

RECORD OF PROCEEDINGS

TOWN OF KREMMLING
REGULAR TOWN BOARD MEETING
May 18, 2022

The Board of Trustees, for the Town of Kremmling, met at Town Hall located at 200 Eagle Avenue, Kremmling, Colorado 80459. With Mayor Grover Pryor presiding, the meeting was called to order at 6:00 PM. Trustees present: Trustee Miller, Trustee Pesch, Trustee Bakke, Trustee Howell and Trustee Prewitt. Mayor Pro Tem Sammons arrived at 6:04 PM. Staff present: Town Manager Ashley Macdonald, Interim Public Works Director Dillon Willson, and Police Chief Hiram Rivera.

Consent Agenda:

TRUSTEE HOWELL MOTION TO APPROVE the agenda dated May 18, 2022, as presented. TRUSTEE MILLER SECONDS. Voice vote taken; all “aye” votes. MOTION APPROVED.

Discussion regarding the expenditures for approval included:

- To be able to see specifics for the Mountain Parks Meters.
- Water Treatment Plant Loan payments.
- Procurement process discussion regarding ATV.
- If the Town has received the Grant Funds in order to pay for the Metron Meters.

No further discussion regarding the CONSENT AGENDA.

TRUSTEE HOWELL MOTION TO APPROVE the expenditures dated April 21, 2022, through May 18, 2022, except the bill to Metron Meters in the amount of \$200,399.37 for a total to be expended in the amount of \$152,266.33. TRUSTEE BAKKE SECONDS. Voice vote taken; all “aye” votes. MOTION APPROVED.

Citizen Comments:

Alan Hassler, Range Ave, provided a comment on water meters. Mr. Hassler thanked the Town’s Public Works Department and Sanitation District for their work and assistance with a common trench project. Mr. Hassler believes the installation of the new meter and service line improvements have resulted in better pressure.

Mayoral Announcements, Proclamations, and Appointments

- Town Manager Appointment and Oath administered per Municipal Code. 2.08.040

Appointment Discussion and Action - Cassidy Bradley submitted her resignation as the Town Clerk.

TRUSTEE BAKKE MOTION TO APPOINT Ashley Macdonald as the Interim Town Clerk. TRUSTEE PESH SECONDS. Voice vote taken; all “aye” votes. MOTION APPROVED.

Presentations:

West Grand School District – WGECC, Splash Pad Collaboration

Elizabeth M. Bauer, Superintendent & Martha Schake, Director of Finance and HR

Ms. Bauer and Ms. Schake provided an update regarding the recent mill levy increase and concerns regarding declining enrollment. Ms. Bauer was seeking consideration from the Board for future collaborative opportunities regarding use of reclaimed water for the football fields, installation of a bathroom in the community park, proper repair, and diagnosis of splash pad. They ask to open to future conversations of exchange of in-kind services and not just monetary assistance to provide opportunities for our community. WGECC has a new Director and there will be summer childcare five days a week and more accommodating hours for the community. The school board is considering creating a housing task force for formal conversations for providing housing for the workforce in the Kremmling community.

Staff Reports:

Police Report – Chief Rivera gave an update on the call volume and type for the month of April. Chief Rivera attended the Health and Safety Fair and the local Career Fair to engage with the youth community. Upcoming events include the Community Clean-up, send off, and graduation. One recruit is in the second week of academy and doing well. The flock cameras are partially installed. The crosswalk project has been put on hold for now and the speed detection signs are up and running.

Discussion included the following points:

- An update on the Rainbow Gathering. Chief Rivera shared we do not anticipate they will be gathering in the area.
- ATV/OTV enforcement in the community.

Public Works Report – Interim Public Works Director, Dillon Willson, met with the Town Engineer to put together a pavement plan to address the worst areas in town. More information will be presented at the next meeting. The water has been turned on at all the parks and fertilized. Three staff have been hired to help through the summer. Water projects discussions are starting again about the Water Treatment Project and there is a water tank inspection coming up in the next month.

Town Manager Report- A 30/60/90-day evaluation included in the staff report as requested by the Board of Trustees. On a weekly basis a report is sent to the Trustees. Ms. Macdonald has met with several business owners, toured the Airport, Museum and Water Treatment Plant. She is attending community events as time allows such as Cinco de Mayo, Commissioner/Mayor/Manager Meeting, and luncheon with State Rep. Neguse. 2021 Audit field work is scheduled for June. There are ongoing meetings with employees to discuss goals, projects, and job descriptions. There has been progress with the Department of Treasury regarding ARAP Grant Reporting. Evaluating the organization workforce structure and pay, IGAs with school, housing, buildings, and equipment. Working on scheduling and coordinating the Board Retreat. Began conversations regarding the Cliffside Estates PUD and initiating formal Major Subdivision/PUD process coming back to the Board of Trustees and Planning Commission.

Discussion included the following points:

- Interest in seeing the job description.
- Follow up on the mosquito treatment on the ponds West of Town on the CRCR Ranch.
- What amount of the Sales Tax is Internet Sales Tax.
- A brief discussion was had regarding the large American flag at the Mercantile and at the Town Hall.

New Business:

Discussion and Action - 2021 Audit Engagement Letter:

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the request for an audit extension for the 2021 audit to the state to September 30, 2022; and move forward with McMahan and Associates, LCC to conduct the 2021 audit. TRUSTEE PESCH SECONDS. Voice vote taken; all “aye” votes. MOTION APPROVED.

Discussion and Action - Sales Tax Exemption Request for Middle Park Fair and Rodeo:

Middle Park Fair and Rodeo presented a request for a sales tax exemption for their annual fundraising events. The board discussed a long-term sales tax exemption for Middle Park Fair and Rodeo.

MAYOR PRO TEM SAMMONS MOTION to grant Middle Park Fair and Rodeo the exemption. TRUSTEE HOWELL SECONDS. Voice vote taken; all “aye” votes. MOTION APPROVED.

Liquor Licensing Authority:

Liquor License Board convened at 7:27 pm

Kremmling Area Chamber of Commerce: Kremmling Chamber of Commerce requests a Special Events Liquor License for the following dates: May 5, June 17-18, and July 4. Town Manager and Chief Rivera had no issues with the applicant.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the Special Event Liquor Licenses for the Kremmling Chamber of Commerce for all dates requested. TRUSTEE PESCH SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

Moose Café Retail Liquor License Renewal Application: The applicant is in good standing with the Secretary of State and Law Enforcement. Staff is recommending approval of the Liquor License Renewal as presented.

MAYOR PRO TEM SAMMONS MOTION TO APPROVE the Liquor License Renewal for Moose Café. TRUSTEE HOWELL SECONDS. Voice vote taken; all "aye" votes. MOTION APPROVED.

Closed the Liquor License Board and resumed the Regular Board Meeting at 7:29 pm.

Other: TRUSTEE PESCH would like the school discussion brought up as a future agenda item. Discussion and follow up for staff to investigate email accounts for some Board members and possibly the Planning Commission

Adjournment:

MAYOR PRO TEM SAMMONS MOTION TO ADJOURN. TRUSTEE HOWELL SECONDS. Voice vote taken; all "aye" votes. MEETING ADJOURNED at 7:43 PM.



Ashley Macdonald, Interim-Town Clerk



Grover Pryor, Mayor