

RECORD OF PROCEEDINGS

KREMMLING SANITATION DISTRICT

REGULAR BOARD MEETING
MARCH 14, 2022

The Board of Directors for the Kremmling Sanitation District met in the boardroom located at 200 Eagle Avenue. The meeting was called to order by President Jason Bock at 6:00 p.m. Directors present: Jason Bock, Ken Bentler, Noble Underbrink, Dave Sammons and Eric Bradley. Director(s) absent: None. Staff present: District Manager Rich Rosene, Superintendent Josh Leyba, and Scott Weber. Audience present: None.

APPROVAL OF MINUTES: BRADLEY MOVED TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 14, 2022 AS PRESENTED. BENTLER SECONDED. MOTION CARRIED.

APPROVAL OF EXPENDITURES: SAMMONS MOVED TO APPROVE THE EXPENDITURES PRESENTED FOR THE PERIOD OF FEBRUARY 15, 2022 THROUGH MARCH 14, 2022 IN THE AMOUNT OF \$12,536.37. BRADLEY SECONDED. MOTION CARRIED.

PUBLIC COMMENT: None.

ENGINEER'S REPORT: None.

OPERATOR'S REPORT: Leyba provided his report on the monthly operations. All of the daily and weekly work items have been completed. The labs have been completed in-house. The ammonia levels are up again to 30.9 mg/L and he feels it is due to the cold temperatures and some of the Bio-Dome air lines still being frozen resulting in low aeration. He said that a drum of the Biolyneus product has been ordered as well as a pallet of soda ash. The Total Dissolved Solids (TDS) has been reported on the first quarter DMR and the February DMR has been completed and signed. The March labs and data have been mostly done with a few items that will be done at the end of the month. They will be digging out the hatch for the Railroad lift station to make repairs to the pump. Water Technology Group will be coming later in the spring for the annual lift station maintenance. Weber said that the discharge line on the Depot Street lift station froze up last weekend and he was able to get it thawed. Some rigid foam insulation may help freezing in some manholes and lift stations. There were lines at Rayner's trailer park that froze and Leyba went over to talk to them. The frozen lines are all private lines inside the park.

BUSINESS ITEMS: 2022 Election - Resolution No. 2022-3-1. Rosene said that there were three candidates for the three positions, so the May 3rd election can be cancelled. A resolution is needed to cancel the election and declare the candidates elected. The three elected will be Noble Underbrink, Ken Bentler and Stuart Heller. The oaths of office need to be filed with the county clerk prior to the May board meeting. Rosene said he will work with the three to get the oaths done and filed. There will be an election of officers for the board at the May meeting to serve for the following two years.

BENTLER MOVED TO APPROVE RESOLUTION NO. 2022-3-1: A RESOLUTION TO CANCEL ELECTION AND DECLARATION DEEMING CANDIDATES ELECTED. SAMMONS SECONDED. MOTION CARRIED.

Discussion and Action on appointing the District Manager to administer oaths of office. Rosene said that the new oaths of office need to be filed with the county clerk between Election Day, May 3rd, and the board meeting on May 9th. Oaths can be administered by the board president or a notary, as well as, someone duly authorized by the board to administer them. Rosene would like the board to appoint him to be able to administer oaths on behalf of the district. Once appointed, he can get with the new members and get the oaths taken and filed with the clerk, preferably by the Friday before the meeting, but at the latest, Monday by 4:00 pm.

SAMMONS MOVED TO APPOINT RICHARD ROSENE TO BE ABLE TO ADMINISTER OATHS OF OFFICE FOR BOARD MEMBERS. UNDERBRINK SECONDED. MOTION CARRIED.

Recognition of Scott Weber for acquiring Small Systems-Water license. Rosene said that Scott Weber has jumped on the license track again and has received his small systems water license. This license is a combination of the D water treatment and the class 1 distribution licenses. A distribution license is needed for our reclaimed water system. The board congratulated and thanked him for this achievement.

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Discussion on Superintendent/ORC Vacancy. Rosene said he talked to Thom Yoder and that they feel we should do the same process we did last year by advertising the position with Colorado Rural Water, Special District Association and others. We will see if we get any quality applicants that would be a good fit for the district. If we do, then we can continue on as we were. If we don't find someone, then we would need to hire another permanent person to work with Weber. Thom Yoder has indicated he is willing to be a long term ORC for us and help to get Weber moving up to a C license and then a B license. Rosene said he also wants to keep Weber moving up in licenses and would be perfectly happy if we had two A operators, as we need more than one person that knows our operations well. Sammons and Underbrink said that they felt that we need to go ahead and advertise to see if anyone is out there that would fit in well.

Update on discussion on proposed merger with town. Rosene said he talked to Eric Woog to see what the reasons were that he felt we should merge. The town is currently in even greater flux than the district as they are looking for a town manager, public works director and treasurer. Rosene said that they both agreed that this could be put on the back burner. Bradley said that it may make more sense in some ways to add the town water system turn us into a water and sanitation district.

Other Business. Underbrink said that he had heard that there is a possible addition to the town in the works. Sammons said that this is probably the Dietl property on the north side of town that has a new owner and that it is in the town limits and already platted. There is a proposal to change the density on some of the subdivision. Underbrink asked if the district could handle this addition to our system. Rosene said he thought there were about 60 lots when fully built out and that would occur over a number of years. The district does have the ability to handle this growth. Underbrink asked if the developer is bringing water rights to the town and Sammons said he didn't think so. The town currently has a good water supply and isn't requiring additional water from them.

Underbrink said he read in the Special District Association magazine about a new family medical leave insurance program that districts can opt in to the program. The new program would take effect on January 1, 2023 and entities need to be either in or out by January 1, 2024. Rosene said he will look into this and see what we need to do.

ADJOURNMENT: SAMMONS MOVED TO ADJOURN AT 6:27 PM. BRADLEY SECONDED. MEETING ADJOURNED.

Signed:

/s/ Richard A. Rosene

Secretary