

RECORD OF PROCEEDINGS

TOWN OF KREMMLING REGULAR TOWN BOARD MEETING November 16, 2022

The Board of Trustees, for the Town of Kremmling, met in the Boardroom located at 200 Eagle Avenue, Kremmling, Colorado 80459. With Mayor Grover Pryor presiding, the meeting was called to order at 6:00 PM. Trustees present: Trustee Miller, Trustee Bakke, Trustee Howell, Trustee Prewitt and Mayor Pro Tem Sammons. Trustee Pesch arrived at 6:05 PM. Staff present: Town Manager Ashley Macdonald, Interim Public Works Director Dillon Willson and Code Enforcement Official Gary Green.

Conflicts of Interest: None.

Additions/Deletions to the Agenda: Mayor Pryor moved Staff Reports to after Presentations.

Consent Agenda:

Expenditures dated October 20, 2022 – November 16, 2022, pulled for discussion as New Business Item 1.

TRUSTEE HOWELL MOTION TO APPROVE the Consent Agenda excluding Expenditures dated October 20, 2022 – November 16, 2022. TRUSTEE MILLER SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

Citizen Comments: None.

Mayoral Announcements, Proclamations, and Appointment: None.

Presentations:

1. Audit Presentation, *McMahan and Associates, LLC*

Michael Jenkins from McMahan and Associates, LLC presented the 2021 audit for the Town of Kremmling. Mr. Jenkins provided a brief overview of the audit process and highlighted the following 2021 audit results; the Town’s financial position from a government wide perspective, capital assets, liabilities, sales tax revenue, the water fund and infrastructure and fund balance growth during challenging economic times.

2. Treasurer/Finance Update, *Town Manager, Ashley Macdonald*

Ms. Macdonald provided an update regarding the Town’s current sales tax collection for the year of 2022, a bank reconciliation report of all Town accounts, a balance sheet showing assets versus liabilities, current cash investments and the Water Plant Project Needs Assessment.

Staff Reports:

This agenda item was moved to after presentations by Mayor Pryor.

Public Works Report: MAYOR PRYOR requested confirmation that the Town Square pavilion was successfully demolished and Mr. Willson confirmed it was completed on November 16, 2022. Mr. Willson provided an update regarding the 18th Street cross pan project and the projected end date is within a week.

Town Manager Report: Ms. Macdonald provided an update regarding new Christmas lights being purchased and delivered for the Chamber of Commerce tree lighting ceremony. She also informed the Board that staff is currently working on contacting all of the Town’s residents to inform them of the water meter reader replacement project. TRUSTEE PREWITT requested clarification regarding the demolition of trailers on 4th and Eagle. Ms. Macdonald confirmed that the project is still moving forward.

Kremmling Police Department Report: The Board did not have any questions regarding the KPD Report.

New Business:

1. Discussion and Action – Expenditures Dated October 20, 2022 - November 16, 2022:

This item was pulled from the Consent Agenda for clarification.

Discussion included the following topics:

- Colorado Mountain College tuition payment for an employee.
- A fraudulent charge that was caught and is in the process of being refunded.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the expenditures dated October 20, 2022 – November 16, 2022, in the amount of \$150,158.30. TRUSTEE MILLER SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

2. Discussion and Action – Updating Accounting Control Procedures:

TRUSTEE HOWELL MOTION TO REMOVE Dan Stoltman as a bank signer on all Town accounts and add Ashley Macdonald as a bank signer on all Town accounts and add an online bank account so that the Deputy Town Clerk Teagan Serres can initiate ACH bank transfers for payroll direct deposit from the checking account. TRUSTEE PESCH SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

3. Discussion and Action – 2023 Stillwater Tech Contract Renewal:

TRUSTEE PESCH MOTION TO APPROVE the 2023 Stillwater Tech Contract Renewal as presented in the packet to not exceed the annual amount of \$66,000 and hourly rate of \$85.00 per hour for emergency or additional services. TRUSTEE PREWITT SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

4. Discussion and Action – Resolution 2022-10 A Resolution Approving a First Amendment to the Memorandum Of Understanding with Grand County and The Grand County Sheriff:

TRUSTEE BAKKE MOTION TO APPROVE Resolution 2022-10 a Resolution Approving a First Amendment To The Memorandum Of Understanding With Grand County And The Grand County Sheriff . TRUSTEE PESCH SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

5. Discussion Item - 2023 Budget Public Hearing:

MAYOR PRO TEM SAMMONS MOTION TO OPEN THE PUBLIC HEARING FOR THE 2023 BUDGET AT 6:49 PM. TRUSTEE MILLER SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

Alan Hassler, Range Avenue, provided the following comments:

- Concerns about the lack of availability of the draft budget for public review.
- Concerns about the increase in legislative salaries.
- Concerns about the promotion of individual businesses from the government.

Board discussion included the following topics:

- An error in the Judicial Expenses that will be corrected.
- The increase in the Mayor and Trustees legislative salaries due to Ordinance No. 705.
- Changes within the Police Department's budget.
- Clarification regarding contracted snow removal services.

TRUSTEE MILLER MOTION TO CLOSE THE 2023 BUDGET PUBLIC HEARING AT 7:05 PM. TRUSTEE HOWELL SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

TRUSTEE HOWELL MOTION TO ENTER EXECUTIVE SESSION pursuant to Colorado Revised Statutes Section 24-6-402(4)(e) to determine the Town's position regarding matters that

are subject to negotiation, develop strategies and instruct negotiators regarding **Interim Police Chief**. TRUSTEE MILLER SECONDS. Roll Call Vote was taken; Mayor Pro Tem Sammons, Trustee Prewitt, Trustee Howell, Trustee Bakke, Trustee Pesch and Trustee Miller. 6 “aye” votes, 0 “nay” votes; MOTION PASSED.

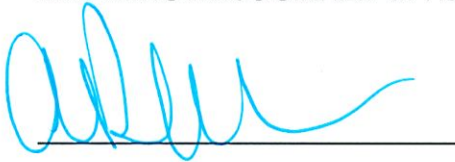
The Executive Sessions concluded at 7:25 PM; and no decisions were made. The recording will reside with Mayor Pryor for 90 days. Motion was made by Mayor Pro Tem Sammons to come out of Executive Sessions and resume the Regular Meeting at 7:26 PM. Roll Call Vote was taken; Mayor Pro Tem Sammons, Trustee Prewitt, Trustee Howell, Trustee Bakke, Trustee Pesch and Trustee Miller. 6 “aye” votes, 0 “nay” votes; MOTION PASSED. Those present during executive session were Mayor Pryor, Mayor Pro Tem Sammons, Trustee Prewitt, Trustee Howell, Trustee Bakke, Trustee Pesch, Trustee Miller and Town Manager Ashley Macdonald.

Board of Trustee Reports:

TRUSTEE BAKKE reports a need in proper training of working the grader for the Town’s equipment operators. TRUSTEE PREWITT reported that the speed radar heading East on Highway 40 should be facing the opposite direction in order to slow traffic down more efficiently. TRUSTEE PREWITT requested an update regarding the new hire Code Enforcement Officer. TRUSTEE BAKKE reported that there are too many vehicles too close to the pavement that will inhibit snow removal. TRUSTEE HOWELL requested that the Town put out a newspaper ad informing citizens that snow plowing season is coming up and to make sure their vehicles are out of the way.

Adjournment:

MAYOR PRO TEM SAMMONS MOTION TO ADJOURN. Voice vote taken; all “aye” votes. MEETING ADJOURNED at 7:38 PM.



Ashley Macdonald, Interim-Town Clerk



Grover Pryor, Mayor