

RECORD OF PROCEEDINGS

KREMMLING SANITATION DISTRICT

REGULAR BOARD MEETING
SEPTEMBER 13, 2021

The Board of Directors for the Kremmling Sanitation District met in the boardroom located at 200 Eagle Avenue. The meeting was called to order by President Jason Bock at 6:02 p.m. Directors present: Jason Bock, Ken Bentler, Noble Underbrink, Dave Sammons and Eric Bradley. Director(s) absent: None. Staff present: District Manager Rich Rosene, Superintendent Josh Leyba, and Scott Weber. Audience present: None.

APPROVAL OF MINUTES: BENTLER MOVED TO APPROVE THE REGULAR MEETING MINUTES OF AUGUST 9, 2021 AS PRESENTED. SAMMONS SECONDED. MOTION CARRIED.

APPROVAL OF EXPENDITURES: Bentler asked about the invoices from Water Technology Group (WTG) for the control retrofit in reclaim and the charge in collections. Weber said that there had been issues with the electrical components and the sonar for the water depth in the reclaim system. The collections charge was for a lift station pump.

SAMMONS MOVED TO APPROVE THE EXPENDITURES PRESENTED FOR THE PERIOD OF AUGUST 10, 2021 THROUGH SEPTEMBER 13, 2021 IN THE AMOUNT OF \$47,005.91. BRADLEY SECONDED. MOTION CARRIED.

PUBLIC COMMENT: None.

ENGINEER'S REPORT: None.

OPERATOR'S REPORT: Leyba has been adding more bioscrubber to help get the ammonia and nitrate levels down. He has ordered another barrel of bioscrubber which should last about 7 months. He got a bid from Ranch Creek Waste for our garbage service and it was about \$15 per month less than Waste Management. Leyba would like to stay with Waste Management.

The air piping project is still waiting for more parts and WTG plans to be here this week to work on the project. The blowers had their oil and filters replaced. The *E. coli* numbers are down. The 5 micron filters for the AquaDisk are in and will be rotated with the other 5 micron set and the 10 micron set won't be used. The replacement screen for the Auger Monster will ship by October 22 and installed as soon as it gets here. The pond labs are going well and he is doing them all in-house now. The compliance labs were completed. He has been doing side by side labs with one set being sent to the lab and they seem to be agreeing well.

The daily and weekly items are going well and they are cleaning up outside as well as the UV bed. Mike Williams of Williams Equipment brought up the camera parts and the camera should be up and running soon. Weber said that Williams also brought up some parts for the jet truck and he is getting that truck set up for a preventative maintenance schedule. Leyba ordered another pallet of 50 bags of soda ash and they are using about 1 bag per day. Underbrink asked if 2 pallets could be ordered at a time. Leyba said there isn't room to store another pallet in the building. Rosene said that one of the reasons for the new concrete pad outside the building was for some type of roof structure over it for dry storage, possibly heated.

BUSINESS ITEMS: 2020 Audit Progress. Rosene said that he had not heard anything lately. An extension request has been submitted, but Rosene still hasn't seen any draft financials and the audit is due on the 30th.

Appointment of Budget Officer for the 2022 Budget. SAMMONS MOVED TO APPOINT RICH ROSENE AS THE BUDGET OFFICE FOR THE 2022 BUDGET. BENTLER SECONDED. MOTION CARRIED.

Set a public hearing date for rate increase proposal. Rosene said that the hearing needs to be scheduled this month so that the public notice can be put in the newspaper with at least 30 days' notice prior to the hearing.

SAMMONS MOVED TO SET THE PUBLIC HEARING FOR A PROPOSED RATE INCREASE ON NOVEMBER 8, 2021. BRADLEY SECONDED. MOTION CARRIED.

Credit card line of credit increase. Rosene said that the Bank of the West needs minutes of a meeting that approves an increase in the credit limit for our credit cards and the names of cardholders. He said that the current limit is \$10,000 and we have two cards, one for Weber at \$7,000 and one for Rosene at \$3,000. He would like to add one for Leyba at \$10,000 for a total of \$20,000 credit limit.

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UNDERBRINK MOVED TO INCREASE THE CREDIT LIMIT AT BANK OF THE WEST TO \$20,000 WITH CREDIT CARDS FOR JOSH LEYBA AT \$7,000, DWIGHT SCOTT WEBER AT \$7,000 AND RICHARD ROSENE AT \$3,000. SAMMONS SECONDED. MOTION CARRIED.

Underbrink said that the extra \$3,000 could allow us to increase individual card limits in the future, if needed.

Addition of vision coverage in health insurance plan. Rosene said that when Leyba came on board he asked about vision coverage in our health insurance. Rosene asked our health insurance provider, CEBT, if we could provide that to him at that time. The company said that since we did not have vision in our plan for 2021, it could not be offered to Leyba. They said that we could add it at our renewal time and it would be effective on January 1, 2022. Rosene said that this coverage would be similar to the dependent life insurance as it would be entirely the employee's cost to obtain the coverage with no match from the district. Leyba said that his wife now has vision coverage through her employer and Weber said that he does not need it at this time. Rosene suggested that it be added anyway so that it would be available should anyone want it in the future.

BRADLEY MOVED TO ADD VISION COVERAGE AS PART OF THE HEALTH INSURANCE COVERAGE FOR 2022. SAMMONS SECONDED. MOTION CARRIED.

Renewal of CEBT Health Insurance. Rosene said that we have received the renewal documents for our health insurance. The health insurance rates are going up 2% and dental is not going up at all.

UNDERBRINK MOVED TO RENEW THE CEBT INSURANCE FOR 2022. BRADLEY SECONDED. MOTION CARRIED.

Additional discussion item. Rosene said that he would like to have a discussion about the possibility of dissolving the district and rolling it into the town. He said that this idea has been kicked around for a number of years and would propose that we have a board workshop to discuss the pros and cons of doing this. There would need to be an election held of the sanitation district residents to dissolve the district. A number of issues would need to be discussed, such as impacts to the current district residents who are not inside the town, what the public works department would look like, having the sanitation services be an enterprise fund (similar to the water fund), and the impact to our current employees. Rosene said he will look at the calendar and find a Monday evening for a workshop.

ADJOURNMENT: SAMMONS MOVED TO ADJOURN AT 6:43 PM. BRADLEY SECONDED. MEETING ADJOURNED.

Signed:

/s/ Richard A. Rosene
Secretary