Control International LLC.
- TRUSTEE PESCH requested an update on the paving projects.
- TRUSTEE HOWELL requested that Ms. Macdonald attempt to fix the physical address and PO box issues with USPS.
- Ms. Macdonald asked the Board of Trustees for direction regarding park reservation fee waiving for non-profit organizations and government entities. MAYOR PRYOR gave Ms. Macdonald permission to waive the fees for non-profit organizations and government entities at her discretion.

Adjournment:

MAYOR PRO TEM SAMMONS MOTION TO ADJOURN. TRUSTEE HOWELL SECONDS. Voice vote taken; all “aye” votes. MEETING ADJOURNED at 8:36 PM.



Ashley Macdonald, Interim-Town Clerk



Grover Pryor, Mayor