

## RECORD OF PROCEEDINGS

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### TOWN OF KREMMLING REGULAR TOWN BOARD MEETING October 20, 2021

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The Board of Trustees, for the Town of Kremmling, met in the Boardroom located at 200 Eagle Avenue. Mayor Grover Pryor called the meeting to order at 6:00 p.m. Due to COVID-19, this meeting was held via Zoom and in person for the Board. Mayor Grover Pryor present. Trustees present: Jim Miller, Wes Howell, Erik Woog, Dave Sammons, Leo Pesch. Staff present: Town Manager Dan Stoltman, Town Clerk Cassidy Bradley, Police Chief Hiram Rivera. Absent: Trustee Jason Wikberg due to resignation.

WOOG MOTIONED TO APPROVE THE REGULAR TOWN BOARD MEETING MINUTES OF SEPTEMBER 15, 2021. HOWELL SECONDED. ALL “AYE” VOTES.

WOOG MOTIONED TO APPROVE EXPENDITURES DATED SEPTEMBER 16, 2021 THROUGH OCTOBER 20, 2021 FOR A TOTAL OF \$148,901.13 SAMMONS SECONDED. ALL “AYE” VOTES.

SAMMONS MOTIONED TO APPROVE THE AGENDA DATED OCTOBER 20, 2021. WOOG SECONDED. ALL “AYE” VOTES.

Public Comments: None

**Mayoral Announcements** – Open seat on Planning and Zoning Commission. Interested parties may submit a letter of interest to the Town Manager.

**Public Works Director Report** – None

**Police Report** – Police Chief Hiram Rivera gave a report on police operations. Trustee Sammons thanks Officer Hicks for his work monitoring the observation of stop signs on 10<sup>th</sup> street.

**Managers’ Report** – Town Manager gave an update on town operations including sales tax revenue updates, and report on town clean up day.

**Presentation** – Presentation of the 2020 Audit – McMahan & Associates – Representative from McMahan & Associates presented data and review from the 2020 Town Audit summarizing that the town is maintaining adequate reserves, however should consider a solid waste and water increase as expenses rise. The audit did reflect a good number of adjustments due to recent finance software conversion and turn over in Treasurer position.

**Presentation and Discussion and Action** – Adopting Compensation Study – Candy Johnson of Compensation Studio presented their findings of proposed compensation and salary adjustments

according to comparable market data. No action taken at this time.

**Discussion and Action** – Resolution 2021-5 Opioid Settlement and MOU – Attorney Nick Cotton-Baez of Kelly PC Municipal Lawyers presents data of the state Opioid Settlement and MOU. Woog motions to approve Resolution 2021-5 A Resolution Approving the Colorado Opioids Settlement Memorandum of Understanding and Other Documents Necessary for the Town's Participation in Pending Opioid Settlements, Miller seconds. All aye votes.

**Discussion and Action** – Filling Open Town Council Seat - Town Manager Dan Stoltman informs the board of Jason Wikberg's resignation from the Board of Trustees. Options are to appoint someone to the seat in the interim or allow it to sit vacant until April 2022 Election. Regardless of appointment, and candidate would be required to run in the 2022 election. If appointment is sought, candidates should present a letter of interest to the Town Manager prior to the November 17, 2021 regular board meeting, and be present at said meeting for board review. Miller motions to advertise the seat for appointment, Pesch seconds. All aye votes.

**Discussion and Action** - Review of Town Finance Director/Treasurer job description in preparation of advertisement – Town Manager Dan Stoltman gives an overview of the current Finance Director/Treasurer job description, which was previously reviewed and edited in 2020 at the hiring of the exiting candidate. Despite an internal interested candidate, Manager Stoltman's suggestion is to post the position publicly to ensure the best candidate pool. Pesch motions to advertise the position of Finance Director/Treasurer externally, Sammons seconds. All aye votes.

**Discussion and Action-** Request to Spend additional funds for Street Sweeper – Town Manager Dan Stoltman requests an additional \$85,000.00 to purchase a used Street Sweeper, in addition to the already budgeted \$100,000.00. Board discussion took place on if the sweeper was actually necessary or if funds should rather be spent on road base improvements. No action taken at this time.

**Discussion and Action-** Discussion on 2022 Town Budget – General Fund, Water Fund, all other funds – Town Manager Dan Stoltman gives an overview of suggested budget items, capital projects, salaries and spending increases. A discussion was had by the board for suggested adjustments, increases and removals of various items. Staff will return to the next meeting with reflected updates. (Specific item changes and concerns can be reviewed by recording at the Town Clerk's office.) No action taken at this time.

**Executive Session - For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees – Regarding Public Works Director.** Mayor Pryor stated that the time is now 9:36 p.m. The participants in executive session were: Mayor Grover Pryor present. Trustees present: Jim Miller, Wes Howell, Erik Woog, Dave Sammons, Leo Pesch. Staff present: Town Manager Dan Stoltman, Town Clerk Cassidy Bradley, Police Chief Hiram Rivera. If any person who participated in the Executive

Session believes that any substantial discussion of any matters not included in the motion to go into Executive Session occurred during the Executive Session, or that any improper action occurred during the Executive Session in violation of the Open Meetings Law, please state your concerns for the record. There being none, is there any further discussion?

No discussion was made after the executive session.

**Adjourn** – A motion was made by Sammons to adjourn, seconded by Howell. Motion passed unanimously.

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Cassidy Bradley, Town Clerk

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Grover Pryor, Mayor