

RECORD OF PROCEEDINGS

KREMMLING SANITATION DISTRICT

REGULAR BOARD MEETING
SEPTEMBER 12, 2022

The Board of Directors for the Kremmling Sanitation District met in the boardroom located at 200 Eagle Avenue. The meeting was called to order by President Noble Underbrink at 6:00 p.m. Directors present: Noble Underbrink, Dave Sammons, Eric Bradley, Stuart Heller and Alan Hassler. Director absent: None. Staff present: District Manager Rich Rosene, Superintendent Scott Weber, ORC Thom Yoder, Operator I Mason Zamora and District Engineer Nick Marcotte (by Zoom). Audience present: Kyle O'Herron, Shelby Garrett, and Marci Bergquist (by Zoom).

APPROVAL OF MINUTES: SAMMONS MOVED TO APPROVE THE REGULAR MEETING MINUTES OF AUGUST 8, 2022 AS PRESENTED. BRADLEY SECONDED. MOTION CARRIED.

APPROVAL OF EXPENDITURES: Weber said that the bill from Colorado River Ranch Gravel was for gravel around the lagoons and the bill from Simon Pipeline Services was for emergency camera work for service line locates.

SAMMONS MOVED TO APPROVE THE EXPENDITURES PRESENTED FOR THE PERIOD OF AUGUST 9, 2022 THROUGH SEPTEMBER 12, 2022 IN THE AMOUNT OF \$38,063.19. HELLER SECONDED. MOTION CARRIED.

PUBLIC COMMENT: None.

ENGINEER'S REPORT: Nick Marcotte of Element Engineering attended by Zoom. He said he had met with Weber and Yoder last Tuesday to discuss the lab results during our non-compliance period. He also talked to Wade Stinson (bio-dome representative) about the lab results. The samples taken from porta-potty septage load showed very high BOD and ammonia. The BOD was 1,400 to 3,750 mg/L in the samples while regular sewage is normally in the 350-400 mg/l range. The TSS (total suspended solids) ranged from 6,100-13,400 mg/L while a more normal influent ranges from 350-400 mg/L. Some of the high levels could be because of less water in the samples from the trucks than in normal influent. Marcotte's main concern is our compliance with the discharge permit limits. He said we need to look at changes to be made to improve our treatment processes and get back to more normal discharge levels. He recommended that we stop receiving all septage through the winter and then look at receiving only household septic tank septage next summer. Our lagoon system is slow to show changes as the hydraulic detention time is about 30 days from influent to discharge.

Yoder added that we had a violation in July in our pounds per day of BOD due to the sampling being done when we had a septage truck discharge. Our permit limit is 600 pounds/day and the sample was about 1,930 pounds per day. He said we need to look at the pounds per day in the septage and consider any additional sewer taps to be added to our system in the near future. The high levels may limit the number of taps we can sell in the future if we continue to receive septage.

If an equalization basin is added to the septage station it would need to go to the state for review and approval. We are currently doing compliance sampling one day per month and could look into doing some additional sample days. Underbrink asked what the "BOD 5 day" is on the lab test results from ACZ Laboratories. Yoder said it is the standard BOD test that takes 5 days to yield results.

Marcotte said that he could look into an equalization basin to meter the septage into the influent stream and would recommend one with auto discharge that would stop the septage flow if the influent was below a certain level. He concurred that this would need to go to CDPHE for approval. He also said he would recommend aeration in the equalization basin to help oxygenate the septage. He said that if the equalization basin is used for treatment, then CDPHE would look at it more closely. If it didn't do any treatment, it would need less scrutiny by CDPHE.

Underbrink said he felt we need to get back into full compliance and then look at our septage options. Marcotte said that we need to keep the bio-dome company in the discussions as well. The septage haulers in attendance were asked how shutting off receiving their septage would affect them. Garrett said they could survive over the winter as the household business slows down and O'Herron said it would be difficult to stop at this time of year as their old haulers are already booked up so there wouldn't be any good way to get the septage out of the county. Sammons recommended looking at October 1st as a cut off for receiving septage.

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Bradley asked which type of septage is the worst for us to receive. Yoder said it is the porta-potty septage as it is much stronger than household. O'Herron said they may need to do emergency dumping over the winter and asked that we consider that as an option. He also asked if we knew what Montrose was doing differently to handle the septage there. Sammons said that at this point we are having trouble treating to meet our permit limits, so how Montrose is doing it doesn't matter here. Underbrink felt we should follow our engineer's recommendation. Marcotte recommended that the porta-potty septage should be cut off immediately and could go until October 1st with the household septage. There was considerable additional discussion of our options.

Marci Bergquist of Good to Go Portables joined in on Zoom and Marcotte gave her a brief update on the discussion we have had. There was more discussion on cutting off septage and the impact on the district and the haulers. O'Herron said they had about 30 septic tanks that they really need to pump this fall out of the 60 or so they had scheduled. Bergquist said they had slightly lower numbers.

Yoder said if we continue to be out of compliance for several months a year, the state likely would come down hard on us and require lots of testing and possibly fines. He said this may also affect our reuse permit because if we have more ammonia that could affect the agronomic rate. He said we need to get with the haulers to discuss how they can help with the added cost of treatment if we continue to receive septage either as an upfront amount or as an increase in the cost per gallon.

SAMMONS MOVED TO CUT OFF PORTA-POTTY SEPTAGE EFFECTIVE IMMEDIATELY AND TO RECEIVE HOUSEHOLD SEPTAGE UNTIL OCTOBER 10TH. HELLER SECONDED. MOTION CARRIED.

Marcotte said he will help review the potential developments coming in town and how much flow the additional taps may produce. Hassler said that there is a sketch plan review next Monday at the planning and zoning meeting on the Grand Cliffs subdivision.

OPERATOR'S REPORT: Weber said that he saw a red trouble light on the CDOT lift station and contacted the local CDOT supervisor, Jason Simpson. Simpson said he thought the lift station belonged to the sanitation district and was our responsibility to maintain. Weber asked Simpson if he had any documentation on the transfer and Simpson showed him a couple of operating manuals. Weber was concerned about a possible overflow from the station into Muddy Creek so he inspected the lift station and wasn't sure what the problem was. He contacted Brandon Cole of Water Technology Group (WTG) to see if they could come out and take a look. WTG came out and they pulled the pump, which was very deep. One pump was inoperable and they found that somewhere in time some wires were crossed so the other pump wouldn't kick on. WTG fixed some wiring issues and the station is working again on one pump. Weber said that Simpson emailed him a document that said the station would be transferred once an agreement was signed.

Rosene said that the district had never formally accepted the lift station from CDOT. This was supposed to occur about a year after construction after the construction warranty period. There was an issue with our collections classification as a third lift station would increase us from a collections class 1 to class 2. Our operator at the time didn't have a class 2 collections license and didn't want to add the station to the district's ownership. Rosene said that when CDOT built their new facility they didn't want to put in a septic system and asked if they could be part of the district. We agreed to that and annexed them into the district. CDOT built the main from their facility to Muddy Creek where they installed a lift station built to our specs. The station is over-designed for CDOT's needs as it was designed to handle future development on the east side of highway on the Kim Rae property. The district would only want to take it over if we are comfortable that it is fully operational. Marcotte said he has a checklist for acceptance of lift stations that he will make available to us. Yoder asked who was paying the electric bill and Rosene said it was still CDOT. Rosene also said he doesn't believe they are paying a monthly usage fee.

HASSLER MOVED TO AUTHORIZE THE DISTRICT MANAGER TO ADVISE CDOT THAT WE DO NOT HAVE AN AGREEMENT TO ACCEPT THE LIFT STATION; AND IT HAS NOT BEEN ACCEPTED BY THE DISTRICT; AND THAT THE DISTRICT WILL ACCEPT THE LIFT STATION WHEN IT MEETS OUR ENGINEER'S APPROVAL, SUCH APPROVAL TO BE AT THE STATE'S EXPENSE. SAMMONS SECONDED. MOTION CARRIED.

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Weber introduced our new Operator I trainee, Mason Zamora, to the board. He started today and came to Colorado from California several years ago. Weber went over Zamora's work experience operating equipment and driving. The past 5 years he has worked for East-West Towing as a tow truck driver.

Weber said that the receiving station had 146,972 gallons delivered in August, which was about 20,000 gallons more than August of the previous year. The September labs were collected on September 2nd and taken to ACZ Laboratories. He went over the August lab results in the board's packet. The jetting was going along well until about two weeks ago when locates and contractor issues took over the workload. He hopes to get seasonal Mike Oros and Zamora together tomorrow and get them back on jetting.

Mountain Parks Electric has a contractor installing fiber optic lines from Red Mountain RV Park to about 4th Street in the alley between Park Ave. and Eagle Ave. They are finding very hard ground in the alley. They had been potholing to locate the gas line and hit the Bank of the West's service line. Weber said his locate for the sewer service line to bank was about 3 feet off. Upon inspection of the line, Weber found it to be in very bad condition and contacted Bank of the West's maintenance folks to look at it. Bank of the West will pay for the replacement of their service line due to its poor condition. Weber had Cord Simon come in to camera for the service lines to get better locations for them.

Weber contacted the fiber optic project manager and asked why the line was being installed underground when they have power poles running all along the alley. He didn't have a very good reason, just saying that the poles are crowded. Weber said we need to be contacted by the town when utilities are going to be working in alleys where we have sewer mains and laterals so that we can be involved up front in the discussions. Weber said that the camera found a number of joints in the 10 inch main that had heavy root intrusions. Yoder said that this is a reason to use the root cutter when jetting. Yoder also said that we may want to use a root killer in these areas. Rosene said that the 10 inch main is in the eligibility survey for replacement or rehabilitation, but we need to keep an eye on it until it gets funded.

Weber said that the town of Kremmling is planning on installing a paved walkway from Spruce Street to the Kremmling Mercantile on the south side of Highway 40 on our sewer main easement. He is concerned about access to the main in case of maintenance or repairs that could damage the walkway. Rosene said that he has this on the October board meeting agenda to discuss with the town.

BUSINESS ITEMS: Appoint budget officer for 2023 budget. Rosene said that a budget officer needs to be appointed for the 2023 budget and that the budget needs to be presented to the board at the October meeting.

SAMMONS MOVED TO APPOINT RICH ROSENE AS THE BUDGET OFFICER FOR THE 2023 BUDGET. HELLER SECONDED. MOTION CARRIED.

Set Public Hearing for rate increase proposal for November 14, 2022. Rosene said that a hearing for any rate increase for sewer or water rates needs to be publically noticed at least 30 days prior to a public hearing discussing any rate increase.

BRADLEY MOVED TO SET A PUBLIC HEARING FOR A PROPOSED RATE INCREASE FOR NOVEMBER 14, 2022 AT THE REGULAR BOARD MEETING. SAMMONS SECONDED. MOTION CARRIED.

Designation of Point of Contact for USDA grant request. This board meeting was publically noticed that the District intends to submit a grant application for funding assistance to USDA Rural Development to purchase equipment. The equipment is to include a portable generator to provide emergency power for our lift stations and possibly some of the treatment plants temporary power needs during a power outage. The USDA requires a point of contact to be designated for the grant application process.

SAMMONS MOVED TO APPOINT SCOTT WEBER AS THE POINT OF CONTACT BETWEEN THE SANITATION DISTRICT AND USDA FOR THE GRANT REQUEST. HASSLER SECONDED. MOTION CARRIED.

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Discussion and Action on renewal of CEBT health insurance for 2023. Rosene said that it is time to renew the health and life insurance program we have through CEBT for 2023. We have received the paperwork for renewal and the rates have increased, but not significantly, though Rosene didn't have the percent increase on hand.

SAMMONS MOVED TO APPROVE THE RENEWAL OF OUR HEALTH AND LIFE INSURANCE PROGRAM THROUGH CEBT FOR 2023. HELLER SECONDED. MOTION CARRIED.

Discussion and Action on designating Scott Weber as District Superintendent. Rosene said that he felt that Weber was doing the job of a superintendent and should be designated as our superintendent. Our previous superintendent was also our ORC through most of his time here, but wasn't the ORC after we got reclassified as a B system, though he retained the title of superintendent. Rosene has reworked the Superintendent/ORC job description to remove references to being ORC and it really didn't change the job duties much at all. Weber is currently doing all of the superintendent duties and it would make it clearer to our contractors and vendors that he is the main contact for the district.

SAMMONS MOVED TO DESIGNATE SCOTT WEBER AS THE DISTRICT SUPERINTENDENT AND THAT HE IS REQUIRED TO TEST AT LEAST ANNUALLY TO INCREASE HIS LICENSE LEVEL. BRADLEY SECONDED. MOTION CARRIED.

MANAGER'S REPORT: Rosene said that the 2021 audit is in process and that he has received the draft. He will review it and get back to the auditor with comments.

Underbrink asked where we were with getting district email addresses for the board. Rosene said he had talked to the town manager and each address has a small annual cost. Rosene will proceed with requesting the email addresses.

Weber said that the GIS subscription is on the back burner for now and will get the subscription started as soon as he has time.

Rosene said he has the school district superintendent on the agenda for next month to discuss the use of reclaimed water on the school's two ballfields. Rosene is still waiting for the town's attorney opinion on the franchise agreement for reclaim water. Rosene will be getting the usage information from the town on their three properties that currently use reclaimed water. Weber was concerned about the reclaim pump being able to water all five properties and Rosene said he would recommend that we have time slots for the town and school properties so not all of them are watering at the same time. All of the irrigation systems have timers so it should be fairly easy to manage.

ADJOURNMENT: BRADLEY MOVED TO ADJOURN AT 8:30 PM. HELLER SECONDED. MEETING ADJOURNED.

Signed:

/s/ Richard A. Rosene
Secretary