

RECORD OF PROCEEDINGS

TOWN OF KREMMLING TOWN BOARD MEETING April 20, 2022

The Board of Trustees, for the Town of Kremmling, met in the Boardroom located at 200 Eagle Avenue. Mayor Grover Pryor called the meeting to order at 6:00 p.m. Due to COVID-19, this meeting was held in person for the Board. Mayor Grover Pryor present. Trustees present: Jim Miller, Wes Howell, Doug Prewitt, Guy Bakke, Dave Sammon, and Leo Pesch. Staff present: Town Clerk Cassidy Bradley, Police Chief Hiram Rivera, Public Works Interim Director Dillon Willson, Temporary Administrative Assistant Amanda Etlar.

SAMMONS MOTIONED TO APPROVE THE REGULAR TOWN BOARD MINUTES DATED MARCH 16, 2022. PESCH SECONDED. ALL "AYE" VOTES.

SAMMONS MOTIONED TO APPROVE THE SPECIAL TOWN BOARD MINUTES DATED MARCH 30, 2022. PESCH SECONDED. ALL "AYE" VOTES.

PREWITT MOTIONED TO APPROVE THE SPECIAL TOWN BOARD MINUTES DATED APRIL 6, 2022. HOWELL SECONDED. ALL "AYE" VOTES.

SAMMONS MOTIONED TO APPROVE THE SPECIAL TOWN BOARD MINUTES DATED APRIL 14, 2022. PREWITT SECONDED. ALL "AYE" VOTES.

HOWELL MOTIONED TO APPROVE EXPENDITURES DATED APRIL 7, 2022, THROUGH APRIL 20, 2022, FOR A TOTAL OF \$155,720.91. MILLER SECONDED. ALL "AYE" VOTES.

SAMMONS MOTIONED TO APPROVE THE AGENDA DATED APRIL 19, 2022. PESCH SECONDED. ALL "AYE" VOTES.

Public Comments: None

Mayoral Announcements, Proclamations, and Appointments – Zoom public comment will no longer be accepted. Public comments can be made in person in future meetings. Cell phones shall be either turned off or placed on silent during Town Board meetings.

Swearing in of newly elected Mayor

- Grover Pryor- 4-year term

Swearing in of newly elected Board of Trustee Members

- Guy Bakke- 4-year term
- Leo Pesch- 4-year term
- Doug Prewitt- 4-year term
- Wes Howell- 2-year term

Planning & Zoning (Trustee) Appointment

- Wes Howell

Police Report – The department will be participating in the Health & Safety Fair and presenting about fentanyl & opiate abuse. The department is partnering with the high school for the career fair and with the K-8 Community Clean-up Day. A new officer will be coming on board, starting the academy in May with graduation in August. This will fully staff the PD. Currently applying for a grant that will reimburse for the new officers' academy expenses. The flock traffic cameras are in process for installation.

Public Works Director Report – The water plant is in consideration for replacement due to the age. The department is still understaffed for an operator position, director position and summer help. Would like to have the jobs reposted to receive additional applicants. Planning is in progress to repave the block in front of the hospital, in addition to other potholes throughout the town. Element Engineering advocated the Town to consider completing a master plan-comprehensive plan for the streets. This will provide a survey and quality assessment of our roads for future planning. Rubber mulch is in progress for the play parks and should be completed within the next few weeks.

Discussion and Action- Appointment of Mayor- Pro Tem, Dave Sammons appointed.

Discussion and Action- Appointment of New Signers at United Business Bank: Signers are Dave Sammons, Leo Pesch, Grover Pryor and wait for the Town Manager as the fourth signer.

Discussion and Action- Appointment of Town Officers:

- Town Clerk- Cassidy Bradley, reappointed
- Town Treasurer- Kara Williams, reappointed
- Town Marshal/ Police Chief- Hiram Rivera, reappointed
- Town Municipal Judge- Ron Carlson, reappointed
- Town Attorney- Kelly PC, reappointed

Discussion and Action- Review of Vacant Job Descriptions and Discussion of Reposting: Vacant department head positions include Director of Finance, Director of Public Works & Director of Parks and Recreation. No Action currently until a new Town Manager is present.

Presentation and Discussion- Ashley Macdonald, Town Manager Candidate, presented salary information for consideration in the negotiation of the Town Manager Employment Agreement. Ms. Macdonald thanked the Board regarding their offer and presented a counteroffer for consideration consistent with Town Manager positions within the county, housing costs, and cross functional roles. Ms. Macdonald offered a counteroffer to the board in the amount of \$115,000.00 per year, with additional \$1,000.00 car allowance until a lease or mortgage is obtained, and \$1,000.00 housing allowance for twelve months. Sammons suggests the offer is at the top end and does not allow for growth.

~~**Executive Session-** Discussion of Town Manager Employment Agreement-~~

Ms. Macdonald opted to allow the negotiation and final discussion to proceed in open session.

Discussion and Action- Approval of Town Manager Employment Agreement. Negotiations ensued between the Board and Ms. Macdonald. Agreement for salary to accept position is as follows: \$95,000.00 salary with an additional \$1,500.00 car/housing allotment for 12 consecutive months, up to \$5,000.00 reimbursement for moving expenses, 30/60/90/180-day reviews. Ms. Macdonald and the Board understand the Board can dismiss without cause and will pay three months of severance after the first sixty days. Ms. Macdonald agrees to effectively start on the payroll April 21, 2022. Sammons motions to hire Ashley Macdonald for Town Manager as discussed, Pesch seconds. Motion passed unanimously.

Discussion – Future Agenda Items- Board discussed future agenda items they would like to see or review: Schedule a retreat for the Board, Manager and Mayor to collaborate, Discuss water bill delinquencies and plan of action.

Adjourn – A motion was made by Howell to adjourn, seconded by Pesch. Motion passed unanimously.



Ashley Macdonald, Interim Town Clerk



Grover Pryor, Mayor