

RECORD OF PROCEEDINGS

KREMMLING SANITATION DISTRICT

REGULAR BOARD MEETING
APRIL 13, 2020

The Board of Directors for the Kremmling Sanitation District met remotely and in the boardroom located at 200 Eagle Avenue. The meeting was called to order by President Jason Bock at 6:08 p.m. via Zoom. Directors present: Jason Bock (remote), Dave Sammons (board room), Dwayne Uhrich (board room), Eric Bradley (remote) and Ken Bentler (remote). Directors absent: None. Staff present: Superintendent Jeremy Bock (remote) and District Manager Rich Rosene (board room). Audience present: None.

APPROVAL OF MINUTES: BENTLER MOVED TO APPROVE THE REGULAR MEETING MINUTES OF MARCH 9, 2020 AS PRESENTED. BRADLEY SECONDED. MOTION CARRIED.

SAMMONS MOVED TO APPROVE THE SPECIAL BOARD MEETING MINUTES OF MARCH 24, 2020 AS PRESENTED. UHRICH SECONDED. MOTION CARRIED.

APPROVAL OF EXPENDITURES: SAMMONS MOVED TO APPROVE THE EXPENDITURES PRESENTED FOR THE PERIOD OF MARCH 10, 2020 THROUGH APRIL 13, 2020 IN THE AMOUNT OF \$39,145.39. UHRICH SECONDED. MOTION CARRIED.

PUBLIC COMMENT: None.

ENGINEER'S REPORT: Superintendent Bock reported that Nick Marcotte of Element Engineering has finished the Notice of Authorization for Ceriani Park reuse water. They are almost done with the specifications and bid documents for the reuse project contract.

OPERATOR'S REPORT: Superintendent Bock said that we have received 4 loads totaling 7,598 gallons at the septage receiving station so far which will be about \$835 in revenue. The reuse water was hooked up to the receiving station and but the hose froze due to cold overnight temperatures. He was able to get it unfrozen prior to the first truck coming.

The water temperature in the ponds is coming up and the ammonia level is looking good.

OLD BUSINESS: The town has decided to go with the less expensive copy machine so our share should be closer to \$2,000.

Rosene has a couple of copies of emergency plans and he will work on developing one for the district.

Bock said that he has looked at the plans for the new hospital building and is recommending that we charge them for two additional SFE plus one inspection fee. He said that he looked at the SFE schedule and that he felt the increased size of the building, change in type of use, and what they would be sending down the drains warrants 2 additional SFE. They currently have one tap for the old building that will be transferred to the new building for a total of three SFE for the building.

SAMMONS MOVED TO REQUIRE THE HOSPITAL TO PURCHASE TWO ADDITIONAL TAPS (2 SFE) FOR THE NEW BUILDING. BRADLEY SECONDED. MOTION CARRIED.

NEW BUSINESS: Rosene said that the 2020 Exhibit A for shared employees with the town will need to be postponed to next month to get the current wage rates.

Rosene said that the town has decided to suspend late fees and penalties for water charges due to the coronavirus and the financial difficulties some of the residents may have in the next few months. He asked the board to consider doing the same so we can remain consistent in this regard. There was discussion on how long to have this go and who it may help. Rosene said that we have quite a few people who are now unemployed due to the restaurants and motels being closed and they may need to defer their water and sewer payments.

BENTLER MOVED TO SUSPEND LATE FEES AND PENALTIES FOR SEWER CHARGES FOR THE MONTHS OF APRIL, MAY AND JUNE. BRADLEY SECONDED. MOTION CARRIED.

Rosene presented drafts of some guidelines for conducting remote meetings and how to have the public interact. The first was for conducting remote meetings to be held if there is a declared emergency that would make it unsafe to have in-person public meetings. The second draft was for the conduct or etiquette for public participation. Rosene read through the policy and expectations documents. These will be emailed to the board for review, discussion and adoption at the May meeting.

There was a discussion of the video and audio quality for remote meetings. Those who are participating in this meeting remotely said the audio quality is not great using the laptop. The town has purchased a microphone that should improve the quality and there is a camera on the back wall of the board room that we can use. These should improve the audio and video for the board, staff and public during remote meetings.

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Rosene said that we will be swearing in Sammons and Bradley to their new terms of office and electing officers at the May meeting. He asked if the board wanted to have an in-person meeting of the board and a Zoom video of the meeting for the public. The board would prefer to have an in-person meeting as we can maintain the physical distancing needed for COVID-19 for the board and staff in the board room. There would not be any public allowed as the town hall is currently closed to the public. The meeting will be open to the public on Zoom.

ADJOURNMENT: SAMMONS MOVED TO ADJOURN AT 6:45 PM. UHRICH SECONDED. MEETING ADJOURNED.

Signed:

/s/ Richard A. Rosene
Secretary