

# RECORD OF PROCEEDINGS

## KREMMLING SANITATION DISTRICT

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REGULAR BOARD MEETING  
JULY 11, 2022

The Board of Directors for the Kremmling Sanitation District met in the boardroom located at 200 Eagle Avenue. The meeting was called to order by President Noble Underbrink at 6:08 p.m. Directors present: Dave Sammons, Ken Bentler, Eric Bradley, Noble Underbrink and Stuart Heller. Directors absent: None. Staff present: District Manager Rich Rosene, ORC Thom Yoder, and Operator Scott Weber. Audience present: Alan Hassler.

**APPROVAL OF MINUTES:** BRADLEY MOVED TO APPROVE THE REGULAR MEETING MINUTES OF JUNE 13, 2022 AS PRESENTED. BENTLER SECONDED. MOTION CARRIED.

**APPROVAL OF EXPENDITURES:** There was a question on the Core and Main payments, as there appeared to be duplicate payments of \$1,203.07, one in Reuse Maintenance and one in Collections Maintenance. Rosene will check with the town treasurer for information on the payments. The total expenditures presented on the payment report were reduced by \$1,203.07.

BRADLEY MOVED TO APPROVE THE EXPENDITURES PRESENTED FOR THE PERIOD OF JUNE 14, 2022 THROUGH JULY 11, 2022 IN THE AMOUNT OF \$21,829.39. SAMMONS SECONDED. MOTION CARRIED.

**PUBLIC COMMENT:** None.

**ENGINEER'S REPORT:** Weber said that he is gathering data on the bio-dome performance for Wade Stinson and Nick Marcotte.

**OPERATOR'S REPORT:** Weber said that a pump at the railroad lift station went out on July 2<sup>nd</sup> and the replacement pump he has ordered is in a U.S. port somewhere. The compressor is in Denver for repairs of the electronics. The ECM apparently is telling the motor to start even with the key in the off position which is burning up the starter. The dissolved oxygen probes in ponds A and B need to be calibration. He has ordered the second barrel of chlorine for the reclaim system. He will be ordering soda ash this week.

The air piping in ponds B and C have been repaired. He added extensions to the air piping and put on blowout valves for debris removal. Brandon Cole of Water Technology Group is coming to look at the air piping on Wednesday. The air quality monitor is in and is being set up and calibrated.

The septage we take is now only from Grand County and he has the drivers slowing down their discharge to 150 gpm to avoid shocking the influent. The leak in the reclaim system has been found by using food color. A drain valve is leaking and will be repaired this week. We received 129,858 gallons of septage in June. Browns Hill put in a cooling fan on the septage station electronics box.

The jetting work by Simon Pipeline Services is done and the camera work will be finished this week. They found some roots in service lines in Kremmling Country and a letter will be sent to the homeowners letting them know of their root issue. The jet truck is in the shop for an air valve repair and a coolant leak.

Weber said that Mike Oros continues to do a great job. The monthly compliance labs are being taken to ACZ in Steamboat and the results are good. The discharge monitoring report has been completed by Yoder and sent to the state. Weber had 35 locates in June and he thinks they are beginning to slow down a bit. He is reading the water meters on the reclaim usage at the town properties. Yoder has responded to CDPHE about the violation notice on our ammonia levels. Yoder said that the influent temperature seems to be higher than in the past. He will report the reclaim usage without the leak amount.

**MANAGER'S REPORT:** Rosene said that the annual eligibility survey has been submitted to CDPHE. The survey had projects totaling \$3,759,000 which includes extension of the reclaim water to the Red Mountain Sports Complex. The town is going to revisit their master plan for Red Mountain and decide if they are going to have grass fields or not. If they decide not to, then this project will be eliminated. Other projects include a new filter for the treatment building to help get the reclaim water system back to a Class 2 permit by meeting the turbidity limits; line replacement or rehabilitation for old mains with breaks or root issues; manhole replacement or rehabilitation for the same reasons; upgrades to the plant and treatment processes to keep up with new regulations and permit limits; and some repairs to pipes and manholes to reduce inflow and infiltration. The survey keeps us on the list for grants and loans through the Division of Local Government.

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Rosene said that Underbrink and he attended the SDA board member workshop in Granby. The SDA provided information on board functions and updated the attendees on new laws passed by the legislature this year. Rosene will get the board member manual out to the board members once it is available as on the SDA website.

The 2021 audit extension has been approved by the state auditor's office and we now have until September 30 to file the audit. McMahan and Associates was in the town hall on June 28<sup>th</sup> to do the field work and get as much of the information on expenses and revenues as possible. So far there haven't been any issues raised. Rosene hopes to see a draft audit in mid-September.

**BUSINESS ITEMS: FAMLI Act and paid family medical leave.** Rosene said the act was a result of a statewide election and goes into effect on January 1, 2023. Special districts can opt out of the plan by notifying the state before January 1, 2023. The new law would allow employees to get up to 12 weeks of paid medical leave through the program. The coverage is paid for by a withholding of 0.45% of an employee's salary and a match by the employer. Weber said he is interested in getting into the program. Rosene will get more information how our current sick leave works with the new program and the other benefits the program may provide.

**Exhibit A – 2022 for shared employees with the Town of Kremmling.** Rosene said he has talked to the town manager and she is OK with the Exhibit A he provided her. This exhibit sets the rates that we bill each other for shared employees and equipment. The town is in the process of changing their administrative positions and those updated positions are in the new exhibit.

BENTLER MOVED TO APPROVE EXHIBIT A 2022 FOR SHARED EMPLOYEES WITH THE TOWN OF KREMMLING. BRADLEY SECONDED. MOTION CARRIED.

**Discussion and Action on GIS subscription with Diamond Maps.** Rosene said that Weber had previously presented the board with a proposal to begin a GIS system to get our sewer mains and other facilities into a GIS database with Diamond Maps. Their program seems to be a good fit for our system and needs. A subscription would allow several users access to the data for use in the field and to update data as needed easily.

HELLER MOVED TO ENTER INTO A SUBSCRIPTION WITH DIAMOND MAPS FOR A GIS LICENSE. SAMMONS SECONDED. MOTION CARRIED.

**Other Discussion Items.** Underbrink asked about the reclaim use reporting that the town is supposed to do and how we work with them on getting the data. Rosene will talk to the public works director and see what he may need from us.

Weber said he would like to bring on a part-time person to help free up Oros from some of the work he is doing and allow Weber and Oros to get started on jetting. He thinks it will be about 10 hours per week and he would like to pay \$20/hour and there would not be any overtime. Bentler asked if we have had any interest in the full time position and Rosene said that we haven't yet. The ad in the Gazette was cartoonish and Rosene said he called Kim Cameron at the paper and left her a message that he wanted to talk about the ad. Even when we get an applicant, it will be several weeks before we can have someone on board due to interviews, notice to the current employer, etc.

Weber has the need for some additional help now and we could revisit the part-time position when we get a new full-time employee. Weber said he has a person interested in this work and he would like to start her as soon as possible.

SAMMONS MOVED TO ALLOW WEBER TO HIRE A SECOND SEASONAL POSITION. HELLER SECONDED. MOTION CARRIED.

Weber said that Mike Oros has been a great worker and has been very dependable and has made himself available for weekend duty and on call duty. Weber proposed a \$2.00/hour raise for Oros. The board said that Rosene and Weber should get together and decide what to do.

Weber said that after the power outage we had, the need for a backup generator became very apparent. He said there is grant money available for portable generators and he would like to pursue this. He will get some information on what the load requirement would be and sizing of the generator.

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Alan Hassler wanted to thank Weber for his assistance on Hassler's recent relocation of his sewer and water services. He said that Weber was very helpful in providing information on sewer depth and other issues.

**ADJOURNMENT:** SAMMONS MOVED TO ADJOURN AT 7:09 PM. BRADLEY SECONDED. MEETING ADJOURNED.

Signed:

          /s/ Richard A. Rosene            
Secretary