

RECORD OF PROCEEDINGS

TOWN OF KREMMLING REGULAR TOWN BOARD MEETING October 19, 2022

The Board of Trustees, for the Town of Kremmling, met in the Boardroom located at 200 Eagle Avenue, Kremmling, Colorado 80459. With Mayor Grover Pryor presiding, the meeting was called to order at 6:00 PM. Trustees present: Trustee Miller, Trustee Pesch, Trustee Bakke, Trustee Howell and Mayor Pro Tem Sammons. Trustee Prewitt absent. Staff present: Town Manager Ashley Macdonald, Interim Public Works Director Dillon Willson and Support Specialist Caitlin Parks.

Conflicts of Interest: None.

Additions/Deletions to the Agenda:

Mayor Pryor moved Mayoral Announcements, Proclamations, and Appointments to before the Consent Agenda.

Mayoral Announcements, Proclamations, and Appointments: Sworn Officer Appointment and Badge Pinning Ceremony, Officer Stauhs:

This item was moved forward in the Agenda by MAYOR PRYOR.

Mayor Pryor led Officer Stauhs in her Sworn Officer Appointment and her husband Michael Revette performed her badge pinning.

Consent Agenda:

TRUSTEE HOWELL MOTION TO APPROVE the Consent Agenda. TRUSTEE MILLER SECONDS. Voice vote taken; all "aye" votes. MOTION PASSED.

Citizen Comments:

Alexandra Costa, Eagle Avenue, informed the Mayor and Board of Trustees that her daughter, Officer Costa, has submitted her resignation from the Kremmling Police Department effective two weeks from October 19, 2022.

Bethany Aurin, County Road 22, provided a comment regarding the Police Chief's departure from the Kremmling Police Department. She explained that community morale is low, trash is building up and the Town Code is not being enforced. Ms. Aurin questioned the Board of Trustees regarding Town Manager Ashley Macdonald's resume and Former Police Chief Hiram Rivera's resume.

Liquor Licensing Authority:

Adjourn as the Town of Kremmling Regular Board of Trustees Meeting and opened the Liquor Licensing Authority at 6:12 PM

Kum & Go has submitted their annual renewal for their Fermented Malt Beverage Off-premises License. A review of the application found the establishment is in good standing with the Colorado Secretary of State, the establishment is current with Sales Tax and the Kremmling Police Department reported no issues directly related to the establishment's liquor license. The establishment has legal possession of the premise through a rental agreement that expires May 2038 and there were no issues or concerns during a visual inspection of the premise. Staff recommends approval.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the Renewal of Kum & Go Fermented Malt Beverage Off-premises License. TRUSTEE HOWELL SECONDS. Voice vote taken; all "aye" votes. MOTION PASSED.

Adjourn as the Liquor Licensing Authority and reconvened as the Town of Kremmling Regular Board of Trustees Meeting at 6:13 PM

New Business:

1. **Discussion and Action** – RESOLUTION NO. 2022-07 A Resolution To Adopt The Comprehensive Financial Policy, Embodying All Town Financial Policies Into One Document:

The Board of Trustees reviewed a draft of the Comprehensive Financial Management Policies (CFMP) at the October 10th, 2022 Board Retreat.

Alan Hassler, Range Avenue, provided the following comments:

- Provides too much authority for the Town Manager.
- The CFMP does not look out for citizens.
- Concerns about waiving the bidding process.
- The contents are more of a to do list rather than a planning policy.

Board discussion included the following topics:

- Comments are correct and the CFMP should be modified and corrected.
- Concerns on the proposed reserve holdings.
- The Board requests a Quarterly Finance update.

MAYOR PRO TEM SAMMONS MOTION TO TABLE Resolution No. 2022-07 A Resolution To Adopt The Comprehensive Financial Policy, Embodying All Town Financial Policies Into One Document until the November Board Meeting. TRUSTEE BAKKE SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

2. **Discussion and Action** – Old Town Square Pavilion replacement project:

This project was presented to the Board of Trustees at the September 7th Work Session by Mr. Willson. He provided a recommendation for a Pavilion, the different personalization aspects and explained the timeline for demolition and construction. This item was tabled at the September 21, 2022 Regular Board of Trustee Meeting to be brought back for discussion during the October Regular Meeting.

Michele Mierzykowski, 8th Street, informed the Board that the Design Group has been in touch with an architect from Granby and a local engineer to design and stamp the Pavilion Plans. She presented the Design Group’s plans and budget for a new Town Square Pavilion. She requests the Board to pause to allow the community to participate in the Pavilion Project.

MAYOR PRO TEM SAMMONS MOTION TO TABLE the Old Town Square Pavilion Replacement Project until the December Board Meeting. TRUSTEE PESCH SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

3. **Discussion and Action** – RESOLUTION NO. 2022-08 A Resolution of the Board of Trustees of the Town of Kremmling, Colorado, Adopting the 2022-2024 Strategic Plan:

Ms. Macdonald explained the Strategic Plan process started with the Board, staff and community in June 2022. The Board of Trustees finalized a draft for public presentation at the October 10, 2022 Board Retreat.

Discussion included the following topics:

- Realistic timeline of building a new municipal center.
- Concerns of degrading infrastructure.

TRUSTEE HOWELL MOTION TO APPROVE Resolution No. 2022-08 A Resolution of the Board of Trustees of the Town of Kremmling, Colorado, Adopting the 2022-2024 Strategic Plan with an annual review of the Strategic Plan. TRUSTEE PESCH SECONDS. Voice vote taken; all “aye” votes. MOTION PASSED.

4. **Discussion and Action** – RESOLUTION NO. 2022-09 A Resolution of The Board of Trustees of The Town Of Kremmling, Colorado, Approving Revised Employee Handbook:

Alan Hassler, Range Avenue, provided the following comments:

- Concerns regarding the leave policy.
- Concerns regarding the bereavement policy.
- Differences of on-call payout throughout departments.

Board discussion included the following topics:

- A correction was made that the revised employee handbook does include PTO payout for employees who don't use all of their PTO.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the Revised Employee Handbook with the changes mentioned during the October 19, 2022 Regular Meeting and before those changes are taken into effect it shall be presented to the Board written the way that was discussed. TRUSTEE MILLER SECONDS. Voice vote taken; all "aye" votes. MOTION PASSED.

MAYOR PRO TEM SAMMONS MOTION to recess for ten minutes at 6:45 PM. TRUSTEE BAKKE SECONDS. Voice vote taken; all "aye" votes. MOTION PASSED.

TOWN OF KREMMLING REGULAR BOARD OF TRUSTEES MEETING RECONVENED AT 6:56 PM BY MAYOR PRYOR. Trustees Present: Trustee Miller, Trustee Pesch, Trustee Bakke, Trustee Howell and Mayor Pro Tem Sammons. Trustee Prewitt absent.

5. Discussion Item - Budget Draft Presentation:

Ms. Macdonald explained that the Kremmling Municipal Code requires the Draft Budget be presented to the Board of Trustees and made available to the public by the first Regular Meeting in October and staff presented a draft working budget to the Board at the October 10, 2022 Board Retreat. The Budget is scheduled for adoption at the December 7, 2022 Special Meeting.

Discussion included the following topics:

- Potential Budget Adoption at the November 16, 2022 Regular Meeting if prepared.
- Pavilion project budget.
- Employee retention bonuses budget.
- Board of Trustees donation contributions.
- Anticipated and Special Elections Budget.
- Term limits.
- Concerns regarding the Sales Tax prediction.
- Concerns regarding achieving scheduled Capital Projects if there is not enough money in a savings account.
- The amount of bank accounts that belong to the Town.
- The importance of saving money versus spending money to improve the community.
- The priority of Police fleet vehicles versus replacing the Town Hall vehicle.
- Paving Projects Budget.
- Information Technology replacement for Water Plant, Police Department and Town Hall.
- Youth and Adult Recreation.

Staff Reports:

Public Works Report – Mr. Willson is planning on purchasing upgrades for mowing equipment per the Board's request. TRUSTEE MILLER requested clarification regarding Christmas lights and the Tree Lighting Ceremony. TRUSTEE HOWELL requested clarification regarding CDOT permit requirements for hanging banners across Highway 40. TRUSTEE MILLER requested clarification regarding downed street lights at highway crossings. Mr. Willson confirmed that he has submitted a work order with Mountain Parks Electric and a breaker will need to be replaced.

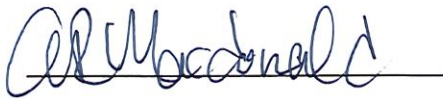
Town Manager Report – TRUSTEE HOWELL requested clarification regarding the Code Enforcement project status. Ms. Macdonald explained that before Chief Revera and Mr. Villegas departure they were working on a Code Enforcement Update Presentation which has been stalled and she is preparing to restart that project again once a new Code Enforcement Official has been hired. TRUSTEE PESCH requested an update on the meetings with BLM regarding OTV/ATV trails and signage. Ms. Macdonald provided an update to the Board that proper meetings with stakeholders and BLM officials are beginning to be scheduled and a OTV/ATV improved signage plan will be brought to the Board during the Fall of 2023.

Board of Trustee Reports:

TRUSTEE MILLER informed the Board of the CDOT Revitalization of Main Street Grant opportunities. TRUSTEE MILLER informed the Board that he has received a citizen comment stating that they are feeling the loss of the Board Meetings no longer having the Zoom option. The Board and Ms. Macdonald discussed meeting recording and streaming options. TRUSTEE BAKKE reported that many of the senior citizens would like to attend the Board Meetings however they are unable to because of transportation issues. The Board discussed potential options of the Town providing transportation of the senior citizens that would like to attend the Board Meetings. TRUSTEE BAKKE reported that he is concerned about obstacles on the side of the road that will interfere with snow plowing and removal.

Adjournment:

TRUSTEE HOWELL MOTION TO ADJOURN. MAYOR PRO TEM SAMMONS SECONDS.
Voice vote taken; all "aye" votes. MEETING ADJOURNED at 7:43 PM.



Ashley Macdonald, Interim-Town Clerk



Grover Pryor, Mayor