

RECORD OF PROCEEDINGS

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TOWN OF KREMMLING  
REGULAR TOWN BOARD MEETING  
June 15, 2022

The Board of Trustees, for the Town of Kremmling, met at Town Hall located at 200 Eagle Avenue, Kremmling, Colorado 80459. With Mayor Grover Pryor presiding, the meeting was called to order at 6:00 PM. Trustees present: Trustee Miller, Trustee Pesch, Trustee Bakke, Trustee Howell and Trustee Prewitt. Mayor Pro Tem Sammons arrived at 6:08 PM. Staff present: Town Manager Ashley Macdonald, Police Chief Hiram Rivera and Interim Public Works Director Dillon Willson.

**Consent Agenda:**

Discussion regarding the expenditures for approval included:

- The bill for the Metron Meters was tabled at the previous Regular Board Meeting expenditures approval for \$200,399.37. The Town received verification that we do have those ARA funds set aside and that the bill is ready for approval on the current expenditures, however our software would not allow us to move it from the previous bill of expenditures to the formal report for this evening. Therefore, the total amount of expenditures to be approved is \$302,694.54.
- We are receiving the reports from Vector Disease Control International LLC and will be doing a full evaluation of their services.
- Clarification that Public Works only performs rodent control services annually and only did the cemetery and ball fields this year because the price went up drastically.
- Clarification on the Middle Park Water Conservation District. It was confirmed that the storage is at Wolford, and it is billed annually.
- Clarification from the Police Departments expenditures.

No further discussion regarding the CONSENT AGENDA.

TRUSTEE HOWELL MOTION TO APPROVE the expenditures dated May 19, 2022, through June 16, 2022, in the amount of \$302,694.54 in the Consent Agenda. TRUSTEE PESCH SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the amended minutes from April 14, 2022. TRUSTEE PESCH SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

TRUSTEE HOWELL MOTION TO APPROVE the minutes from April 20, 2022. TRUSTEE HOWELL SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

MAYOR PRO TEM SAMMONS MOTION TO TABLE the approval of the minutes for May 18, 2022, and May 25, 2022. TRUSTEE PESCH SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

**Citizen Comments:**

- *Melissa Peters, resident of Grand County*, introduced herself and announced that she is running for Grand County Sheriff.
- *Trustee Bakke, 4<sup>th</sup> Street*, commented that he is incredibly proud of the new American flag at West End Liquor.
- *Trustee Prewitt, 5<sup>th</sup> Street*, commented that he is proud of all the Town of Kremmling employees that offered up their Saturday to be involved with the Community Clean-Up.

**Mayoral Announcements, Proclamations, and Appointments:** None.

**Presentations:** None.

**Liquor Licensing Authority:**

Liquor License Board convened at 6:12 PM.

Kremmling Mercantile Retail Liquor Renewal Application: This applicant is in good standing with the Secretary of State and Law Enforcement. Staff is recommending approval of the Liquor License Renewal as presented.

TRUSTEE HOWELL MOTION TO APPROVE the Liquor License Renewal for the Kremmling Mercantile. TRUSTEE PESCH SECONDS. Voice vote taken; all "aye" votes. MOTION PASSED.

Closed the Liquor License Board and resumed the Regular Board Meeting at 6:14 PM.

**New Business:**

**Discussion and Action - Capital Purchase for Kremmling Police Department, Copy Machine:**

The Kremmling Police Department (KPD) is using a copy machine that they were recently advised is no longer serviceable and parts are no longer available. Chief Rivera received 3 quotes from 3 companies where the options are an outright purchase or a monthly lease for 3-5 years. Chief Rivera is asking for \$2,800 for an outright purchase for a refurbished copy machine that still has service life, and the company will provide services and repairs needed.

Discussion included the following points:

- Clarification on buying a refurbished copier and if that would reduce the chances of getting parts in the future.
- Chief Rivera confirmed that the company said it still has a lot of life and they wouldn't recommend selling it outright if they didn't think it still had some good life in it.

TRUSTEE BAKKE MOTION TO APPROVE the Capital Purchase of \$2,800 for a new copy machine for the Town of Kremmling Police Department. MAYOR PRO TEM SAMMONS SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

**Staff Reports:**

**Police Report** - Chief Rivera gave an update on the call volume and type for the month of May using a new format with more specific data from their new reporting system. KPD was present for the West Grand High School Graduation/Parade and the West Grand K-8 Community Clean-Up. Current projects include improving OHV/ATV routing and enhancing visibility and following up on violations. Chief Rivera met with the local ATV businesses and ensured that they are identifying the proper routes and shared that most ATVs are equipped with GPS systems that provide direct routes. Chief Rivera announced that KPD has been awarded the K-9 grant and has also been funded for another academy position for next year.

Discussion included the following points:

- Clarification if there is an officer on service after 5 PM all the time. Chief Rivera confirmed every night except for Tuesday; however, they are all on call Tuesday nights.
- Clarification regarding the calls for service and how many are from the county versus calling direct. Chief Rivera clarified that calls for service do include proactive calls such as business checks and traffic stops, not necessarily calls needing police service.
- Clarification on KPDs new reporting system notifications. Chief Rivera confirmed that it is an instantaneous notification and if there is an officer in the area and they find a visual reason to stop the vehicle they will do so. Chief Rivera also confirmed that KPD can notify the next agency and that surrounding agencies are considering upgrading to this system.
- Clarification on the Code Enforcement Officers protocol. Chief Rivera confirmed that the Code Enforcement Officer does not immediately write a violation. He must do the proper research and ensure that the violation is legitimate, then contact the resident/homeowner and give them an opportunity to resolve the issue or explain the circumstances and the Municipal Code gives them 14 days to appeal and request a hearing.

**Public Works Report** – Mr. Willson updated The Board that the surveyor was in town the last two days and completed the 3 main projects that were approved at the previous Board Meeting. The surveyor is expecting to have the maps and plats provided in 2 weeks and then the bid packets can be expected 2-3 weeks after that. The water tanks were inspected last week and one of the tanks will need significant work done next year; Mr. Willson is suggesting a new technology that will last 20 years instead of 5 years to be budgeted into next year's budget. Mr. Willson confirmed there has not been a quote yet, but he will keep The Board updated. The Public Works Department took Ms. Macdonald to meet with The Ranch HOA where the reservoir sits to show her how the reservoir works and explain Water Rights. The Public Works

Department has started mowing ditches and spraying weeds, they finished main street and will begin working on the side streets next. They used the last of their palette coal patch and have ordered more. The Public Works Department installed 2 water services on 11th Street where we've had problems with freezing.

Discussion included the following points:

- Clarification on the cold patch order. Mr. Willson confirmed that they can no longer order it in bulk, it must be delivered on pallets of 52 bags.
- Clarification on the problem causing the freezing water lines. Mr. Willson explained they were not buried deep enough.
- Clarification on the one ton bags sitting in the yard. Mr. Willson confirmed that they are rubber mulch for The Kiddie Park Project.
- Clarification on the areas scheduled for rodent control. Mr. Willson confirmed that only the cemetery and ball fields were done per CIRSA evaluations and to fit within the budget.

**Town Manager Report** – Ms. Macdonald has been working diligently on filling the staffing gaps, the administrative positions have been posted on the website and the Public Works positions will be posted soon. She is continually monitoring the financial position of the Town. The Board Retreat has been scheduled for June 30th from 12 PM to 5 PM which will begin at The Chamber and then Mr. Willson will give a tour of the Water Treatment Plant. Following the tour, the Board will begin strategic planning discussions. Ms. Macdonald met with a GOCO representative last week to discuss prior grants The Town of Kremmling has received and future funding opportunities. She participated in the Community Clean-up and believed it was a great success. Ms. Macdonald contacted the State regarding The Board's question regarding Sales Tax and if we can receive detailed reporting for internet sales tax breakdowns. The State responded that they get that question a lot and unfortunately, they do not have the ability to breakdown sales tax distribution reports. The Conservation Trust Fund reporting and ARA Grant reporting are complete. Ms. Macdonald has had multiple calls and meetings regarding developers and businesses looking to come to Kremmling. The Cliffside Estates Major Subdivision is currently working on their application to realistically predict their timeline to build a major subdivision with a PUD overlay. Ms. Macdonald is expecting the application to be turned in within 60 days. Vector Disease Control International LLC provided a biweekly report, and they are planning on doing an aerial spray tomorrow, weather permitting for Kremmling Days.

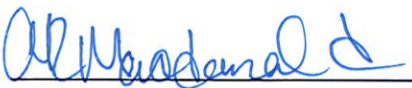
Discussion included the following points:

- Clarification on the mosquito trap setting and counting. Ms. Macdonald confirmed that the vendor will be setting traps and counting mosquitos before and after the aerial spray to report the effectiveness.

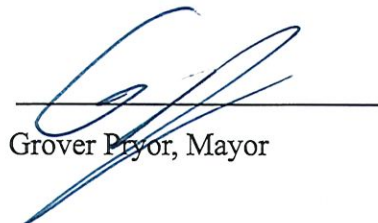
**Board Reports & Other:** Discussion regarding the Board Retreat/Work Session on Thursday, June 30th at 12 PM. All the Board Members are planning on attending and are excited to tour the Water Treatment Plant.

**Adjournment:**

TRUSTEE HOWELL MOTION TO ADJOURN. TRUSTEE PESCH SECONDS. Voice vote taken; all "aye" votes. MEETING ADJOURNED at 7:01 PM.



Ashley Macdonald, Interim-Town Clerk



Grover Pryor, Mayor