

RECORD OF PROCEEDINGS

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TOWN OF KREMMLING  
SPECIAL TOWN BOARD MEETING  
November 3, 2021

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The Board of Trustees, for the Town of Kremmling, met in the Boardroom located at 200 Eagle Avenue. Mayor Grover Pryor called the meeting to order at 6:30 p.m. Due to COVID-19, this meeting was held via Zoom and in person for the Board. Mayor Grover Pryor present. Trustees present: Jim Miller, Wes Howell, Erik Woog, Leo Pesch. Staff present: Town Manager Dan Stoltman, Town Clerk Cassidy Bradley, Police Chief Hiram Rivera. Absent: Trustee Dave Sammons.

WOOG MOTIONED TO APPROVE THE AGENDA DATED NOVEMBER 3, 2021. PESCH SECONDED. ALL "AYE" VOTES.

Public Comments: Amanda Simmons of Kremmling, CO inquired as to the deadline for submitting interest in appointment to fill the vacant seat on the Town Board. Manager Stoltman reflected the deadline to be November 12, 2021.

**Discussion and Action** – Approval of Water Plant Operator in Responsible Charge Position – Manager Dan Stoltman presents two previous Water Plant Operator and Water Superintendent position descriptions for combined consideration of a new Water Plant Operator Position within Public Works Department. The goal of this position would also be qualified as the water plant ORC, however if no qualified applicant is found the ORC can continue to be contracted out. Woog motions to approve new water plant operator position with salary range from \$60,000.00 to \$75,000.00, Howell seconds. All aye votes.

**Discussion and Action** – Ordinance 703 Repealing Sec. 12.12 Alleys & Amending Sec 10.26.010 Seasonal Parking Restrictions - Town Manager Dan Stoltman gives an overview of presented and requested Ordinance 703. Woog motions to approve Ordinance 703 Repealing Sec. 12.12 Alleys & Amending Sec 10.26.010 Seasonal Parking Restrictions, Howell seconds. All aye votes.

**Discussion and Action-** Discussion and Action on Salary Study – Town Manager Dan Stoltman gives a further overview and explanation of previously presented Salary Study and how the town may use it as a hiring and motivating tool for current and future employees. Suggestion from the board is upon hiring a Public Works Director to consider adding a Maintenance Technician II position to prevent current employees from capping out. Woog proposes a change to the Town Manager Minimum to \$82,000.00 and the Chief of Police minimum to \$80,000.00. Woog motions to approve the Salary Study to be adopted as a policy tool with the proposed corrections to minimums of the Town Manager and Chief of Police, Howell seconds. All aye votes.

**Discussion and Action-** Discussion on 2022 Town Budget – General Fund, Water Fund, all other funds – Town Manager Dan Stoltman gives an overview of suggested budget items, capital projects, salaries and spending increases per the previous board discussion on the matter. A discussion was had by the board for suggested adjustments, increases and removals of various items including 3.5% salary increases for cost of living across the board and additional \$5000.00 allowances for Town Clerk and Police Administrator for restructuring of duties. Staff will return to the next meeting with reflected updates. (Specific item changes and concerns can be reviewed by recording at the Town Clerk's office.) No action taken at this time.

**Executive Session - For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees – Regarding Town Manager annual review.** Mayor Pryor stated that the time is now 8:26 p.m. The participants in executive session were: Mayor Grover Pryor present. Trustees present: Jim Miller, Wes Howell, Erik Woog, Leo Pesch. Staff present: Town Manager Dan Stoltman, Town Clerk Cassidy

Bradley, Police Chief Hiram Rivera. If any person who participated in the Executive Session believes that any substantial discussion of any matters not included in the motion to go into Executive Session occurred during the Executive Session, or that any improper action occurred during the Executive Session in violation of the Open Meetings Law, please state your concerns for the record. There being none, is there any further discussion?

No discussion was made after the executive session.

**Adjourn** – A motion was made by Woog to adjourn, seconded by Howell. Motion passed unanimously.

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Cassidy Bradley, Town Clerk

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Grover Pryor, Mayor